

CEA-12011/516/2026
Government of India
Ministry of Cooperation
The Co-operative Election Authority

09th Floor, Tower E, World Trade Centre
Nauroji Nagar, New Delhi -

110029
Dated: 17th September, 2026
Election no. 12 /2026-27

ORDER

Sub: Request for Revised Election Program for conduct of election of the Board of Directors and Office Bearers of The Shubham Cooperative Thrift & Credit Society Limited, Delhi 110032- reg.

Reference: CEA election Program of even no. dated 05 May, 2026.

In continuation of CEA's letter of even No. CEA-12011/516/2026 dated 05 May, 2026 on the above mentioned subject, and to refer to RO/ District Magistrate, North East Delhi letter no. F.PA DM (NE)/ 2026/1477 dated 26.05.2026 wherein he has requested for postponement of the scheduled election process till 07.10.2026 on account of the deployment of the district administration in the ongoing Census operations and the Special Intensive Revision of electoral rolls and cannot be spared for appointment as Assistant Returning Officers, besides the prevailing shortage of administrative personnel and field staff. Considering the functional exigency of RO, Cooperative Election Authority agreed and convey its approval to revise the election program issued on 05.05.2026 of the Board of Directors and Office Bearers of The Shubham Cooperative Thrift & Credit Society Limited, Delhi indicated as under:-

Election Program
{Rule 19H (2)}

A. General Information	
1 Name of MSCS	<u>The Shubham Cooperative Thrift & Credit Society Limited</u> <u>Panchsheel Garden, Naveen Shahdara, Delhi - 110032</u>
2 Registration Number	MSCS/CR/99/99 dated 30.12.1999
3 Returning Officer	District Magistrate, North-East Delhi
4 Post for which election being held	Board Members - 07 (General - 04, SC/ST - 01 and Women - 01) Office Bearers - 02 (Chairman - 01 and Vice-Chairman - 01)
5 Area of Operation	Delhi and Uttar Pradesh
6 Number of Members/ societies &	220 Individual Members

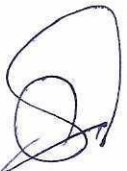
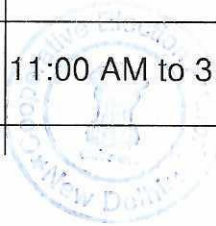


Organization			
7	Polling Booth	to be decided by RO	
8	CEO	Mobile No	Email Id.
	Madhu Gupta	9990023021	guptachander001@gm.

The Returning Officer is requested to publish election notice in the new: circulated in the area of operation as required under Rule 19-I(3) and to p election programme on the website of the society.
Electoral roll may be prepared keeping in view provisions of Rule 19I pro for (i) Name of the Members (ii) Address (iii) Admission Number and (iv) f name of the member. Further, relevant Bye-Law providing for disqualifica member may also be kept in view to decide whether a member is elig vote or otherwise.

B. Election program for Board of Directors

SL. No.	Particulars	Date	Time
1	Publication of Provisional List of Members /delegates eligible to Vote	9th November, 2026 (Monday)	By evening
2	Time Window for Raising Objection to the Provisional List	10th November to 11th November, 2026 (Tuesday to Wednesday)	11:00 AM to 3:00 PM
3	Scrutiny of objection received to the Provisional List (if any)	12th November (Thursday)	11:00 AM to 3:00 PM
4	Publication of Final List of Members eligible to Vote	12th November (Thursday)	By evening
5	Issue and Filing of Nomination Form	16th November to 20th November, 2026 (Monday to Friday)	11:00 AM to 3:00 PM
6	Publication of List of Nominations Received	20th November, 2026 (Friday)	By evening
7	Scrutiny of Received Nomination Forms	23 rd November, 2026 (Monday)	11:00 AM onwards
8	Publication of List of Valid Nominations	23 rd November, 2026 (Monday)	After scrutiny
9	Withdrawal Nominations of	24 th November, 2026 (Tuesday)	11:00 AM to 3:00 PM

10	Publication of Final List of Contesting Candidates	24 th November, 2026 (Tuesday)	By evening
11	Date of Polling, if Necessary	3 rd December, 2026 (Thursday)	8:00 AM to 4:00 PM; voters at the polling station by 4:00 PM be permitted to vote
12	Counting of votes	3 rd December, 2026 (Thursday)	Immediately after polling
13	Submission of Form 19M with recommendation for seeking approval of CEA before declaration of result of BOD	4 th December, 2026 (Friday)	
14	Declaration of Result of Board of Directors After approval of Cooperative Election Authority, New Delhi on Format 19 M	On or before 11 th December, 2026 (Friday)	

