

CEA-12011/566/2026
Government of India
Ministry of Cooperation
Office of The Co-operative Election Authority

09th Floor, Tower E, World Trade Centre
Nauroji Nagar, New Delhi -110029
Dated: 16th October, 2026

To,

The Chief Executive Officer
The Navodit Co-operative Urban Thrift & Credit Society Ltd.
Regd. Office-147, Gali No. 7, South Anarkali, Krishna Nagar, Delhi-51
Email: navoditsocietyutc1972@gmail.com

Sub: Election of The Navodit Co-operative Urban Thrift & Credit Society Ltd, Delhi -reg

Sir/Madam,

I am directed to refer to your election request dated 18.05.2026 of Board of Director & Office Bearer of The Navodit Co-operative Urban Thrift & Credit Society Ltd, Delhi

2. The Fact sheet provided by the Society is not in the proper proforma. For the reference the correct proforma of Fact Sheet is enclosed.

3. In order to conduct free, fair, transparent and smooth election, it has been decided by the Authority to have an interaction with the CEO/MD of the Society. Accordingly, you are requested to please come along with PPT, Documents, Bye laws and Rules, Proceedings of the previous election held and Fact Sheet in the proforma enclosed for discussion to this office "World Trade Centre, 9th Floor, Tower E, Nauroji Nagar, new Delhi" 26.10.2026 at 3:00 PM.

The format of PPT as under:

Heading (Name of MSCS)
<u>SLIDE-1</u>
General Information in brief about The Navodit Co-operative Urban Thrift & Credit Society Ltd., Delhi:
Introduction of Society, status of working of Society and detail of registered office address and branches.
Number of Directors (category wise i.e. General, SC/ST and Women) and Office Bearers in existing Board (relevant Bye-Laws be mentioned).
Number of Regular Member (category wise i.e. General, SC/ST and Women).
Number of Regular Members- Constituency wise.

Details of the Smaller General Body and criteria/parameter adopted.

The proceedings of the previous Elections held.

SLIDE-2

Expenditure incurred on conduct of election with break up for various items as envisaged in Rule 19 (T) of MSCS Rules 2002 (as amended in 2023).

Anticipated Expenditure likely to be incurred during ensuing election of the society, giving break-up of various items.

SLIDE-3

Proposal regarding Number of Polling Booths / Location of Polling booths with constituency wise break-up.

Proposed Logistic arrangement for transportation of polled votes and their security. Any other relevant information.

SLIDE-4

Tenure of Chairperson, names of last two Chairman.

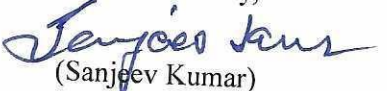
Nomination fees, if any

Bye law No. 36

- i) What is the eligibility for contesting elections for Board of Directors
- ii) Reservation for Women and SC/ST

4. Four Printed copies of Bye Laws, Fact Sheet and the last election proceedings may also be brought along for use of Authority.
5. Advance copy of PPT may be sent one mail ID cea-2023@gov.in
6. This issues with the approval of competent Authority.

Yours sincerely,



(Sanjeev Kumar)

Director

Cooperative Election Authority

Ph. No. 011-20909039

Enclosure: Fact Sheet

Copy to:

1. PS to Chairperson, CEA
2. PS to Vice-Chairperson
3. Member



FACT SHEET
For conducting election of Board & Office Bearers in Multi State Cooperative Society (MSCS)

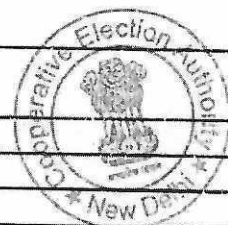
(All information should be filled. If not applicable, mention as NA)

(A) Information about MSCS

i	Name of Society	
ii	Registration Number Including Year	
iii	Complete address of registered office with district, State name & pin code	
iv	Registered Email ID & registered mobile number of society	
v	Whether Bye-Laws of society has been amended as per MSCS (amendment) Act and Rules 2023?	Yes ☐ / No ☐ if yes, mention date of amendment
vi	Whether society has its official website?	Yes ☐ / No ☐ if yes, mention website link
vii	Whether the MSCS is under Liquidation?	Yes ☐ / No ☐
viii	Whether any Election related court matter is pending?	Yes ☐ / No ☐ if yes, mention case no. and year
ix	Area of Operation of Society	Mention Number & Name of States
x	Any other disclosure for conducting election	

