

No. CEA-12011/47/2024
Government of India
Ministry of Cooperation
Office of Co-operative Election Authority

9th Floor, Tower-E, World Trade Center,
Nauroji Nagar, Delhi-110029

Dated: 19th December, 2025
Election no. 144/2025-26

ORDER

Sub: Appointment of "Returning Officer" and the "Election Programme" for Conduct of Election for filling up of Casual Vacancy of Office Bearers of Family Development Credit and Thrift Multi-State Cooperative Society Ltd. (FAMCO), Puducherry.

In exercise of the powers conferred by Section 45 K (1) of the Multi-State Co-operative Societies (MSCS) Act 2002, as amended by the MSCS amendment Act 2023 read with Rule 19F (a) of the MSCS Rules 2002, as amended with MSCS Rules in 2023, the Co-operative Election Authority hereby appoints **District Magistrate/Collector, Puducherry** as Returning Officer for conducting Elections of Chairman & Vice- Chairman of **Family Development Credit and Thrift Multi-State Cooperative Society Ltd. (FAMCO).**

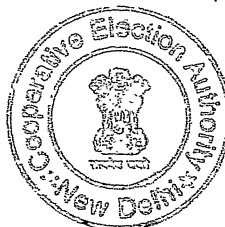
2. RO is requested to ensure the election is conducted as per the MSCS Act, 2002 as amended by MSCS (Amendment) Act 2023 and Rules framed thereunder. In case any provision of Registered Bye-Laws of the Society is inconsistent with the provision of Act and Rules made thereunder, then provisions of the Act/Rules shall prevail over such inconsistent provision and decision taken by CEA in this regard shall be final.

3. RO may submit proposal for appointment of ARO. RO shall personally chair the meeting for election of the office bearers.

4. **Report to CEA on nomination:** RO to submit the list of final contesting candidate after withdrawal stage to CEA through e-mail.

5. **Prior approval of result of Office Bearers:** After conduct of elections of Office Bearers, the RO shall submit the requisite details in Format 19-N for seeking **prior approval** of CEA before declaration of results.

6. **Display of Notification/orders on website of society:** Returning Officer shall ensure that the Society prominently displays the **List of Eligible Members of Board of Directors, Election Programme and Final List of the Contesting Candidates**, and other related important documents on the website of the Society prominently on the right-hand top corner of website in a box under the heading of "ELECTION, FOR THE POST OF CHAIRMAN AND VICE-CHAIRMAN" for enabling free, fair and transparent elections.



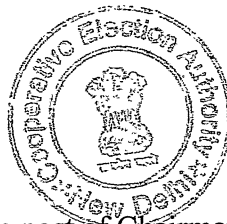
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7. Wide publicity be given for holding of Elections in terms of provision of the MSCS Act and the rules framed thereunder.
8. Instructions for filling-up of the Format- N have been appended below the Format N, the same should be scrupulously followed by the Returning Officer.
9. **Payment of Remuneration-** It is also requested to provide the requisite details about account no., IFSC Code and PAN No. of RO and ARO and other polling officers in the enclosed Performa along with a copy of cancelled cheque & PAN Card to claim remuneration from the Society in connection with discharge of duties for conduct of election as RO/ARO/Polling personnel etc. Order dated 16.10.2025 regarding payment of remuneration to RO and ARO is also attached herewith.
10. The election programme for the post of Chairman and Vice-Chairman is **enclosed**. Returning Officer may ensure that election of Chairman and Vice-Chairman is conducted as per Act & Rules and Bye-Laws of Society. If there are inconsistency between Bye-Laws and Act/Rules then provisions as contained in Act/Rules will prevail over the Bye-Laws of the Society.
11. RO is also requested to obtain the additional information from Directors (elected) at the time of filing nomination in the form of affidavit for the post of Chairman and Vice-Chairman in the following format at the time of filing nomination to ensure compliance of Section 44 of the MSCS Act:

| TERM | Term of the Board | Period/Periods held the office of the Chairman |
|--------|-------------------|--|
| Term 2 | 2019-2024 | |
| Term 1 | 2014-2019 | |

- 11.1 Relevant Bye-Laws may also be got referenced.
12. RO to ensure presence of elected Directors as required under Rule 19N (1).

This issues with the approval of Co-operative Election Authority.



By order
(Signature)
(Kamal Nain)
Section Officer
Cooperative Election Authority

Encl.: Election Programme for the post of Chairman and Vice-Chairman.

To,

District Collector/Magistrate, Puducherry
I-Floor, New Revenue Complex,
Vazhudavoor Road, Pettaiyanchathiram,
Puducherry – 605009.
Email dcrev.pon@nic.in

Copy to:

1. CEO/MD of, Family Development Cooperative Thrift and Credit Society Ltd, Assisi Peace Center, #115, Needarajapaiyer Street, Puducherry-605001. Email. Famco2009@gmail.com & famcomscs@gmail.com with a request

- (a) To meet the RO and brief him about the election of Office Bearers of the Society and get issued the election notice under the signature of RO. Election notice is to be served to each Director of the Board.
- (b) To deposit amount on account of remuneration payment for the conduct of election by RO/ARO and Polling Officer(s). Amount of remuneration to be as per order 4-11/2025/CEA dated 16.10.2025 (copy enclosed). The requisite amount is to be deposited by the society in CEA's account titled Cooperative Election Authority as details below: -

| | |
|------------------------|--------------------------------|
| Name of Account Holder | Cooperative Election Authority |
| Name of Bank | State Bank of India |
| Account Number | 43320407875 |
| IFCS Code | SBIN0001076 |
| Name of Branch | R.K.Puram, New Delhi |
| Type of Account | Saving Account |

- (c) This may be ensured by C.E.O. / M.D that the following documents must be uploaded on Official Website of the Society.
 - i. Order of CEA for appointment of Returning Officer and election programme.
 - ii. Notification issued by Returning Officer giving details of election schedule.
 - iii. List of nomination received by the Returning Officers.
 - iv. List of nomination which has been rejected along with reasons for rejection.
 - v. Publication of final list of contesting candidates.

2. The Registrar of Cooperative Societies, Govt. of Puducherry.
3. The Central Registrar of Cooperative Societies – for information
4. NIC with a request to upload on CRCS Website.



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No. CEA-12011/47/2024
Government of India
Ministry of Cooperation
Office of Co-operative Election Authority

9th Floor, Tower-E, World Trade Center,
Nauroji Nagar, Delhi-110029

Dated: 19th December, 2025

Election program of Office Bearer (post of Chairman and Vice Chairman)

Attachment of the Order no. CEA-12011/47/2024 dated 19th December, 2025 for conduct of election

| (A) General Information | | | |
|--|---|--|---------------------|
| Name of MSCS | | Family Development Cooperative Thrift and Credit Society Ltd., (FAMCO), Puducherry. | |
| Registration Number | | MSCS/CR/307/2009 | |
| Returning Officer | | District Magistrate / Collector, Puducherry. | |
| Number of elected directors in position | | Board Members – 15. Elected members – 13 (2 remain unfilled) | |
| Post for which election being held | | Chairman and Vice-Chairman. | |
| Area of Operation | | Tamil Nadu, Karnataka & Puducherry. | |
| Regular Member | | 410 | |
| (B) Election program of Office Bearer (post of Chairman and Vice Chairman) | | | |
| | Particulars | Date | Time |
| 1 | Announcement of Election Schedule | 26 th Feb., 2026 (Thursday) | |
| | Time window for filing Nomination | | 10:00 am – 11:00 am |
| | Scrutiny of nomination papers | | 11:00 am – 12:00 pm |
| | Time window for withdrawal | | 12:00 pm – 01:00 pm |
| | Display of list of the valid nominations | | 01:00 pm – 01:30 pm |
| 2 | Meeting of the Board of Directors to elect Office Bearers and poll, if required | 27 th Feb., 2026 (Friday) | 11:00 AM Onwards |
| 3 | Declaration of Result of Election of Office Bearers | After approval of Cooperative Election Authority, New Delhi on Format 19N under Rule 19N | |

This issues with the approval of Cooperative Election Authority.



Kamal Nain 19/12/25
(Kamal Nain)
Section Officer
Cooperative Election Authority
Ph. No. 011-20909052

Format 19 N for Seeking Approval for Declaration of Election Result of the Office Bearer
[Under Rule 19 N (4) & (6)]

Section A – Election Summary (To be filled by the Returning Officer (RO))

