

No. CEA-12011/139/2024
Government of India
Ministry of Cooperation
The Co-operative Election Authority

09th Floor, Tower E, World Trade Centre
Nauroji Nagar, New Delhi -110029
Dated: 22 January, 2025

ORDER

Sub: Appointment of "Returning Officer" and the "Election Programme" for Conduct of Elections of for Office Bearers of CITIZEN Credit Cooperative Bank Ltd.

In exercise of the powers conferred by Section 45 K (1) of the Multi-State Co-operative Societies (MSCS) Act 2002, as amended by the MSCS amendment Act 2023 read with Rule 19F (a) of the MSCS Rules 2002, as amended with MSCS Rules in 2023, the Co-operative Election Authority hereby appoints **District Magistrate/Collector, Mumbai Suburban** as Returning Officer for conducting Election for **Office Bearer (Chairman & Vice-Chairman) of Bank. The tenure of Chairman & Vice-Chairman will be till 26th November, 2026 (Co-terminus with tenure of Board of Director)**

2. All elected director would be eligible to vote.
3. After conduct of elections of Office Bearers, the RO shall submit the requisite details in Format 19-N for seeking **prior approval** of CEA before declaration of results. RO shall be submit the list along with address, membership number of elected directors in a separate annexure (date of election-27.11.2021).
4. Returning Officer shall ensure that the Society prominently displays the **List of Eligible Voters, Election Programme and Final List of the Contesting Candidates**, and other related important documents on the website of the Society for enabling free, fair and transparent elections.
5. Wide publicity be given for holding of Elections in terms of provision of the MSCS Act and the rules framed thereunder.
6. Instructions for filling-up of the Format- N have been appended below the Format N, the same should be scrupulously followed by the Returning Officer.



By Order

R. Prasad
(Authorized Signatory) 22.1.2025

To,

Collector & District Magistrate, Mumbai Suburban
District Collector's Office
At/PO – Bandra Mumbai,
District – Mumbai Suburban, Pin – 400 051
Email-Collector. mumbaisuburb@maharashtra.gov.in

Copy to:

1. The Chief Executive Officer/Managing Director of CITIZEN Credit Cooperative Bank Ltd, CTS No. 236, Marve Road, Orlem, Malad (West) Mumbai, Maharashtra-400064 Email- ccbl@citizencreditbank.com **This may be ensured by C.E.O / M.D that the following documents must be uploaded on Official Website of the Society.**

- i. Order of CEA for appointment of Returning Officer and election programme.
- ii. Notification issued by Returning Officer giving details of election schedule and details of constituency etc.
- iii. List of nomination received by the Returning Officers constituency-wise.
- iv. List of nomination which has been rejected along with reasons for rejection.
- v. Publication of final list of contesting candidates.
- vi. Board of Directors and its Office Bearers.

Copy also to:

1. The Registrar of Cooperative Societies, Govt. of Maharashtra
2. The Central Registrar of Cooperative Societies. – for info please
3. NIC-for uploading on CRCS website

R. M. Kulkarni
22.1.2025



No. CEA-12011/139/2024
Government of India
Ministry of Cooperation
The Co-operative Election Authority

09th Floor, Tower E, World Trade Centre
Nauroji Nagar, New Delhi -110029

Issue Date:.....22.1.2025

Election Program for Office Bearer (only for the post of Chairman & ice-Chairman)

Attachment of the Order no. CEA-12011/139/2024 dated January, 2025 for conduct of election

(A) General Information			
Name of MSCS		CITIZEN Credit Cooperative Bank Ltd	
Registration Number		MSCS/CR/75/98	
Returning Officer		DM/DC Mumbai Suburban	
Operation Area		Maharashtra, Karnataka, Union territory of Daman, Goa, and New Delhi	
Number of elected directors as per Bye-Laws		14	
Post for which election being held		For the post of Chairman & Vice-Chairman	
Polling Booth		Polling booth to be setup	
(A) Election Program of Office Bearer for the post of Chairman & Vice- Chairman			
1	Announcement of Election Schedule I. Time window for filing nomination II. Scrutiny of nomination papers III. Time and date for withdrawal IV. Display of list of the contesting candidate and schedule of election (provision of Rule 19 N (3) of MSCS Rules shall be scrupulously followed)	10 th February, 2025 (Monday) 11:00 am – 11:30 am 11:30 am – 12:00 pm 12:00 pm – 12:30 pm	11:00 AM onwards
2	Meeting of Board of Directors & Publication of List of valid Nominations, Polling (if required)	13 th February, 2025 (Thursday)	11:00 AM onwards
3	Declaration of Result of Election of Office Bearers	After approval of Cooperative Election Authority, New Delhi on Format 19N	


This issues with the approval of Cooperative Election Authority.



