

A-48012/88/2023-Admn (CRCS)
भारत सरकार / GOVERNMENT OF INDIA
सहकारिता मंत्रालय
MINISTRY OF COOPERATION
सहकारी समितियों के केंद्रीय रजिस्ट्रार का कार्यालय
OFFICE OF CENTRAL REGISTRAR OF COOPERATIVE SOCIETIES
9वीं मंजिल, टावर ई, वर्ल्ड ट्रेड सेंटर,
9th Floor, Tower E, World Trade Centre,
नौरोजी नगर, सफदरजंग एन्क्लेव,
Nauroji Nagar, Safdarjung Enclave,
नई दिल्ली/ New Delhi - 110 029
Dated: 07 April, 2026

Vacancy Circular

Subject: Filling up of 12 posts at various levels in the Office of Central Registrar of Cooperative Societies on deputation [including short term contract (STC)] basis.

It is proposed to fill up twelve (12) posts at various levels in the Office of Central Registrar of Cooperative Societies, Ministry of Cooperation on deputation (including short term contract) basis, as per following details:

S. No.	Name of the Post (Pay level)	No. of Vacancies
1	Additional Registrar (Level 13)	02
2	Joint Registrar (Level 12)	05
3	Deputy Registrar (Level 11)	02
4.	Assistant Registrar (Level-10)	01
5	Senior Cooperative Officer (Level 7)	02
	Total	12

2. Eligibility Conditions, Period of deputation and List of duties / responsibilities: Details are at Annexure I-VI.

3. Regulation of pay and other terms of deputation: - The pay and allowances and other terms and conditions governing the deputation in respect of the selected candidate will be regulated under the provisions contained in the Department of Personal & Training O. M. No. 6/8/2009-Estt. (Pay-II) dated 17th June, 2010, as amended from time to time.

4. Age-limit: - The maximum age-limit for appointment on deputation (including short term contract) shall not exceed 56 years as on the closing date of receipt of application.

5. Eligible and willing officers may apply through proper channel in the prescribed format **ATTACHMENT- 1**. Cadre Controlling Authorities/Heads of Departments are requested to forward applications of eligible and willing officers whose services can be spared on deputation immediately on their selection. The applications of only such officers would be considered that are routed through proper channel and are accompanied by following documents:

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- i Application in prescribed proforma (**ATTACHMENT- 1**).
- ii Cadre Clearance Certificate from the Cadre Controlling Authority (**ATTACHMENT- 2**).
- iii. Photocopies of the ACRs/APARs for the last five (5) years duly attested on each page by an officer not below the level of Under Secretary to the Govt. of India and equivalent (**ATTACHMENT- 2**).
- iv. Statement giving details of Major/Minor penalties, imposed upon the officer, if any, during the last ten (10) years (**ATTACHMENT- 2**).
- v Vigilance Clearance/ Integrity Certificate (**ATTACHMENT- 2**).

6. Complete advertisement, Application Proforma (**ATTACHMENT- 1**) and certificate format for CC, IC, VC & MMP (**ATTACHMENT- 2**) etc. can be downloaded from the Ministry of Cooperation's website:- www.cooperation.gov.in (Link-What's-New-Vacancies) and CRCS website: www.crccs.gov.in

7. **Since the vacancies are to be filled up on deputation basis, non-Government Officials/ private candidates are not eligible to apply.**

8. The application along with required documents may be forwarded to Shri R.K. Mishra, Deputy Secretary (Establishment), 9th Floor, Tower-E, World Trade Centre, Nauroji Nagar, Safdarjung Enclave, New Delhi-110 029 within **45 days** from the date of the publication of the circular in the Employment News/ Rozgar Samachar. **Applications not forwarded through proper channel or those received incomplete or without the requisite certificates and necessary documents will not be entertained.** Applicants are required to submit self-attested copies of requisite Educational Qualification Certificates along with Bio-data.

