No. CEA-12011/284/2025 Government of India Ministry of Cooperation The Co-operative Election Authority

09th Floor, Tower E, World Trade Centre Nauroji Nagar, New Delhi -110029

Dated:

16th July, 2025

Revised Election no.

41 /2025-26

ORDER

Sub: Appointment of "Returning Officer" and the "Election Programme" for Conduct of Election of AL Habibi Islamia Multistate Co-operative Society Ltd, SO SK Nur Islam Manickpur Kulgachia Uluberia, Howarh, West Bengal-711306.

In exercise of the powers conferred by Section 45 K (1) of the Multi-State Cooperative Societies (MSCS) Act 2002, as amended by the MSCS amendment Act 2023 read with Rule 19F (a) of the MSCS Rules 2002, as amended with MSCS Rules in 2023, the Co-operative Election Authority hereby appoints District Magistrate/Collector, Howarh as Returning Officer for conducting Elections as under:

		10000 80 09 90			
Number of Board of Directors	Board of Direct (General-06, V	rectors (09) Women- 02 & SC/ST- 01)			
Contact Details	Contact Person	Email. Id			
	SK Rahir Ali	9800047650	skrahirali786@gmail.com		
Registration No & Date	MSCS/CR/1520/2				
Office Bearers (2)	(i)Chairman -01 & (ii) Vice Chairman- 01				

- 2. RO is requested to ensure the election is conducted as per the MSCS Act, 2002 as amended by MSCS (Amendment) Act 2023 and Rules framed thereunder. In case any provision of Registered Bye-Laws of the Society is inconsistent with the provision of Act and Rules made thereunder, then provisions of the Act/Rules shall prevail over such inconsistent provision and decision taken by CEA in this regard shall be final.
- RO may submit proposal for appointment of adequate number of ARO
- 4. The Constituency shall be as per registered and approved Bye-Laws of the Society. Every voter member has a right to elect all the directors individually.

5. <u>Election Programme</u>:

Election Programme from 18th August, 2025 to 08th October ,2025 is issued under Rule 19(H) (2), which is part of this order.

Returning Officer is requested to publish election programme accordingly and get it published in the newspaper circulated in the area of operation as required under Rule 19-I(3). Returning officer shall specify the date and time,

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place of receipt of nomination, and for all other stages of the election process clearly in the notification. Election Programme shall also be published on the notice board of the society and its branches for wider circulation to all members.

- 6. <u>Preparation of Member's List</u>: Returning Officer is requested to refer to Sec 29 of MSCS Act and Rule 19-I while publishing the list of eligible voters. The list should be drawn as on 31st March of the previous financial year which is immediately preceding to the election date. The list of members should also be got posted on website of society.
- 7. <u>Disqualification for being a director</u>: While scrutinizing the nomination RO is requested to refer to Sec 29, 43 and 44 of MSCS Act and also Rules 19J, 19K and 19L of MSCS Rules (as amended time to time).
- 8. Report to CEA on nomination: RO to submit the list of final contesting candidate after withdrawal stage to CEA through e-mail.
- 9. <u>Prior approval of result of Board of Director</u>: After conduct of Elections of Board of Directors, the RO is mandated to submit the requisite details in Format 19 M (for members of the Board of Directors) under rule 19 M for seeking prior approval of the Co-operative Election Authority.
- 10. <u>Prior approval of result of Office Bearers</u>: After conduct of elections of Office Bearers, the RO shall submit the requisite details in Format 19-N for seeking prior approval of CEA before declaration of results.
- 11. <u>Display of Notification/orders on website of society</u>: Returning Officer shall ensure that the Society prominently displays the List of Eligible Voters, Election Programme and Final List of the Contesting Candidates, and other related important documents on the website of the Society prominently on the right-hand top corner of website in a box under the heading of "ELECTION OF BOARD OF DIRECTORS & OFFICE BEARERS" for enabling free, fair and transparent elections.
- 12. Submission of account of election expenses by the candidate: The provisions of MSCS Rules 19(U), (V), (W), (X) relating to expenditure to be incurred by the candidate in connection with elections are annexed herewith. RO is requested that these may be posted on the Notice Board and a copy may also be supplied to the person filing the nomination. The format or account of election expenses shall be kept as per particulars provided in Rule 19 (W). These accounts should be submitted to Returning Officer within 30 days of declaration of result by Returning Officer after approval of CEA.
- 13. Wide publicity be given for holding of Elections in terms of provision of the MSCS Act and the rules framed thereunder including advertisement in each state of operation. Election Programme shall also be displayed on the Notice Board of the Society. RO shall also issue a press release.
- 14. Instructions for filling-up of the Format- M and N have been appended below the Format M and N, the same should be scrupulously followed by the Returning Office