(B) Information about Members of the Society

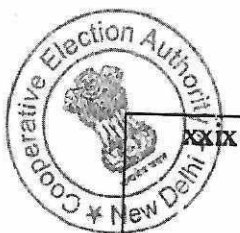
xi	Nature of members	Individual ☐ / Society & Organisation ☐				
xii	Total number of Member (Attach State and District wise number as a separate annexure)	Individual member				
		Society & Organisation (excluding MSCS)				
		MSCS				
		Total Number				
xiii	Whether provision of constitution of Representative General Body (RGB) provided in bye-laws of society?	Yes ☐ / No ☐ if yes, mention constituency wise number of RGB member				
xiv	Whether provision of delegate election provided in the bye-laws of society	Yes ☐ / No ☐ if yes, mention Total number of constituency- Total number of delegates-				
xv	Category of members	Category	General	SC/ ST	Women	Total No.
		Number of Individual				
		Number of RGB member as per Bye Laws				
		Number of Delegate as per Bye Laws				

(C) Information about Board of the Society

xvi	No. of Board of Director to be elected as per Bye-laws	General -
		SC/ST-
		Women-
		Total-
xvii	Total number of board members whose election is proposed	General-
		SC/ST-
		Women -
		Total-
xviii	Date of board election	Last date of election-
		Due date of election-
xix	Reason of proposed election	Completion of term ☐ / Casual Vacancy ☐ If casual vacancy, mention number of vacancy and class of director in respect of which vacancy has arisen

(D) Disqualification for being a member of Board as per Section 43 of MSCS Act

xx	Number of members who has been adjudged by a competent court to be insolvent or of unsound mind	
xxi	Number of members who is concerned & participates in the profit of any contract with the society	
xxii	Number of members who holds any office or place of profit under the society	
xxiii	Number of members who admitted in society for less than 12 months immediately preceding the due date of election	
xxiv	Whether there are members, against whom any amount is due for recovery under a decree, decision or order, under MSCS Act?	Yes ☐ / No ☐ If yes, mention the name of the member
xxv	Number of members disqualified for being a member under section 29 of MSCS Act	
xxvi	Whether there is any board member whose relative is employee of the said society as per sub section 6 of Section 41 of MSCS Act?	Yes ☐ / No ☐ If yes, mention the name of Board of directors
xxvii	Whether Annual General Meeting of society has been called as per section 39 of MSCS Act?	Yes ☐ / No ☐ If no, Mention the name of Board of directors with relevant period.
xxviii	Whether Annual Financial Statement has been prepared and presented during Annual General meeting	Yes ☐ / No ☐ If no, Mention the name of Board of directors with relevant period.



xxxix	Whether contribution toward Education Fund as per Section 63 (1) (b) of MSCS 2002 has been made?	Yes ☐ / No ☐ If no, Mention the name of Board of directors with relevant period.
xxx	Whether MSCS has contributed Cooperative Rehabilitation, Reconstruction, and Development Fund as per Section 63 A	Yes ☐ / No ☐ If no, Mention the name of Board of directors with relevant period.
xxxix	Whether Annual Return specified in Section 120, within the time specified therein, has been filed	Yes ☐ / No ☐ If no, Mention the name of Board of directors with relevant period.
xxxix	Whether Audit of Society has been carried out within six months of the closer of the F.Y.	Yes ☐ / No ☐ If no, Mention the name of Board of directors with relevant period.
xxxix	Any other disclosure related to disqualification for being a Board Member	
(E) Disqualification for being an Office Bearer as per Section 44 of MSCS Act		
xxxiv	Member of the board who is presently a Minister in the Central Government or a State Government	Name & Admission No.
xxxv	Member of the Board who completed two consecutive terms, whether full or part, as the Chairperson or President.	Name & Admission No.
(F)	Any other information relating to disqualification of a member, Board of Director, Chairman and Vice Chairman	
(G)	A short note may be given about logistics requirement for conduct of election (like Numbers of Booths, Places, Area, Use of postal ballot etc.)	

Note: Details of all above information should also be provided to Returning Officer for conducting free, fair & transparent election.

Signature &
Name of Chairman/President/Chief Promoter.

Signature &
Name of MD/CEO
Name of Society



Date:
Place: