



No. CEA-12011/122/2024  
Government of India  
Ministry of Cooperation  
The Co-operative Election Authority

09<sup>th</sup> Floor, Tower E, World Trade Centre  
Nauroji Nagar, New Delhi -110029  
Dated: 16.01.2025

**ORDER**

**Sub: Appointment of "Returning Officer" and the "Election Programme" for Conduct of Elections of the Lucknow Division Insurance Employees Cooperative Credit Society Ltd.**

In exercise of the powers conferred by Section 45 K (1) of the Multi-State Co-operative Societies (MSCS) Act 2002, as amended by the MSCS amendment Act 2023 read with Rule 19F (a) of the MSCS Rules 2002, as amended with MSCS Rules in 2023, the Co-operative Election Authority hereby appoints **District Magistrate/Collector, Lucknow** as Returning Officer for conducting Elections as under:

|   |  |
|---|--|
| <b>Elections of the Lucknow Division Insurance Employees Cooperative Credit Society Ltd, Jeevan Prakash Building, 30, Hazratganj, Lucknow-226001.</b> |  |
| <b>Registration Number &amp; date</b>   | <b>MSCS/CR/1274/2017 dated 11.07.2017</b>            |
| <b>Number of Board of Directors (15)</b>  | <b>General-12, SC/ST-1 and Women-2</b>               |
| <b>Office Bearers (2)</b>   | <b>(i) Chairman -01 &amp; (ii) Vice Chairman- 01</b> |

2. RO may submit proposal for appointment of adequate number of ARO
3. The Constituency shall be as per registered and approved Bye-Laws of the Society.
4. Delegate election to be conducted by CEO/Secretary (under the supervision of Returning Officer) of the society and list of elected delegates submitted to Returning Officer before 17<sup>th</sup> February, 2025.
5. In view of Rule 19(H)(2) of the MSCS Rule 2002 (as amended in 2023), the Election Program for conducting election of the aforementioned Society is enclosed. RO is requested to ensure the election is conducted as per the MSCS Act, 2002 and Rules framed there under.
6. After conduct of Elections of Board of Directors, the RO is mandated to submit the requisite details in Format 19 M (for members of the Board of Directors) under Rule 19 M for seeking prior approval of the Cooperative Election Authority
7. After conduct of Elections of Office Bearer (One Chairman & One Vice-Chairman), the RO shall submit the requisite details in Format 19 N for seeking **prior approval** of CEA before declaration of results.
8. Returning Officer shall ensure that the Society prominently displays the **List of Eligible Voters, Election Program and Final List of the Contesting Candidates**, and other related important documents on the website of the society for enabling free, fair and transparent elections.
9. Wide publicity to be given for holding of Elections in terms of provision of the MSCS Act and the rules framed there under.
10. Instructions for filling-up of the Format-M and N have been appended below the Format 'M' and 'N', the same should be scrupulously followed by the Returning Officer.

11. It is also requested to provide the requisite details about basic pay of RO and ARO and other polling officers in the enclosed Performa to claim remuneration from the society in connection with discharge of duties for conduct of election as RO/ARO/Polling personnel etc.

12. Copy of the election programme is attached.

13. This issue with the approval of Co-operative Election Authority.

By Order



*Harinder*  
(Harinder Pal Kaur)  
Consultant-CEA

To,

District Magistrate, Lucknow  
Room No.49 DM Office Qaisar Bagh,  
Lucknow. E-Mail ID – dmluc@nic.in

Copy to:

1. The Registrar of Cooperative Societies, Govt. of Uttar Pradesh
2. The Central Registrar of Cooperative Societies. – for information please.
3. The Chief Executive Officer/Managing Director of Lucknow Division Insurance Employees Cooperative Credit Society Ltd, Lucknow, Jeevan Prakash Building, 30, Hazratganj, Lucknow-226001.  
Email-ldieccs@gmail.com

– with a request :

- (a) To deposit amount on account of remuneration payment for the conduct of election by RO/ARO and Polling Officer(s). Amount of remuneration to be as per order CEA-12011/84/2024 dated 03.06.2024 (copy enclosed). The requisite amount is to be deposited by the society in CEA's account titled Cooperative Election Authority as details below:

|                        |                                |
|------------------------|--------------------------------|
| Name of Account Holder | Cooperative Election Authority |
| Name of Bank           | State bank of India            |
| Account Number         | 43320407875                    |
| IFSC code              | SBIN0001076                    |
| Name of Branch         | R.K.Puram, New Delhi.          |
| Type of Account        | Saving Account                 |