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- 15. Payment of Remuneration—It is also requested to provide the requisite details about basic pay of RO and ARO and other polling officers in the enclosed Performa along with a copy of cancelled cheque & PAN Card to claim remuneration from the Society in connection with discharge of duties for conduct of election as RO/ARO/Polling personnel etc.
- Copy of the Election Programme is attached.

Note:- Role of Returning Officer in initiating Election Schedule-Returning Officer may please refer to Rule 19(H) (4) and ensure that intimation is sent regarding date, time and place of General Meeting (Polling) to each member of the society and such information can also be sent electronically, if possible.

By Order

(Section Officer)
Cooperative Election Authority

To

District Collector / Magistrate
Howrah,
3rd Floor, New Collectorate Building, 6, Rishi Bankim Chandra Road,
District – Howrah, Pin – 711 101.
Email- dm-how-wbnic.in, dmhowrahwbgmail.com

Copy to:

- The Chief Executive Officer/Managing Director of AL Habibi Islamia Multistate Co-operative Society Ltd, SO SK Nur Islam Manickpur Kulgachia Uluberia, Howarh, West Bengal-711306. Email skrahirali786@gmail.com with a request
 - (a) To deposit amount on account of remuneration payment for the conduct of election by RO/ARO and Polling Officer(s). Amount of remuneration to be as per order CEA-12011/84/2024 dated 03.06.2024 (copy enclosed). The requisite amount is to be deposited by the society in CEA's account titled Cooperative Election Authority as details below: -

Name of Account Holder	Cooperative Election Authority					
Name of Bank	State Bank of India					
Account Number	43320407875					
IFCS Code	SBIN0001076					
Name of Branch	R.K.Puram, New Delhi					
Type of Account	Saving Account					

(b) This may be ensured by C.E.O / M.D that the following documents must be uploaded on Official Website of the Society.



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- Order of CEA for appointment of Returning Officer and election programme,
- ii. Notification issued by Returning Officer giving details of election schedule and details of constituency etc.
- iii. Provisional list of Members/Delegates who are eligible to vote.
- iv. Publication of final list of Members/Delegates who are eligible to vote.
- v. List of nomination received by the Returning Officers constituency-wise.
- vi. List of nomination which has been rejected along with reasons for rejection.
- vii. Publication of final list of contesting candidates.
- viii. Declaration of result of Board of Directors.
- ix. New Board of Directors and its Office Bearers.
- 2. The Registrar of Cooperative Societies, Govt. of Assam and West Bengal
- 3. The Central Registrar of Cooperative Societies for information
- 4. NIC with a request to upload on CRCS Website.



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No. CEA-12011/284/2025 Government of India Ministry of Cooperation The Co-operative Election Authority

09th Floor, Tower E, World Trade Centre Nauroji Nagar, New Delhi -110029 Issue Date | 6 .07.2025 Revised Election no. 4/ /2025-26

Election Program

Attachment of the Order no. CEA-12011/284/2025 dated 16th July, 2025 for conduct of election