C. Election Program of Office Bearer

1	Announcement of Election Schedule	14 th December, 2026 (Monday)	
	I. Time window for filing nomination	09:30 AM to 11:30 AM	
	II. Scrutiny of nomination papers	12:30 PM to 02:00 PM	
	III. Time and date for withdrawal	02:00 PM to 04:00 PM	
	IV. Display of list of the contesting candidate and schedule of election	By evening	
2	Meeting of Newly Constituted Board & Publication of List for valid Nominations, Polling (if required)	15 th December, 2026 (Tuesday)	11:00 AM onwards
3	Declaration of Result of Election of Office Bearers after approval of CEA	On or before 22 nd December, 2026	

4. Detailed relevant instructions on conduct of election are attached at Annexure-I.

5. RO is requested to ensure the election is conducted as per the MSCS Act, 2002 as amended by MSCS (Amendment) Act 2023 and Rules framed thereunder. In case any provision of Bye-Laws of the Society is inconsistent with the provision of Act and Rules made thereunder, then provisions of the Act/Rules shall prevail over such in-consistent provisions of the Bye-Laws and decision taken by CEA in this regard shall be final.

6. The Returning Officer may submit a proposal for appointment of an adequate number of Assistant Returning Officer(s), if required.



7. The election shall be held for seven seats on the Board: four general seats, two seats reserved for women and one seat reserved for a member belonging to the Scheduled Castes or the Scheduled Tribes. All 220 eligible individual members shall constitute a single voting constituency and each eligible voter may vote in accordance with the Act, Rules and registered bye-laws.

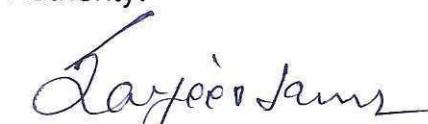
8. RO is advised to go through the documents meant for conduct of election- namely preparation of member list, preparation of voter list and information relating to seeking prior approval of Board of Directors and Office Bearers. These documents are available on the website <https://crs.gov.in> under the heading "**Cooperative Election Authority**" (Handbooks of Returning Officer). Instructions contained in these documents must be followed in letter and spirit so as to ensure free and fair election.

9. A Checklist for RO is attached for monitoring the election process and recording various important information and details. (**Annexure II**)

10. This issues with the approval of Cooperative Election Authority.

Seal:

Date:



(Sanjeev Kumar)

Director

Cooperative Election Authority

Telephone No. 011-20909039

To,

District Collector/ Magistrate, North-East Delhi
& RO of The Shubham Cooperative Thrift and Credit Society Limited
K-Block, Ground Floor, DC Office Complex, Nand Nagri Delhi - 110093
Email: dcne@nic.in

Copy to:

1. The Chief Executive Officer/Managing Director, The Shubham Cooperative Thrift & Credit Society Limited, C-15, Panchsheel Garden, Naveen Shahdara, Delhi – 110032 Contact: 9990023021
Email: guptachander001@gmail.com/
shubhamcooperativesociety@gmail.com - with a request:

- To meet the RO and brief him about the society and get issued the election notice under the signature of the RO.
- To deposit amount on account of remuneration payment for the conduct of election by RO/ARO and Polling Officer(s). Amount of remuneration to be as per order F.No.4-11/2025/CEA dated 16.10.2025 (**Annexure IV**). The requisite amount is to be deposited by the society in CEA's account titled Cooperative Election Authority as details below: -

Name of Account Holder	Cooperative Election Authority
Name of Bank	State Bank of India
Account Number	43320407875

IFCS Code	SBIN0001076
Name of Branch	R.K.Puram, New Delhi
Type of Account	Saving Account

- This may be ensured by C.E.O / M.D that the following documents must be uploaded on Official Website of the Society.
 - i. Order of CEA for appointment of Returning Officer and election programme.
 - ii. Notification issued by Returning Officer giving details of election schedule and details of constituency etc.
 - iii. Provisional list of Members/Delegates who are eligible to vote.
 - iv. Publication of final list of Members/Delegates who are eligible to vote.
 - v. List of nomination received by the Returning Officers constituency-wise.
 - vi. List of nomination which has been rejected along with reasons for rejection.
 - vii. Publication of final list of contesting candidates.
 - viii. Declaration of result of Board of Directors.
 - ix. New Board of Directors and its Office Bearers.
 - x. Election Notice under signature of RO to be published in newspapers by CEO.
- 2. The Registrar of Co-operative Societies, Government of NCT of Delhi
- 3. The Registrar of Co-operative Societies, Parliament Street, New Delhi 110001 Email: rcoop@nic.in
- 4. The Central Registrar of Cooperative Societies – for information
- 5. NIC with a request to upload on (www.crcs.gov.in).