9. The candidates who apply for the post will not be allowed to withdraw their candidature subsequently.

10. The officials selected will be liable to serve in Delhi or Pune. Candidates should indicate their choice of posting.


07/04/2026
(Arun Kumar Singh)

Under Secretary to the Govt. of India
Tel : 011-20909010
E-Mail: us01-legal@crccs.gov.in

Copy forwarded to: -

- 1) All Ministries/Departments of Govt. of India. It is requested that the vacancies may please be given wide publicity in their subordinate and attached officers and Regional Research Institutions under their administrative control.

- 2) Under Secretary (CS-I), CS Division, Department of Personnel and Training, Lok Nayak Bhawan, Khan Market, New Delhi – with the request to upload this Vacancy Circular on the DoP&T's website.
- 3) Principal Secretary/ Secretary (Cooperation), All State Governments/ Administration of all Union Territories.
- 4) Chairman, NABARD, Plot C-24, G Block, Bandra Kurla Complex, BKC Road, Bandra East, Mumbai, Maharashtra 400051.
- 5) Vice Chancellor, All Universities Through Secretary General, Association of Indian Universities, New Delhi
- 6) Chairperson/ Head of all National Cooperative Societies/ Federations.
- 7) Registrar of Cooperative Societies, All State Governments/ Administration of all Union Territories.
- 8) Heads of all Semi Government/ Autonomous and Statutory Organizations/Recognized Research Institutions.
- 9) All Organizations of the Ministry of Cooperation.
- 10) Copy to NIC for uploading the above circular in Ministry of Cooperation's website under What's New.

Annexure-I

1. Name of Post	Additional Registrar, CRCS
2. Number of Post	02
3. Classification & Pay level	General Central Service, Non-Ministerial Gazetted Group 'A'. Pay level in matrix-13 (Rs 123100-215900/-)
4. Eligibility Conditions	Officers of the Central Government or State Governments or Union Territories Administrations or Public Sector Undertakings or Universities or Recognized Research Institutions or Autonomous or Statutory Organizations or NABARD or State Cooperative Banks (StCBs) or District Central Cooperative Banks (DCCBs). (a) (i) holding analogous posts on regular basis in the parent cadre or Department; or (ii) with five years' regular service in the grade rendered after appointment thereto on a regular basis in Pay Level- 12 in the pay matrix (Rs. 78800-209200/-) in the parent cadre or department; and (b) Possessing the following educational qualifications and experience:

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	<p>(i) Master's Degree in Law, or Agriculture, or Banking, or Banking & Financial Management, or Banking & Finance, or Chartered Accountancy, or agri-business management, or Rural Development and Management, or Cooperation, or Cooperative Management, or Cooperation & Banking, or Agricultural Economics, or Economics, or Commerce, or Statistics, or Public Administration, or Public Policy, or Social Work, or Post Graduate Diploma in Rural Management or sustainable rural management or Agri-Business Management or Public Policy from a recognized University.</p> <p>(ii) Ten (10) years' experience in Cooperative Sector / Management or Rural Development / Management or Cooperative Banking/ Finance/ Accounts / Agri-business Management / Agriculture Economics.</p>
5. Duties & Responsibilities	Details given at Annexure -VI .

Annexure-II

1. Name of Post	Joint Registrar, CRCS
2. Number of Post	05
3. Classification & Pay level	General Central Service, Non-Ministerial Gazetted Group 'A'. Pay level in matrix-12 (Rs 78800-209200/-)
4. Eligibility Conditions	<p>Officers under Central Government or State Governments or Union Territories Administrations or Public Sector Undertakings or Universities or Recognized Research Institutions or Autonomous or Statutory Organizations or NABARD or State Cooperative Banks (SCBs) or District Central Cooperative Banks (DCCBs).</p> <p>(a) (i) holding analogous posts on regular basis in the parent cadre or Department; or</p> <p>(ii) with five years' service in the grade rendered after appointment thereto on a regular basis in Pay Level- 11 in the</p>