0000	(A)						
Nam	e of MSCS	AL Habibi Islamia Multistate	Co-operative Society Ltd.				
Registration Number		MSCS/CR/1520/2024					
	rning Officer	District Magistrate / Collecto	r, Howarh				
Post	for which election being held	Board Member- (General-6, S Office Bearers-2 (Chairman-					
Area	of Operation	Assam and West Bengal					
Regu	lar Member	111					
Polli	ng Booth	Adequate polling booth in each	ch state				
	(B) Ele	ction program for Board of l	Directors				
SL. No.	Particulars	<u>Date</u>	<u>Time</u>				
1	Publication of Provisional Lis of Members / Delegates Eligible to Vote	1 18 ⁴⁾ Angust 2025	11:00 AM				
2	Time Window for Raising Objection to the Provisiona List	10	11:00 AM to 3:00 PM				
Scrutiny of objection received to the Provisional List (if any)		25 th August, 2025 to 29 th August, 2025 (Monday to Friday)	11:00 AM to 3:00 PM				
4	Publication of Final List of Members / Delegates, Eligible to Vote	50),	11:00 AM				
5	Issue and Filing of Nomination Form	01 st September, 2025 to 06 th September, 2025 (Monday to Saturday)	11:00 AM to 3:00 PM				



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6	Publication of List of Nominations Received	06 th September, 2025 (Saturday)	5:00 PM	
7	Scrutiny of Received Nomination Forms	08 th September, 2025 (Monday)	11:00 AM onwards	
8	Publication of List of Valid Nominations	08 th September, 2025 (Monday)	5:00 PM	
9	Withdrawal of Nominations	09 th September, 2025 (Tuesday)	11:00 AM to 3:00 PM	
10	Publication of Final List of Contesting Candidates	09th September, 2025 (Tuesday)	5:00 PM	
11	Date of Polling, if Necessary	21 st September, 2025 (Sunday)	8:00 AM to 02:00 PM and all those who have entered polling station at 02 PM or before should be allowed to cast vote	
12	Counting of votes	22 nd September, 2025 (Monday)	Immediate after polling	
I2A	Submission of Form 19M with recommendation for seeking approval of CEA before declaration of result of BOD	23 rd September, 2025 (Tuesday)		
13	Declaration of Result of Board of Directors	27 th September, 2025 (Saturday)	After approval of Cooperative Election Authority, New Delhi on Format 19M	
	(C) Elec	tion Program of Office Be	earer	
14	Announcement of Election Schedule I. Time window for filing nomination II. Scrutiny of nomination papers III. Time and date for withdrawal IV. Display of list of the contesting candidate and schedule of election Meeting of Newly Constituted Board & Publication of List for	03 rd October, 2025 (Friday)	After Declaration of Result of Board Members' Election	
15	valid Nominations, Polling (if required	(Monday)	11:00 AM Onwards	
16	Declaration of Result of Election of Office Bearers	After approval of Cooperative Election		





		Authority, New Delhi on Format 19N	
17	RO may submit the details of basic pay drawn in the month in which election programme is issued	After receipt of order of appointment for RO and ARO	
18	The society may deposit an amount on account of remuneration payment for the conduct of election by RO/ARO and polling personnel (s)	Before 22 nd September, 2025 (Monday)	

This issues with the approval of Cooperative Election Authority.

(Section Officer)
Cooperative Election Authority

- 19U. Account of election expenses.—(1) Every candidate at an election shall keep a separate and correct account of all expenditure in connection with the election incurred or authorised by him between the date of the order calling the election and the date of declaration of the result thereof, both dates inclusive within the period of thirty days from the date of declaration of the result.
- (2) The account shall contain such particulars as may be specified from time to time in addition to the particulars referred to in rule 19W.
- (3) The total expenditure shall not exceed the amount as may be specified by the Authority from time to time.
- (4) Every contesting candidate at an election shall lodge with the Returning Officer an account of his election expenses within the time and in the manner specified by the Authority from time to time.
- 19V. Disqualification for failure to lodge account of election expenses. If the Authority, based on a report from the Returning Officer, is satisfied that a person has failed to lodge an account of election expenses within the time and in the manner specified in rule 19U and has no good reason or justification for such failure, the Authority shall, by order published in the Official Gazette, declare him to be disqualified for being elected as, and for being, a member of the board of any society, and any such person shall be disqualified for a period of three years from the date of the order.
- 19W. Particulars of account of election expenses. (1) The account of election expenses to be kept by a candidate shall contain the following particulars in respect of each item of expenditure from day to day, namely:
 - (a) date on which the expenditure was incurred or authorised;
 - (b) nature of the expenditure (as for example, travelling, postage or printing etc.,);
 - (c) amount of the expenditure: -
 - (i) amount paid;
 - (ii)amount outstanding;
 - (d) date of payment;
 - (e) name and address of the payee;
 - (f) serial number of voucher, in the case of amount paid;
 - (g)serial number of bills, if any, in case of amount outstanding;
 - (h) name and address of the person to whom the amount outstanding is payable.
- (2) All the vouchers shall be lodged along with the account of election expenses, arranged according to the date of payment and serially numbered by the candidate and such serial numbers shall be entered in the account under item (f) of sub-rule (1).
- (3) It shall not be necessary to give the particulars mentioned in item (c) of sub-rule (1) in respect of items of expenditure, for which vouchers have not been obtained.