ANNEXURE-1

Important Instructions

The following instructions form part of the order dated September,, 2026. The Returning Officer shall follow them in letter and spirit to ensure free and fair conduct of the election.

1. Role of Returning Officer in initiating Election Schedule:

Returning Officer may please refer to Rule 19(H)(4) and Rule 19(I)(3) and ensure that intimation is sent under his signature regarding date, time and place of General Meeting (Polling) to each member of the society and such information can also be sent electronically, if possible

2. Issue of election notice under the signature of Returning Officer:

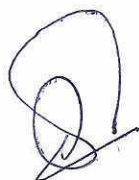
Returning officer shall specify the date and time, place of receipt of nomination, and for all other stages of the election process clearly in the notification. Election Programme shall also be published on the notice board of the society and its branches for wider circulation to all members.

3. Publication of election programme on website of the society:

Returning Officer is requested to publish election programme on the website of the society.

4. Publication of election notice in the newspapers:

Returning Officer is requested to publish election notice in the newspaper circulated in




the area of operation as required under Rule 19-I (3).

4.1. Returning Officer is requested to send the newspaper cutting to the CEA.

5. Wide publicity to be given for holding of Elections in terms of provision of the MSCS Act and the rules framed thereunder including advertisement in each state in the area of operation. Election Programme shall also be displayed on the Notice Board of the Society. RO shall also issue a press release to ensure wide publicity about the election of the society

6. Preparation of Members' List: Returning Officer is requested to refer to Sec 29 of MSCS Act and Rule 19-I while publishing the list of eligible voters. The list should be drawn as on 31st March of the previous financial year which is immediately preceding to the election year. Addition/deletion in the list can be done as per Rule 19I (1) thirty days prior to the date fixed for the date of poll. The list of members should also be got posted on website of society

7. Disqualification for being a director: While scrutinizing the nomination, the Returning Officer shall refer to sections 29, 43 and 44 of the MSCS Act and rules 19J, 19K and 19L of the MSCS Rules, as amended from time to time, together with the registered bye-laws of the Society.

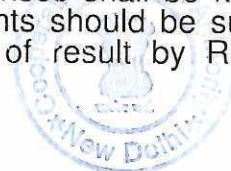
8. Report to CEA on nomination: Returning Officer is requested to send the list of candidates with the details- (i) filed nominations (ii) rejected nominations with reasons (iii) withdrawal of nominations and (iv) valid nomination with reference to the number of post of directors to CEA through e-mail and publish it on the Website of the Society.

9. Prior approval of result of Board of Director: After conduct of Elections of Board of Directors, the RO is mandated to submit the requisite details in Format 19 M along with a report (for members of the Board of Directors) under rule 19 M for seeking **prior approval** of the Co-operative Election Authority.

10. Election of Office Bearers: Returning Officer shall preside over the meeting for the purpose of election of Office Bearers as per Rule 19N (2) and after conduct of elections of Office Bearers, the RO shall submit the requisite details in Format 19-N along with a report for seeking **prior approval** of CEA before declaration of results.

11. Display of Notification/orders on website of Society: Returning Officer shall ensure that the Society prominently displays the **List of Eligible Voters, Election Programme and Final List of the Contesting Candidates, and other related important documents on the website of the Society prominently on the right-hand top corner of website in a box under the heading of "ELECTION OF BOARD OF DIRECTORS & OFFICE BEARERS"** for enabling free, fair and transparent elections.

12. Submission of account of election expenses by the candidate: The provisions of MSCS Rules 19(U), (V), (W), (X) relating to expenditure to be incurred by the candidate in connection with elections are annexed herewith. RO is requested that these may be posted on the Notice Board and a copy may also be supplied to the person filing the nomination. The format or account of election expenses shall be kept as per particulars provided in Rule 19 (W). These accounts should be submitted to Returning Officer within 30 days of declaration of result by Returning Officer after



approval of CEA.

13. **Payment of remuneration:** It is also requested to provide the requisite details about RO and ARO and other polling officer in the enclosed Proforma (**Annexure-III**) along with a copy of cancelled cheque & PAN Card to claim remuneration from the Society in connection with discharge of duties for conduct of election as RO/ARO/Polling personnel etc. The rates of remuneration for conduct of election is as per the office order dated 16.10.2025(**Annexure-IV**)

14. Guidelines for Central Govt. Employees: As per DOP&T Office Memorandum F.No.11013/1/2016-Estt.A-III dated 27th February, 2020 Government employee Under the rule 15(1)(c) of CCS (Conduct) Rules, 1964, R.O will obtain the details of contesting Central Government employees as to whether prior permission to contest election has been taken from the Central Government, as per enclosed proforma **Annexure-V** to accept or reject nomination filed by the Central Government Servant.