- (b) This may be ensured by C.E.O / M.D that the following documents must be uploaded on Official Website of the Society :

- (i) Order of CEA for appointment of Returning Officer and election programme.
- (ii) Notification issued by Returning Officer giving details of election schedule and details of constituency etc.
- (iii) Provisional list of Members/Delegates who are eligible to vote.
- (iv) Publication of final list of Members/Delegates who are eligible to vote.
- (v) List of nomination received by the Returning Officers constituency-wise.
- (vi) List of nomination which has been rejected along with reasons for rejection.
- (vii) Publication of final list of contesting candidates.
- (viii) Declaration of result of Board of Directors.
- (ix) New Board of Directors and its Office Bearers.



**No. CEA-12011/122/2024**  
**Government of India**  
**Ministry of Cooperation**  
**Office of Co-operative Election Authority**



\*\*\*\*\*  
**9th Floor, Tower-E, World Trade Center,**  
**Nauroji Nagar, Delhi-110029**  
**Dated: 16.01.2025**

**Election Program**

| (A) General Information                  |   |
|--|---|
| Name of MSCS                             | Lucknow Division Insurance Employees Cooperative Credit Society Ltd, Jeevan Prakash Building, 30, Hazratganj, Lucknow-226001. |
| Registration Number & date               | MSCS/CR/1274/2017 dated 11.07.2017  |
| Returning Officer                        | District Magistrate / Collector, Lucknow  |
| Number of Directors to be elected        | 15 (General-12, SC/ST-1& Women-2)   |
| Operation Area                           | Uttar Pradesh & Uttarakhand   |
| Regular Member                           | 2507 Individual Members (1799 General, 442 SC/ST & 266 Women)   |
| Total number of delegated & Constituency | 100 delegated and 23 constituency   |
| Polling Booth                            | RO to ensure adequate booths in each state, if polling held.  |

**(A) Election Program for Board of Directors**

| S.No | Particular  | Date   | Time                            |
|------|---|--|---------------------------------|
| 1    | Last date of receiving of resolutions/name of the delegate Member-Society/Organisation                          | 17 <sup>th</sup> February, 2025 (Monday)                                       | By 5 PM                         |
| 2    | Publication of Provisional List of Members/Delegates, eligible  | 18 <sup>th</sup> February, 2025 (Tuesday)                                      | 11:00 AM                        |
| 3    | Time Window for Raising Objection to the Provisional List   | 19 <sup>th</sup> to 24 <sup>th</sup> February (Wednesday to Monday)            | 11:00 AM to 3:00 PM (Every Day) |
| 4    | Scrutiny of objection received to the Provisional List (if any)   | 25 <sup>th</sup> to 26 <sup>th</sup> February, 2025 (Tuesday to Wednesday)     | 11:00 AM to 3:00 PM (Every Day) |
| 5    | Publication of Final List of Members/ Delegates Eligible to Vote  | 26 <sup>th</sup> February, 2025 (Wednesday)                                    | 3:00 PM                         |
| 6    | Issue and Filing of Nomination Form   | 27 <sup>th</sup> February to 3 <sup>rd</sup> March, 2025 ( Thursday to Monday) | 11:00 AM to 3:00 PM (Every Day) |
| 7    | Display on Notice Board of the Society (at a conspicuous place) Nominations Forms received by Returning Officer | 3 <sup>rd</sup> March, 2025 ( Monday)  | 5:00 PM                         |
| 8    | Scrutiny of received Nomination Forms   | 4 <sup>th</sup> March, 2025 ( Tuesday)   | 11:00 AM to 3:00 PM             |
| 9    | Publication of list of Valid Nominations  | 4 <sup>th</sup> March, 2025 ( Tuesday)   | 5:00 PM                         |
| 10   | Withdrawal of Nominations   | 5 <sup>th</sup> March, 2025 (Wednesday)  | 11:00 AM to 3:00 PM             |