19X. Notice by Returning Officer for inspection of accounts. — The Returning Officer may, within two days from the date on which the account of election expenses has been lodged by a candidate, cause a notice to be affixed to his notice board, specifying—

- (a) the date on which the account has been lodged;
- (b) the name of the candidate; and
- (c) the time and place at which such account may be inspected

Format 19 M for Seeking Approval for Declaration of Election Result of the Board of Directors

[Under Rule 19 M (1) & (14)]
Section A –Election Summary (To be filled by the Returning Officer (RO))

1. General information	
(i) Name and Registration no. of the MSCS	:
(ii)	:
(a) Whether polling held (Yes / No), If yes, provide date and	:
timing of polling	3000.
(b) If no polling is held, then indicate scheduled date of polling	
(iii) Whether the election held peacefully (Yes / No)	:
[In case No, please describe the instances of disruption, violence,	
etc. and their impact on RO's endeavour to conduct a free & fair	
election, in a separate sheet]	60
2. Information related to seats on the Board	l (Pre-counting)
(iv) Number of elected members in the Board of Directors as per	General –
byc-laws	Women -
	SC/ST-
(v) Number of elected members in the Board of Directors notified	General -
to be filled up through election	Women –
2001 1900	SC/ST-
3. Information related to the number of	Contestants
(vi) Number of nominations received	General –
	Women —
	SC/ST-
(vii) Number of nominations rejected	General -
± 2 × 2 × 2 × 2 × 2 × 2 × 2 × 2 × 2 × 2	Women -
	SC/ST -
(viii) Number of nominations withdrawn	General –
	Women —
	SC/ST-
(ix) Number of valid contesting candidates	General -
	Women -
	SC/ST -
4. Information related to voters and vo	otes polled
(x) Number of eligible voters	:
(xi) Total number of voters who casted their vote	:
(xii) Number of votes rejected	:
5. Information on un-opposed seat(s) and scat(s) for	which polling was held
(xiii) Number of elected seats recommended to be filled up un-	General –
opposed (if any)	Women -
	SC/ST-
(xiv) Number of elected seats for which polling was held	General -
,	Women -
	SC/ST -