15. **Code of Conduct:** The Authority in exercise of the powers conferred by Section 45 L of the Multi-State Co-operative Societies (MSCS) Act 2002, read with Rule 19F (c) of the MSCS Rules 2002, has decided to enforce the following code of conduct on multi-state cooperative societies whose election is being conducted, to be implemented in the area of operation of MSCS, as under:

a. **Use of Vehicle of the Society during election period**
Society's vehicle which has been allotted/provided to Office Bearers (Chairman/Vice-Chairman or President/Vice-President) should not use for canvassing/election related purposes.

These instructions will apply for a period of 30 days i.e. 30 days prior to date of polling.

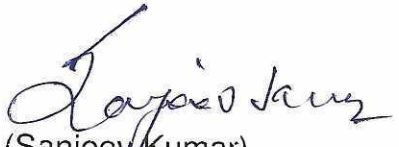
b. **Convening of Board meeting during election period**
Meeting of Board of Directors (BOD) of the society whose election are being conducted may be convened in respect of all agenda items except agenda which influence voting by members and election outcome in the said elections.

CEO may take prior approval of the Returning Officer about the agenda items to be placed in the Board in respect of meetings of Board of Directors held 30 days prior to date of poll.

16. RO may note the provision relating to Accounts of election expenses (Rule 19U), Particulars of account of election expenses (Rule 19W) and notice by RO for inspection of accounts (Rule 19X) and submit the details to CEA within 30 days of declaration of result.

Seal:
Date:




(Sanjeev Kumar)

Director
Cooperative Election Authority
Telephone No. 011-20909039

Annexure-II

Check List for Returning Officer appointed under Section 45K of the Multi State Cooperative Societies Act, 2002 (amended in 2023) for conduct of election of MSCS

Action to be taken by Returning Officer		Date
1	Meeting with Secretary/CEO of the Society. (Rule 19H (8))	
2	Issue of election notice under signature of Returning Officer.	
3	Publication of Election Programme on the website of the Society	
4	Publication of draft voter list on the website of the society	
5	Sending Proposal for appointment of ARO to Cooperative Election Authority on email cea-2023@gov.in	
6	Publication of election notice in the newspaper in the area of operation of the Society (Rule 19I (3))	
7	Publication of list of nomination forms received on the website of the Society	
8	Sending of newspaper cutting to the CEA with reference to (6) above	
9	Scrutiny of nomination papers by RO. (Rule 19L)	
10	Publication of list of valid nominations accepted by RO. (Rule 19L(1) (e))	
11	Publication of list of withdrawals after scrutiny on the website	
12	Publication of list of rejections after scrutiny on the website	
13	Publication of final list of candidates under the signature of RO on the website of the Society	
14	Sending the list of the candidates to the Cooperative Election Authority with the details - (i) filed nomination (ii) rejected nominations with reasons (iii) withdrawal of nomination and (iv) valid nominations with reference to the number of post of directors on email cea-2023@gov.in	
15	Ballot paper and making arrangements for its printing and other logistic arrangement for transportation in case polling station are being setup in multiple cities/districts/states	
16	Sending of recommendation after conduct of election of Board of Directors in Form 19M for seeking prior approval of CEA along with detailed report	
17	Issue of proceedings of result of Board of Directors after receipt of approval of CEA	
18	Sending the Account and PAN details of RO/ARO to CEA for payment of remuneration and name of Polling Officers appointed by RO on email cea-2023@gov.in	
19	Chairing of meeting by RO in person for elections of Office Bearers i.e. Chairman & Vice-Chairman only (Rule 19N (2))	
20	Sending recommendation in Form 19N after election of Office Bearers for seeking prior approval of CEA along with detailed report (Rule 19N)	
21	Declaration of result under Rule 19N (6)	



(Handwritten signature)

Annexure-III**PROFORMA**

Proforma for remuneration-claims for conduct of MSCS Elections

S.No.	Name and Designation of RO, ARO and Polling Officer	Service	Pan Number	Bank account details/Bank name and Branch name with IFSC Code
1.				
2.				
3.				
4.				

Annexure-V

Seeking additional details in case of members who are central govt. employees in term of DOP&T Office Memorandum F.No.11013/1/2016-Estt.A-III 27th February, 2020 Government employee Under the rule 15(1) (c) of CCS (Conduct) Rules, 1964 at the time of filing nomination.

i	Name & Membership no.	
ii	Whether he has held elected office prior to the present election (please tick)	Yes No NA
iii	Name of body/organisation where the Central Government servant held elective office	
iv	Whether permission of the Competent Authority has been taken to contest present election	Yes No
v	If answer to (iv) above is affirmative, then please annex a copy of prior permission	



Date:
Place:

Name in Capital Letter
Signature of member contesting election)