| 1. General information | | | | | |
|---|--|-------------------|--|---|--|
| (i) Name and Registration no. of the MSCS | | | : | | |
| (ii) | | | : | | |
| (a) Whether polling held (Yes / No) If yes, provide date and time of polling | | | : | | |
| (b) If no polling is held, then indicate scheduled date of polling | | | : | | |
| (iii) Whether the election held peacefully (Yes / No) [In case No, please describe the instances of disruption, violence, etc. and their impact on RO's endeavour to conduct a free & fair election, in a separate sheet] | | | : | | |
| (iv) Whether the meeting to conduct election of Office Bearers has been chaired by Returning Officer | | | Yes / No Name of Returning Officer: | | |
| 2. Information related to post of the Office Bearers (Pre-counting) | | | | | |
| (v) Name of post of Office Bearers as per Bye-Laws | | | : | | |
| (vi) Name of post of Office Bearers notified to be filled up through election | | | : | | |
| 3. Information related to the contestants | | | | | |
| (vii) Number of valid contesting candidates | | | a. For President or Chairperson: b. For Vice President or Vice Chairperson: | | |
| 4. Information related to Board Meeting as per rule 19N (1) | | | | | |
| (viii) Date and Time of Board Meeting | | | : | | |
| (ix) Venue of the meeting | | | : | | |
| (x) Number of incumbent elected directors in the Board | | | : | | |
| (xi) Number of incumbent elected directors who attended Board meeting convened by RO | | | : | | |
| 5. Information on un-opposed post and post for which polling was held | | | | | |
| (xii) Name of posts recommended to be filled up un-opposed, | | | : | | |
| (xiii) Name of posts for which polling was held | | | : | | |
| 6. Candidate-wise voting details and recommendations of RO | | | | | |
| 6 (a) For the post of President or Chairperson <i>(in descending order of number of votes obtained)</i> | | | | | |
| SN | Name of contestant, Father / Husband Name, Address & Mobile No | Membership No. | Elected unopposed under rule 19N (4) | If polling held, no. of votes obtained | Recommendation of the RO – proposed to be elected (Yes / No) |
| | | | | | |
| | | | | | |

6 (b) For the post of Vice-President or Vice-Chairperson (in descending order of number of votes obtained)

| SN | Name of contestant, Father / Husband Name, Adress & Mobile No | Membership No. | Elected unopposed under rule 19N(4) | If polling held, no. of votes obtained | Recommendation of the RO – proposed to be elected (Yes / No) |
|----|---|-------------------|--|---|--|
| | | | | | |
| | | | | | |

7. Detail of recommended vacant seats of Office Bearer after counting

| SN | Name of post recommended to be vacant | Reason for recommendation |
|----|---------------------------------------|---------------------------|
| 1 | | |
| 2 | | |
| 3 | | |

8. Any Court case arisen during election- YES / NO, if yes provide details in separate annexure

I, _____ (name of RO), declare that the above recommendations have been made after conducting the election as per the MSCS Act, 2002 and MSCS Rules, 2002 as amended from time to time.

Place:

Date:

(Signature of RO)

Name and seal of RO-

Mobile Number-_____

Land Line Number-_____

Section – B (for office of Cooperative Election Authority only)

Under Rule 19 N (4) and (6) of the MSCS Rules, 2023 as amended from time to time, it is conveyed that the Cooperative Election Authority, has approved / rejected the recommendation of the Returning Officer as given in Section A above. The reason(s) for approval / rejection of recommendations is/are _____

After declaration of result by RO the details of Office Bearers as contained in Point 6(a) & 6(b) should be displayed in the website of the society. This may be ensured by Chief Executive Officer of the society.

(Authorized Signatory)

For Cooperative Election Authority

Instructions for filling up Format 19 N for the Returning Officer

1. The Form 19 N is to seek prior approval for declaration of election result of the Office Bearers (Section 49 (2) (a) (aa) of MSCS Act & Rules). There are only two office bearers – namely
 - (i) Chairperson and Vice-Chairperson or
 - (ii) President and Vice-President
2. Returning Officer shall cross check and verify to ensure that candidates indicated in the form 19 N are duly elected members of the Board and their names are available in Form 19 M also.
3. No Candidate who has been nominated in the Board or coopted in the board is eligible to contest as Office Bearers.
4. This form should be carefully filled by Returning Officer and ensure that each and every column is filled up and no column is left blank. In case information asked is not relevant, then write “Not applicable”
5. Date of poll is mandatorily to be written. In case no elections are held (due to lack of nomination), scheduled date of polling 2 in “Election Program” issued/ approved by the Cooperative Election Authority, the same date should be written as “date of poll”
6. Each page of the Format 19N should be signed by the Returning Officer along with his seal.
7. Over-writing should be strictly avoided.
8. The Returning Officer should indicate his mobile number to established direct communication in case of any clarification. It may be noted that time period between conduct of elections of Board of Directors and of Office Bearers of the society is limited.
9. The Returning Officer shall prepare proceedings of the elections of the Office Bearers and submit a copy of proceedings. A copy of such report together with a copy of the return of the polling, to the Authority (Rule 19 N (5) of MSCS Act and Rules.
9. This form should be submitted to office of the Cooperative Election Authority, 9th Floor, Tower-E, World Trade Center, Nauroji Nagar, Delhi-110029 through email (cea-2023@gov.in) and by speed post with a covering letter under signature & seal of Returning Officer.