(2) 1	For general cate	Come contratante /:-	7 14			
700		gory contestants (in	descending ora	er of number of vote	es obtained)	* ************************************
SN	Name &	Name of	Membership	Elected	If polling	Recommendation
ts.	area of	contestant,	No.	unopposed under	held, no.	of the RO -
	Constituency	Father / Husband	1	rule 19M (1)	of votes	whether the
13	if any (as per	Name,		(Write	obtained	candidate elected
88	Bye-Laws)	Adress & Mobile		Unopposed)	Columba	(Yes or No)
		No.		onopposed)	8	(Tes of No)
				1,03	20 0.00	
						65 (C)
						<u> </u>
(b) I	or women cate	gory contestants (in	descending ord	er of number of vote	s obtained)	
SN		Name of	Membership	Elected	If polling	Recommendation
190000000	Constituency	confestant,	No.	unopposed under	held, no.	of the RO -
	& Area	Father / Husband		rule 19M(1)	of votes	proposed to be
8		Name,		1010 12111(1)	obtained	elected (Yes /
		Adress & Mobile	e.		obtained	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1
		No.		8	8	No)
				2 25 18 3		
	Al .					
(c) F	or SC/ST categ	ory contestants (in d	escending orde	r of number of votes	obtained)	
SN	Name of	Name of	Membership	Elected	If polling	Recommendation
	Constituency	contestant,	No.	unopposed under	held, no.	of the RO-
	& Area	Father / Husband		rule 19M(1)	of votes	proposed to be
	3	Name,	ls .	(1)	obtained	elected (Yes /
		Adress & Mobile			ootunioa	No)
Ī		No.				
			-	* .	(2) (2) (3) (3) (4) (4) (4) (4) (4) (4) (4) (4) (4) (4	2 No. 100 No.
	7.	Detail of recomme	nded vacant se	ats in the Board at	ter counting	
SN	Name of	Seat Category		No. of		recommendation
	Constituency	270 270	g.	recommended		
	& Area			vacant seats		
1		General	2			
2		Women	1993 (29)		990 <i>f</i> 5	
3		SC/ST				***
	8. Any Cou	rt case arisen durii	ıg election- Yl	ES / NO, if yes pro	vide details	in separate
	annexure			36 (A) (A)		(A)
	I	(name of BO)	\ doolars that t	ha akasa		
	I,	ting the election as p), deciare mai t	he above recommen	ndations hav	e been made
		A (Amendment) Act			Kules, 2002	as amended
	oj alombor	- (monomoni) riot	was and Willel	aca Kajes ZVZJ		
	Place:				(Signat	ure of RO)
	Date:				*120	1-600
				Mobile	Name and s e Number-	eal of KU-
					inc Number	

Section - B (for office of Cooperative Election Authority only)

Under Rule 19 M (1) & (14) of the MSCS Rules, 2023 as amended from time to time, it is
conveyed that the Cooperative Election Authority, has approved / rejected the recommendation of
the Returning Officer as given in Section A above. The reason(s) for approval / rejection of
recommendations is/are
After declaration of result by RO the details of Board of Directors as contained in Point 6(a), 6(b) & 6(c) should be displayed in the website of the society. This may be ensured by Chief Executive Officer of the society.

(Authorized Signatory)
For Cooperative Election Authority

Instructions for filling up Format 19M for the Returning Officer

- 1. The Returning Officer shall declare result only after seeking prior approval from the Cooperative Election Authority (Rule 19M)
- 2. This form should be carefully filled by Returning Officer and ensure that each and every column is filled up and no column is left blank. In case information asked is not relevant, then write "Not applicable"
- 3. Date of poll is mandatorily to be written. In case no elections are held (due to lack of nomination), scheduled date of polling as in "Election Program" issued/ approved by the Cooperative Election Authority, the same date should be written as "date of poll"
- 4. Each page of the Format 19M should be signed by the Returning Officer along with his seal.
- 5. Over-writing should be strictly avoided.
- 6. The Returning Officer should indicate his mobile number to established direct communication in case of any clarification. It may be noted that time period between conduct of elections of Board of Directors and of Office Bearers of the society is limited.
- 7. This form should be submitted to office of Cooperative Election Authority, 9th Floor, Tower-E, World Trade Center, Nauroji Nagar, Delhi-110029 through email (cea-2023@gov.in) and by speed post with a covering letter under signature & seal of Returning Officer.

Authorized Signatory

Format 19 N for Seeking Approval for Declaration of Election Result of the Office Bearer [Under Rule 19 N (4) & (6)] Section A – Election Summary (To be filled by the Returning Officer (RO))