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	<p>pay matrix (Rs. 67700-208700/-) in the parent cadre or Department, and</p> <p>(b) Possessing the following educational qualifications and experience:</p> <p>i) Master's Degree in Law, or Agriculture, or Banking, or Banking & Financial Management, or Banking & Finance, or Chartered Accountancy, or agri-business management, or Rural Development and Management, or Cooperation, or Cooperative Management, or Cooperation & Banking, or Agricultural Economics, or Public Administration, or Public Policy, or Social Work, or Post Graduate Diploma in Rural Management or sustainable rural management or Agri-Business Management or Public Policy from a recognized University.</p> <p>(ii) Eight (08) years' experience in the relevant areas of Cooperative Sector / Cooperative Banking / Cooperative Finance / Book Keeping and Accounting of Cooperative Societies / Agri-business Management / Agri Economics / Rural Development.</p>
5. Duties & Responsibilities	Details given at Annexure -VI.

Annexure-III

1. Name of Post	Deputy Registrar, CRCS
2. Number of Post	02
3. Classification & Pay level	General Central Service, Non-Ministerial Gazetted Group 'A'. Pay level in matrix-11 (Rs 67700-208700/-)
4. Eligibility Conditions	Officers under Central Government or State Governments or Union Territories Administrations or Public Sector Undertakings or Universities or Recognized Research Institutions or Autonomous or Statutory Organizations or NABARD or State Cooperative Banks (SCBs) or District Central Cooperative Banks (DCCBs).

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	<p>(a) (i) holding analogous posts on regular basis in the parent cadre or Department; or</p> <p>(ii) with five years of regular service in the grade rendered after appointment thereto on a regular basis in Pay Level- 10 in the pay matrix (Rs. 56100-177500/-) in the parent cadre or Department, and</p> <p>(b) Possessing the following educational qualifications and experience:</p> <p>i) Master's Degree in Law, or Agriculture, or Banking, or Banking & Financial Management, or Banking & Finance, or Chartered Accountancy, or agri-business management, or Rural Development and Management, or Cooperation, or Cooperative Management, or Cooperation & Banking, or Agricultural Economics, or Public Administration, or Public Policy, or Social Work, or Post Graduate Diploma in Rural Management or sustainable rural management or Agri-Business Management or Public Policy from a recognized University.</p> <p>(ii) Five (05) years' experience in the relevant areas of Cooperative Sector / Cooperative Banking / Cooperative Finance / Book Keeping and Accounting of Cooperative Societies / Agri-business Management / Agri Economics / Rural Development.</p>
5. Duties & Responsibilities	Details given at Annexure -VI.

Annexure-IV

1. Name of Post	Assistant Registrar, CRCS
2. Number of Post	01
3. Classification & Pay level	General Central Service, Non-Ministerial Gazetted Group 'A'. Pay level in matrix-10 (Rs 56100-177500/-)
4. Eligibility Conditions	Officers under Central Government or State Governments or Union Territories Administrations or Public Sector Undertakings or Universities or Recognized Research Institutions or

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	<p>Autonomous or Statutory Organizations or NABARD or State Cooperative Banks (SCBs) or District Central Cooperative Banks (DCCBs).</p> <p>(a) (i) holding analogous posts on regular basis in the parent cadre or Department; or</p> <p>(ii) with two years' of regular service in the grade rendered after appointment thereto on a regular basis in Pay Level- 9 in the pay matrix (Rs. 53100-167800/-) in the parent cadre or Department; or</p> <p>(iii) Four years of regular service in the grade rendered after appointment thereto on a regular basis in level-8 in the pay matrix (Rs.47600-151100) in the parent cadre or Department; and</p> <p>(b) Possessing the following educational qualifications and experience:</p> <p>i) Master's Degree in Law, or Agriculture, or Banking, or Banking & Financial Management, or Banking & Finance, or Chartered Accountancy, or agri-business management, or Rural Development and Management, or Cooperation, or Cooperative Management, or Cooperation & Banking, or Agricultural Economics, or Public Administration, or Public Policy, or Social Work, or Post Graduate Diploma in Rural Management or sustainable rural management or Agri-Business Management or Public Policy from a recognized University.</p> <p>(ii) Three (03) years' experience in the relevant areas of Cooperative Sector / Cooperative Banking / Cooperative Finance / Book Keeping and Accounting of Cooperative Societies / Agri-business Management / Agri Economics / Rural Development.</p>
5. Duties & Responsibilities	Details given at Annexure -VI.

