

**By Speed Post/e.mail**

File No. CEA-12011/453/2025  
Government of India  
Office of Cooperative Election Authority  
9<sup>th</sup> Floor, Tower-E, World Trade Centre,  
Nauroji Nagar, New Delhi-110029

Dated, 30<sup>th</sup> December, 2025

To

Chief Executive/Managing Director,  
Wardha Urban & Rural Cooperative Credit Society Limited  
Sahakar Mandir, Borgaon (Meghe), District- Wardha,  
Maharashtra  
Pin Code- 442001  
Mail id – [wardhaurban394@gmail.com](mailto:wardhaurban394@gmail.com)

Sub:- **Conduct of Election of Wardha Urban & Rural Cooperative Credit Society Limited**

Sir,

1. Please refer your request letter dated 25.11.2025 received through CRCS portal regarding conduct of election of your society.
2. On examining, following shortcomings have been observed in the proposal:
  - i) Approved Bye-Laws of the society by CRCS, not found attached with the proposal.
  - ii) Fact-sheet not found with the proposal. Proforma of the Fact-Sheet is enclosed.
  - iii) State and District wise list of members with their membership details not found attached.
  - iv) Approval of GBM, for conduct of election. *not found*
3. Society is therefore, advised to remove the shortcomings and submit above documents either through CRCS portal or e.mail id – [cea-2023@gov.in](mailto:cea-2023@gov.in) to enable Cooperative Election Authority (CEA) to proceed further for election of the society.



*Sanjeev Kumar*  
(Sanjeev Kumar)

Director  
Telephone No. 011-20909039



### FACT SHEET

For conducting election of Board & Office Bearers in Multi State Cooperative Society (MSCS)

(All information should be filled. If not applicable, mention as NA)

#### (A) Information about MSCS

i	Name of Society	
ii	Registration Number Including Year	
iii	Complete address of registered office with district, State name & pin code	
iv	Registered Email ID & registered mobile number of society	
v	Whether Bye-Laws of society has been amended as per MSCS (amendment) Act and Rules 2023?	Yes <input type="checkbox"/> / No <input type="checkbox"/> if yes, mention date of amendment
vi	Whether society has its official website?	Yes <input type="checkbox"/> / No <input type="checkbox"/> if yes, mention website link
vii	Whether the MSCS is under Liquidation?	Yes <input type="checkbox"/> / No <input type="checkbox"/>
viii	Whether any Election related court matter is pending?	Yes <input type="checkbox"/> / No <input type="checkbox"/> if yes, mention case no. and year
ix	Area of Operation of Society	Mention Number & Name of States
x	Any other disclosure for conducting election	

#### (B) Information about Members of the Society

xi	Nature of members	Individual <input type="checkbox"/> / Society & Organisation <input type="checkbox"/>				
xii	Total number of Member (Attach State and District wise number as a separate annexure)	Individual member				
		Society & Organisation (excluding MSCS)				
		MSCS				
		Total Number				
xiii	Whether provision of constitution of Representative General Body (RGB) provided in bye-laws of society?	Yes <input type="checkbox"/> / No <input type="checkbox"/> if yes, mention constituency wise number of RGB member				
xiv	Whether provision of delegate election provided in the bye-laws of society	Yes <input type="checkbox"/> / No <input type="checkbox"/> if yes, mention Total number of constituency- Total number of delegates-				
xv	Category of members	Category	General	SC/ ST	Women	Total No.
	Number of Individual					
	Number of RGB member as per Bye Laws					
	Number of Delegate as per Bye Laws					



xxix	Whether contribution toward Education Fund as per Section 63 (1) (b) of MSCS 2002 has been made?	Yes <input type="checkbox"/> / No <input type="checkbox"/> If no, Mention the name of Board of directors with relevant period.
xxx	Whether MSCS has contributed Cooperative Rehabilitation, Reconstruction, and Development Fund as per Section 63 A	Yes <input type="checkbox"/> / No <input type="checkbox"/> If no, Mention the name of Board of directors with relevant period.
xxxi	Whether Annual Return specified in Section 120, within the time specified therein, has been filed	Yes <input type="checkbox"/> / No <input type="checkbox"/> If no, Mention the name of Board of directors with relevant period.
xxxii	Whether Audit of Society has been carried out within six months of the closer of the F.Y.	Yes <input type="checkbox"/> / No <input type="checkbox"/> If no, Mention the name of Board of directors with relevant period.
xxxiii	Any other disclosure related to disqualification for being a Board Member	

**(E) Disqualification for being an Office Bearer as per Section 44 of MSCS Act**

xxxiv	Member of the board who is presently a Minister in the Central Government or a State Government	Name & Admission No.
xxxv	Member of the Board who completed two consecutive terms, whether full or part, as the Chairperson or President.	Name & Admission No.
(F)	Any other information relating to disqualification of a member, Board of Director, Chairman and Vice Chairman	
(G)	A short note may be given about logistics requirement for conduct of election (like Numbers of Booths, Places, Area, Use of postal ballot etc.)	

Note: Details of all above information should also be provided to Returning Officer for conducting free, fair & transparent election.

**Signature &  
Name of Chairman/President/Chief Promoter.**

**Signature &  
Name of MD/CEO  
Name of Society**

**Date:  
Place:**