22.25	2000	1. 0	General informati	on	100. 100.	<u> </u>		
(i) Name	and Registration no.	of the MSCS]:	3 14	<u> </u>		
(ii)			23400	1:	3			
(a) ¹	Whether polling held (Yes / No)		:	***	70		
If yes, pr	ovide date and time o	f polling		56				
(b) I:	no polling is held, the	en indicate sch	cduled date of					
p	olling							
(iii) Who	ther the election held	peacefully (Ye:	:	250	- 1			
[In case]	No, please describe the	e instances of c	lisruption,					
violence,	etc. and their impact	on RO's endea	vour to conduct a					
frce & fa	ir election, in a separa	te sheet]						
	2. Informa	tion related to	post of the Office	Beau	rers (Prc-count	ing)		
(iv) Nam	e of post of Office Be	arers as per By	e-Laws	1:				
35.38	e of post of Office Bea	rers notified to	be filled up	:				
through o	election							
\$400		320	ion related to the	conte	stants			
(vi) Num	ber of valid contesting	g candidates	-:3 (************************************	a. For President or Chairperson:				
				b. Fo	r Vice Presiden	t or Vice Chairperson:		
	THE STATE OF THE S		l to Board Meetin	g as I	er rule 19N (1)		
19. 0300.	and Time of Board M	action of the second second	24		4000			
35 8800	mber of incumbent ele			:		- 455 NA		
(ix) Num	ber of incumbent elec	ted directors w	ho attended	:				
Board me	eeting convened by RO)						
630.7	5. Informatio	n on un-oppos	sed post and post	for w	nich polling wa	s held		
(x) Name	of posts recommende	d to be filled u	p un-opposed,			=		
(xi) Name	e of posts for which po	olling was held						
(- or posicion simon p							
	6. Candi	date-wise voti	ng details and rec	omme	endations of RC	o		
6 (a) For	the post of President of	200						
	ne of contestant,	Membership	Elected unoppose		If polling	Recommendation of		
Fatl	ner / Husband Name,	No.	under rule 19N (4		held, no. of	the RO - proposed to		
Adr	ess & Mobile No		3.	•	votes	be elected (Yes / No)		
	1	ų.			obtained			
	V2 0) 300	20000000000			-			
	200	40 Q	*					
***************************************			*:	_	4000			
					Sign & Stamp	of RO		
	<u> </u>	1000	49 99					

6 (b) For the post of Vice-Pres	ident or Vice-C	hairperson (in descend	ing order of num	ber of votes obtained)
SN	Name of contestant, Father / Husband Name, Adress & Mobile No	er / Husband Name, No. under rule 19N(4) held, n votes		If polling held, no. of votes obtained	Recommendation of the RO – proposed to be elected (Yes / No)
	7. Detail of r	ecommended	vacant seats of Office	Bearer after co	unting
SN	Name of post recommend	ded to be vacan	t Reason for recom	mendation	
1	* ************************************	- 8 		_	
2		**		90	<u> </u>
3	1000				
	8. Any Court case ar	isen during el	ection- YES / NO, if	yes provide det	ails in separate
	I, (nare after conducting the electron time to time.		clare that the above re e MSCS Act, 2002 and		
	Place: Date:			(Sig	nature of RO)

Section - B (for office of Cooperative Election Authority only)

Under Rule 1	9 N (4) an	d (6)	of the M	iscs	Rules, 20	23 as	amended:	fror	n time to t	ime,	it is conveyed that
the Cooperati	ve Electio	n Auth	iority, h	as ap	proved / re	jecte	d the reco	nm	endation o	f the	Returning Officer
as given in	Section	A a	ibove. '	The	reason(s)	for	approval	1	rejection	of	recommendations
is/are	successory		3078		•						
										127) & 6(b) should be of the society.