Annexure-V

1. Name of Post	Senior Cooperative Officer, CRCS
2. Number of Post	02
3. Classification & Pay level	General Central Service, Non-Ministerial Gazetted Group 'B'. Pay level in matrix-7 (Rs 44900-142400/-)

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4. Eligibility Conditions	<p>Officers under Central Government or State Governments or Union Territories Administrations or Public Sector Undertakings or Universities or Recognized Research Institutions or Autonomous or Statutory Organizations or NABARD or State Cooperative Banks (SCBs) or District Central Cooperative Banks (DCCBs).</p> <p>(a) (i) holding analogous posts on regular basis in the parent cadre or Department; or</p> <p>(ii) with Five years of regular service in the grade rendered after appointment thereto on a regular basis in the level- 6 in the pay matrix (Rs. 35400-112400/-), in the parent cadre or department; and</p> <p>(b) Possessing the following educational qualifications and experience:</p> <p>(i) Bachelor's Degree in Law; or Agriculture; or Banking; or Banking and Financial Management; or Banking and Finance; or Chartered Accountancy; or Agri-business Management; Rural Development & Management; or Cooperation; or Cooperative Management; or Cooperation and Banking; or Agricultural Economics; or Economics; or Commerce; or Statistics; or Public Administration; or Public Policy; or Social Work from recognized university or Institute;</p> <p>(ii) Two (02) years' experience in the relevant areas of Cooperative Sector / Cooperative Banking / Cooperative Finance / Book Keeping and Accounting of Cooperative Societies / Agri-business Management / Agri Economics / Rural Development.</p>
5. Duties & Responsibilities	Details given at Annexure -VI .

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Annexure -VI

Duties & Responsibilities attached to all the posts

To assist the Central Registrar of Cooperative Societies in the following regulatory functions related to Multi State Cooperative Societies (MSCS) Act, 2002:

- Registration of multi-State cooperative societies (MSCSs) under the Act of 2002.
- Amendment to bye-laws of MSCS under the Act of 2002.
- Registration of Cooperative Societies into MSCSs by conversion and deemed registration under the Act of 2002.
- Assist the Central Registrar in administration of the MSCS Act of 2002.
- Dealing with arbitration cases as per Section 84 and winding up of Societies as per under section (u/s) 86 of the MSCS Act, 2002.
- Formulation of policies regarding management and working of the national level cooperative organizations, their implementation and follow up.
- Examination of proposals regarding Central and State cooperative legislations.
- Monitoring of restrictive and undemocratic provisions in the State Cooperative Societies Act.
- Development of Cooperative Management.
- Work related to constitutional amendment to cooperatives.
- Work related to appointment of Arbitrators & Returning Officers to the MSCS.
- Work related to complaints/grievances received from MSCS and from their members.
- Work related to PMO/VIP references, Public Grievances, Parliament Questions and Parliamentary Assurances.
- Dealing with RTI/CPIO/First Appeal/CIC cases.
- Dealing with court cases, dispute, appeal cases under section 99 of of the MSCS Act 2002
- Insolvency issues of Super Bazar, Petrifies and other MSCS/Banks: and conduct of inquiry, inspection under sections 78,79 and 108 of the MSCS Act,2002.

ATTACHMENT-1

Proforma for application for the post of on Deputation (including short term contract) basis in the Office of Central Registrar of Cooperative Societies, Ministry of Cooperation.

APPLICATION PROFORMA

1. Name and Address (in Block Letters) with telephone number and E-mail Id	
2. Date of Birth (in Christian era)	
3. i) Date of retirement under Central/State Government Rules	
4. Educational Qualifications	

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5. Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)

Note. In the case of Degree and Post Graduate Qualifications, Elective/ main subjects and subsidiary subjects may be indicated by the candidate.

6. Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and experience of the post.

7. Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.