|   |   |   |  |
|---|---|---|--|
| 11  | Publication of Final list of Contesting Candidates  | 5 <sup>th</sup> March, 2025<br>(Wednesday)                                | 5:00 PM  |
| 12  | Date of Polling, if Necessary   | 14 <sup>th</sup> March, 2025<br>(Friday)                                  | 08:00 AM to 02:00 PM   |
| 13  | Counting of votes   | 14 <sup>th</sup> March, 2025<br>(Friday)                                  | Immediate after the poll.  |
| 14  | Declaration of Result of Board of Directors   | 18 <sup>th</sup> March, 2025<br>(Tuesday)                                 | After approval of Cooperative Election Authority, New Delhi on Format 19M  |
| <b>( B ) Election Program of Office Bearers</b> |   |   |  |
| 15  | Announcement of Election Schedule<br><br>I. Time window for filing Nomination<br><br>II. Time window for withdrawal<br><br>III. Display of list of the Contesting candidate | 22 <sup>nd</sup> March, 2025<br>(Saturday)                                | After Declaration of Result of Board Members' Election<br><br>10:00 AM to 12:00 PM<br><br>01:00 PM to 03:00 PM<br><br>03:00 PM |
| 16  | Meeting of Newly Constituted Board & Publication of List for valid Nominations, Polling (if required)   | 24 <sup>th</sup> March, 2025<br>(Monday)                                  | 11:00 AM onwards   |
| 17  | Declaration of Result of Election of Office Bearers   | After approval of Cooperative Election Authority, New Delhi on Format 19N |  |

This issue with the approval of Co-operative Election Authority.

*Harinder*

(Authorized Signatory)







**Email/ Speed post**

**CEA-12011/84/2024  
Government of India  
Ministry of Cooperation  
Office of the Co-operative Election Authority**

**9<sup>th</sup> Floor, Tower-E, World Trade Center  
Nauroji Nagar New Delhi-110029  
Dated: 03 June, 2024**



**ORDER**

**Sub: – Payment of Remuneration for Returning Officer for conduct of election of MSCS-Order reg.**

The Cooperative Election Authority (CEA) has been established under section 45(1) of the Multi-State Cooperative Societies Act (Amended in 2023) to conduct elections of Multi-State Cooperative Societies spread across the country.

2. In exercise of the power conferred by Section 45 L of the MSCS (Amendment) Act, read with Rule 20 B of the MSCS (Amendment) Rules and in pursuant to Rule 19 T of the MSCS (Amendment) Rules, Cooperative Election Authority hereby issues the order for payment of remuneration. The objective of this remuneration order is to establish and ensure a fair and transparent framework for conduct of election and strengthen the process of reform in Cooperative sector. As per the provision of Rule 19 T of the MSCS (Amendment) Rules 2023, the dues of remuneration have to be paid by societies to CEA, which in turn is paid subsequently to RO by the CEA.

3. CEA has received request from Returning officers to fix rates for remuneration of Returning Officer, Assistant Returning Officer & Polling personnel in accordance with the provisions of the MSCS (Amendment) Act and Rules on similar lines as granted by Election Commission of India which grants honorarium for conduct of Lok Sabha/ State Assembly elections.

4. Returning officers have to perform all poll related work including preparation of electoral rolls, scrutiny of nominations, conduct of poll, disposal of complaints received from delegates or members of the society by passing speaking orders, signing of each ballot paper, counting of votes, preparation of reports for seeking prior approval of results in the prescribed format, handling of court cases. Nature of these duties are different from the day to day function of the officials. These are highly demanding activities requiring personal attention and timely disposal / action.

5. Remuneration Structure: Keeping in view these facts, the following honorarium rates are ordered which is given below:

| Officer   | Honorarium rate                    |
|---|------------------------------------|
| Returning Officer,<br>Assistant Returning Officer | Not more than 15 days of basic pay |
| Polling Personnel                                 | Not more than Rupees 1000/-        |

6. This order applies to all Multi State Cooperative Societies whose election is conducted by the Cooperative Election Authority (CEA).

7. This remuneration order shall come into effect from the date of the formation of the Cooperative Election Authority and would also be applicable to all past cases where election has been conducted under the supervision of CEA.

This issues with the approval of the Co-operative Election Authority.



By Order

(Ved Prakash Dwivedi)  
Assistant Registrar (Cooperation)

To,

1. All Returning Officer / Assistant Returning Officer appointed by Cooperative Election Authority.
2. C.E.O /M.D. of all MSCSs

Copy to:

- i) Secretary, Ministry of Cooperation
- ii) CRCS
- iii) NIC (for uploading on the websites of CRCS & Ministry of Cooperation)



**Proforma**

**Proforma for remuneration-claims for conduct of MSCS Elections**

| S. No | Name and Designation | Service | Bank account details/ Bank name and Branch with IFSC Code | Basic Pay drawn in the month in which Election programme is issued. |
|-------|----------------------|---------|---|---|
| 1.    |                      |         |   |   |
| 2.    |                      |         |   |   |
| 3.    |                      |         |   |   |
| 4.    |                      |         |   |   |

(Signature of RO or ARO with Seal)