(Authorized Signatory)
For Cooperative Election Authority

Instructions for filling up Format 19 N for the Returning Officer

- 1. The Form 19 N is to seek prior approval for declaration of election result of the Office Bearers (Section 49 (2) (a) (aa) of MSCS Act & Rules).. There are only two office bearers namely
 - (i) Chairperson and Vice-Chairperson or
 - (ii) President and Vice-President
- 2. Returning Officer shall cross check and verify to ensure that candidates indicated in the form 19 N are duly elected members of the Board and their names are available in Form 19 M also.
- 3. No Candidate who has been nominated in the Board or coopted in the board is eligible to contest as Office Bearers.
- 4. This form should be carefully filled by Returning Officer and ensure that each and every column is filled up and no column is left blank. In case information asked is not relevant, then write "Not applicable"
- 5. Date of poll is mandatorily to be written. In case no elections are held (due to lack of nomination), scheduled date of polling 2 in "Election Program" issued/ approved by the Cooperative Election Authority, the same date should be written as "date of poll"
- 6. Each page of the Format 19N should be signed by the Returning Officer along with his seal.
- Over-writing should be strictly avoided.
- 8. The Returning Officer should indicate his mobile number to established direct communication in case of any clarification. It may be noted that time period between conduct of elections of Board of Directors and of Office Bearers of the society is limited.
- 9. The Returning Officer shall prepare proceedings of the elections of the Office Bearers and submit a copy of proceedings. A copy of such report together with a copy of the return of the polling, to the Authority (Rule 19 N (5) of MSCS Act and Rules.
- 9. This form should be submitted to office of the Cooperative Election Authority, 9th Floor, Tower-E, World Trade Center, Nauroji Nagar, Delhi-110029 through email (cea-2023@gov.in) and by speed post with a covering letter under signature & seal of Returning Officer.

Authorized Signatory

CEA-12011/84/2024 Government of India Ministry of Cooperation Office of the Co-operative Election Authority

9th Floor, Tower-E, World Trade Center Nauroji Nagar New Delhi-110029 Dated: 5 June, 2024

ORDER

Sub: - Payment of Remuneration for Returning Officer for conduct of election of MSCS-Order reg.

The Cooperative Election Authority (CEA) has been established under section 45(1) of the Multi-State Cooperative Societies Act (Amended in 2023) to conduct elections of Multi-State Cooperative Societies spread across the country.

- 2. In exercise of the power conferred by Section 45 L of the MSCS (Amendment) Act, read with Rule 20 B of the MSCS (Amendment) Rules and in pursuant to Rule 19 T of the MSCS (Amendment) Rules, Cooperative Election Authority hereby issues the order for payment of remuneration. The objective of this remuneration order is to establish and ensure a fair and transparent framework for conduct of election and strengthen the process of reform in Cooperative sector. As per the provision of Rule 19 T of the MSCS (Amendment) Rules 2023, the dues of remuneration have to be paid by societies to CEA, which in turn is paid subsequently to RO by the CEA.
- 3. CEA has received request from Returning officers to fix rates for remuneration of Returning Officer, Assistant Returning Officer & Polling personnel in accordance with the provisions of the MSCS (Amendment) Act and Rules on similar lines as granted by Election Commission of India which grants honorarium for conduct of Lok Sabha/ State Assembly elections.
- 4. Returning officers have to perform all poll related work including preparation of electoral rolls, scrutiny of nominations, conduct of poll, disposal of complaints received from delegates or members of the society by passing speaking orders, signing of each ballot paper, counting of votes, preparation of reports for seeking prior approval of results in the prescribed format, handling of court cases. Nature of these duties are different from the day to day function of the officials. These are highly demanding activities requiring personal attention and timely disposal / action.
- 5. Remuneration Structure: Keeping in view these facts, the following honorarium rates are ordered which is given below:

Officer	Honorarium rate
Returning Officer, Assistant Returning Officer	Not more than 15 days of basic pay
Polling Personnel	Not more than Rupees 1000/-



- 6. This order applies to all Multi State Cooperative Societies whose election is conducted by the Cooperative Election Authority (CEA).
- 7. This remuneration order shall come into effect from the date of the formation of the Cooperative Election Authority and would also be applicable to all past cases where election has been conducted under the supervision of CEA.

This issues with the approval of the Co-operative Election Authority.

By Order

(Ved Rrakash Dwivedi) Assistant Registrar (Cooperation)

To,

- 1. All Returning Officer / Assistant Returning Officer appointed by Cooperative Election Authority.
- 2. C.E.O/M.D. of all MSCSs

Copy to:

- i) Secretary, Ministry of Cooperation
- ii) CRCS
- iii) NIC (for uploading on the websites of CRCS & Ministry of Cooperation)