Authorized Signatory

PROFORMA

Proforma for remuneration-claims for conduct of MSCS Elections

| S.No. | Name and Designation | Service | Pan Number | Bank account details/Bank name and Branch name with IFSC Code |
|-------|----------------------|---------|------------|---|
| 1. | | | | |
| 2. | | | | |
| 3. | | | | |
| 4. | | | | |

F.No.4-11/2025/CEA
Government of India
Ministry of Cooperation
Cooperative Election Authority

9th Floor, Tower-E, World Trade Centre,
Nauroji Nagar, New Delhi - 110 029.

Dated: 16th October, 2025.

ORDER

Subject: - Revised norms for payment of remuneration to Returning Officer (RO)/Asstt. Returning Officer (ARO) for conduct of elections of Multi State Cooperative Societies (MSCS).

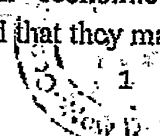
CEA is paying remuneration to Returning Officer (RO), Asstt. Returning Officer (ARO) and Polling Officer as per the Office Order dated 3rd June, 2024. As per this order RO and ARO are paid not more than 15 days of basic pay as honorarium.

2. As per Rule 19T of the Multi State Cooperative Societies Act, 2002 as amended in 2023, the dues of the remuneration have to be paid by Society to Cooperative Election Authority (CEA) and CEA in turn pays to RO based on the claims submitted by the Returning Officer.

3. During the process of release of funds, the following aspects have come to the notice of the Authority:

- 1) There is wide variation in the basic pay structure of Returning Officers. Due to this reason, the payment of 15 days' basic pay may range between Rs.98,000/- to Rs.39,000/- depending upon the seniority of the District Magistrates in the respective districts. In few cases, the remuneration paid to ARO is higher than the Returning Officer.
- 2) The rate of remuneration is same even if the elections are not contested. There is no substantial activity after the stage of nomination process. The rates claimed are same for contesting elections as well as uncontested elections.
- 3) Even in case of casual vacancy, say for one Director, the same rate is paid to the Returning Officer. Similarly, casual vacancy of Office Bearers also results into the same amount of payment.
- 4) The society's HQ is concentrated at State Capitals or at those districts which have history of cooperative movements. It results into conduct of multiple election by same RO/ARO.

4. The Authority is in receipt of representation from newly registered societies expressing their inability to pay such large amount due to lack of adequate resources with the newly formed society. Their economic activity may be at nascent stage of development. They have requested that they may be exempted from such remuneration.



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5. The matter has been examined in detail and it has been decided to adopt a graded structure for payment of remuneration as proposed in the table below:

| S.No. | Nature of Election | Contest for the position | Uncontested election |
|-------|---|--------------------------|----------------------|
| 1. | Regular election of Board of Directors including Office Bearers. | | |
| | A. All societies in Schedule II. | Rs.50,000/- | Rs.25,000/- |
| | B. Multi State Cooperative Banks. | Rs.50,000/- | Rs.25,000/- |
| | C. Societies where elections of delegates or election to RGH (constitution of Representative General Body) is involved. | Rs.50,000/- | Rs.25,000/- |
| 2. | Regular election of Board of Directors including Office Bearers of all other societies. | Rs.40,000/- | Rs.20,000/- |
| 3. | Casual Vacancy of Board of Directors. | Rs.10,000/- | Rs.10,000/- |
| 4. | Casual Vacancy of Office Bearers. | Rs.10,000/- | Rs.10,000/- |
| 5. | Election of newly registered societies with less than 250 members. | Rs.10,000/- | Rs.10,000/- |

6. There will be no change in the rate of honorarium of Polling personnel which is fixed at present at Rs.1,000/- per election. Additionally, PA to RO or Data Entry Operator would also be treated as Polling Personnel and eligible to Rs.1,000/- per election.

7. This order would be effective from 01.11.2025, where the date of poll is on or after 01.11.2025.

8. This issues with the approval of Cooperative Election Authority.

By Order

(Signature) 16/10/2025.

(Section Officer)

Cooperative Election Authority Officer

Ministry of Cooperation
Cooperative Election Authority
100, Tower-E, World Trade Centre
Sector 29, Connaught Place, New Delhi-110029

Copy to:

1. All ROs/AROs appointed by CEA.
2. All MD/CEO of MSCS Societies.
3. All RCSs of States.

Copy also to:

1. Secretary, Ministry of Cooperation.
2. CRCS.
3. Internal circulation to all Officers/Staff.
4. NIC - for posting on the Website.