R. Prasad
(Authorized Signatory) 22.1.2025

Format 19 N for Seeking Approval for Declaration of Election Result of the Office Bearer
[Under Rule 19 N (4) & (6)]

Section A – Election Summary (To be filled by the Returning Officer (RO))

1. General information					
(i) Name and Registration no. of the MSCS			:		
(ii)			:		
(a) Whether polling held (Yes / No)			:		
If yes, provide date and time of polling					
(b) If no polling is held, then indicate scheduled date of polling					
(iii) Whether the election held peacefully (Yes / No)			:		
[In case No, please describe the instances of disruption, violence, etc. and their impact on RO's endeavour to conduct a free & fair election, in a separate sheet]					
2. Information related to post of the Office Bearers (Pre-counting)					
(iv) Name of post of Office Bearers as per Bye-Laws			:		
(v) Name of post of Office Bearers notified to be filled up through election			:		
3. Information related to the contestants					
(vi) Number of valid contesting candidates			a. For President or Chairperson:		
			b. For Vice President or Vice Chairperson:		
4. Information related to Board Meeting as per rule 19N (1)					
(vii) Date and Time of Board Meeting					
(viii) Number of incumbent elected directors in the Board			:		
(ix) Number of incumbent elected directors who attended Board meeting convened by RO			:		
5. Information on un-opposed post and post for which polling was held					
(x) Name of posts recommended to be filled up un-opposed,					
(xi) Name of posts for which polling was held					
6. Candidate-wise voting details and recommendations of RO					
6 (a) For the post of President or Chairperson (in descending order of number of votes obtained)					
SN	Name of contestant, Father / Husband Name, Adress & Mobile No	Membership No.	Elected unopposed under rule 19N (4)	If polling held, no. of votes obtained	Recommendation of the RO – proposed to be elected (Yes / No)
				Sign & Stamp of RO	
6 (b) For the post of Vice-President or Vice-Chairperson (in descending order of number of votes obtained)					

SN	Name of contestant, Father / Husband Name, Adress & Mobile No	Membership No.	Elected unopposed under rule 19N(4)	If polling held, no. of votes obtained	Recommendation of the RO – proposed to be elected (Yes / No)

7. Detail of recommended vacant seats of Office Bearer after counting

SN	Name of post recommended to be vacant	Reason for recommendation
1		
2		
3		

8. Any Court case arisen during election- YES / NO, if yes provide details in separate annexure

I, _____ (name of RO), declare that the above recommendations have been made after conducting the election as per the MSCS Act, 2002 and MSCS Rules, 2002 as amended from time to time.

Place:
Date:

(Signature of RO)

Section – B (for office of Cooperative Election Authority only)

Under Rule 19 N (4) and (6) of the MSCS Rules, 2023 as amended from time to time, it is conveyed that the Cooperative Election Authority, has approved / rejected the recommendation of the Returning Officer as given in Section A above. The reason(s) for approval / rejection of recommendations is/are _____.

After declaration of result by RO the details of Office Bearers as contained in Point 6(a) & 6(b) should be displayed in the website of the society. This may be ensured by Chief Executive Officer of the society.



(Ved Prakash Dwivedi)

Assistant Registrar, Cooperation

Instructions for filling up Format 19 N for the Returning Officer

1. The Form 19 N is to seek prior approval for declaration of election result of the Office Bearers (Section 49 (2) (a) (aa) of MSCS Act & Rules).. There are only two office bearers – namely
 - (i) Chairperson and Vice-Chairperson or
 - (ii) President and Vice-President
2. Returning Officer shall cross check and verify to ensure that candidates indicated in the form 19 N are duly elected members of the Board and their names are available in Form 19 M also.
3. No Candidate who has been nominated in the Board or coopted in the board is eligible to contest as Office Bearers.
4. This form should be carefully filled by Returning Officer and ensure that each and every column is filled up and no column is left blank. In case information asked is not relevant, then write “Not applicable”
5. Date of poll is mandatorily to be written. In case no elections are held (due to lack of nomination), scheduled date of polling 2 in “Election Program” issued/ approved by the Cooperative Election Authority, the same date should be written as “date of poll”
6. Each page of the Format 19N should be signed by the Returning Officer along with his seal.
7. Over-writing should be strictly avoided.
8. The Returning Officer should indicate his mobile number to established direct communication in case of any clarification. It may be noted that time period between conduct of elections of Board of Directors and of Office Bearers of the society is limited.
9. The Returning Officer shall prepare proceedings of the elections of the Office Bearers and submit a copy of proceedings. A copy of such report together with a copy of the return of the polling, to the Authority(Rule 19 N (5) of MSCS Act and Rules.
9. This form should be submitted to office of the Cooperative Election Authority, 9th Floor, Tower-E, World Trade Center, Nauroji Nagar, Delhi-110029 through email (cea-2023@gov.in) and by speed post with a covering letter under signature & seal of Returning Officer.



Authorized Signatory