Office/ Organization	Post Held on regular basis	Period of service		*Pay Level/Band and Grade Pay/Pay scale of the post held on regular basis			Nature of appointment whether regular/ad- hoc/deputation	Nature of duties (in detail)
		From	To	Pay in PB	G.P.	Basic Pay		

*Important: Pay Level/Band and Grade pay granted under MACP/ACP are personal to the officer and, therefore, should not be mentioned. Only pay level/band and Grade Pay/Pay scale of the post held on regular basis to be mentioned. Details of ACP/MACP with present pay Band and Grade pay where such benefits have been drawn by the candidate, may be indicated as under:

Office/ Organization	Pay, Pay Band and Grade Pay drawn under ACP/MACP Scheme	From	To

8. Nature of present employment i.e. Ad-hoc or Temporary or Quasi-Permanent or Permanent		
9. In case the present employment is held on deputation/contract basis, please state		
a) The date of initial appointment	b) Period of appointment deputation/contract	Name of the parent office/ organization to which the applicant belongs. Name of the post and Pay of the post held in the substantive capacity in the parent organization.

9.1 Note: In case of Officers already on deputation, the applications of such officers should be forwarded by the parent cadre/ Department along with Cadre Clearance,

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Vigilance Clearance and Integrity certificate.

9.2 Note: Information under Column 9© & (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/organization but still maintaining a lien in his parent cadre/organization.

10. If any post held on Deputation in the past by the applicant, date of return from the last deputation and other details.

11. Additional details about present employment:

Please state whether working under (indicate the name of your employer against the relevant column)

- a) Central Government
- b) State Government
- c) Autonomous Organization
- d) Government Undertaking
- e) Universities
- f) Others

12. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.

13. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.

14. Total emoluments per month now drawn

Basic Pay in the PB	Grade Pay	Total Emoluments

15. In case the applicant belongs to an organization which is not following the Central Government Pay-scales, the latest salary slip issued by the Organization showing the following details may be enclosed.

Basic Pay with Scale of Pay and rate of increment	Dearness Pay/interim relief/other Allowances etc., (with break-up details)	Total Emoluments

16.A Additional information, if any, relevant to the post you applied for in support of your suitability for the post.
(This among other things may provide information with regard to
i) additional academic qualifications
ii) professional training and
iii) work experience over and above

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prescribed in the Vacancy Circular/Advertisement) (Note: Enclose a separate sheet, if the space is insufficient)	
16.B Achievements: The candidates are requested to indicate information with regard to; (i) Research publications and reports and special projects (ii) Awards/Scholarships/Official Appreciation (iii) Affiliation with the professional bodies/institutions/societies and: (iv) Patents registered in own name or achieved for the organization (v) Any research/ innovative measure involving official recognition. (Note: Enclose a separate sheet, if the space is insufficient)	
17. Whether belongs to SC/ST	

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification/Work Experience submitted by me will also be assessed by the Selection Committee at the best of my knowledge and no material fact having a bearing on my selection has been suppressed/withheld.


(Signature of the candidate)

Address _____

_____ Date _____

Countersigned

 (Employer/Cadre Controlling Authority with Seal)


 07/01/2026

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Certification by the Employer/Cadre Controlling Authority

Date.....

Office of.....

F. No.....

The information/ details provided in the above application by the applicant are true and correct as per the facts available on records. He/she possesses educational qualifications and experience mentioned in the vacancy Circular. If selected, he/she will be relieved immediately.

2. Also certified that

- i. There is no vigilance or disciplinary case pending/ contemplated against Shri/Smt. _____
- ii. Integrity of the officer is certified as "beyond doubt".
- iii. His/ Her ACR/APAR Dossier in original is enclosed/photocopies of the ACRs/APARS for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or equivalent or above are enclosed.
- iv. No major/ minor penalty has been imposed on him/her during the last 10 years or A list of major/ minor penalties imposed on him/her during the last 10 years is enclosed. (as the case may be)

Name & Designation : _____

Telephone No : _____

Fax No.: _____

Office Seal: _____

Place:

Dated:

Countersigned

(Employer/Cadre Controlling Authority with Seal)

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