

# CRCS Portal

(<https://crs.gov.in>)

## Society Registration User Manual

Office of Central Registrar of Cooperative Societies  
Ministry of Cooperation Government of India

<b>CRCS PORTAL</b>		
Getting Started Guide	Version: 1.0	Issue Date: 04-Jan

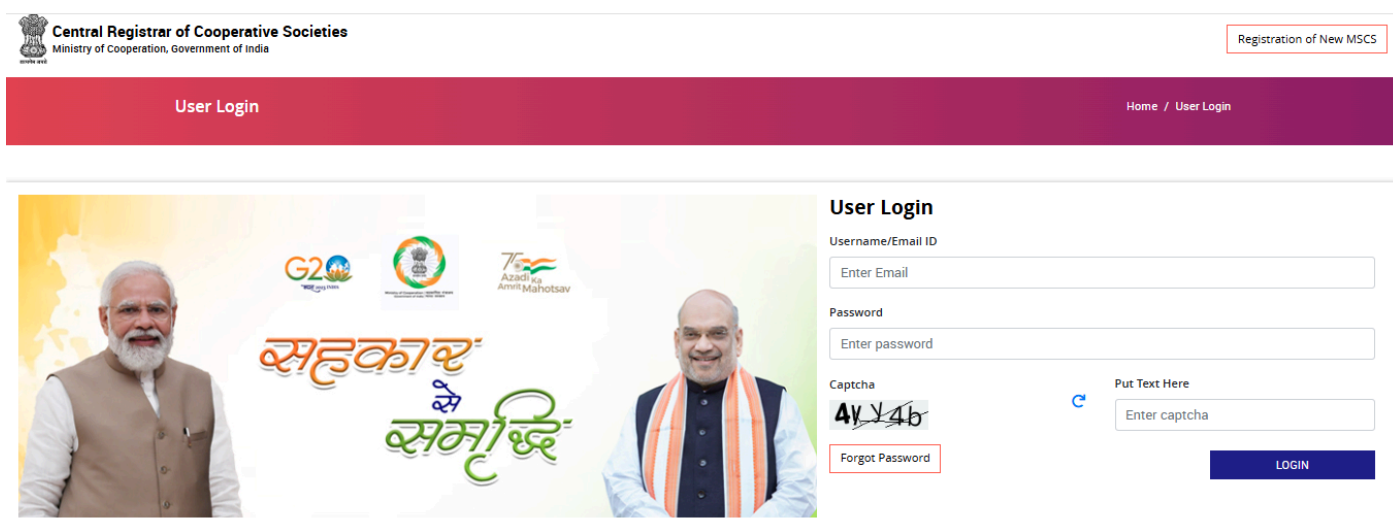
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## 1. Accessing the CRCS Portal

### Steps:

1. Open a supported web browser (Chrome / Edge / Firefox).
2. Enter the following URL in the address bar: (<https://crccs.gov.in>)
3. Press **Enter**.
4. The CRCS Portal home page will be displayed.



## 2. Society Registration

1. Open the following URL in your browser: (<https://crccs.gov.in>)
2. The Home Page of the CRCS Portal will be displayed.

User Login Home / User Login



User Login

Username/Email ID

Enter Email

Password

Enter password

Captcha

4y 4b

Put Text Here

Enter captcha

Forgot Password

LOGIN

## New User Registration

1. Click on “Registration of New MSCS”.
2. The Registration screen will appear.

User Signup for Registration of New Multi State Co-operative Society Home / New User Signup

Note :

Existing MSCS

1. The existing (already registered) MSCS are required to [Login](#) to submit their applications for Bye Law Amendment, Annual return filling, Election and other online services.
2. User ID and password for login were sent to the existing MSCS on their registered email id.
3. In case, User ID and password have not been received and For change in User Id and mobile number kindly refer circular dated 29 April 2024 available under notification on this portal, and email the request at [admin@crs-coop\[at\]gov\[dot\]in](mailto:admin@crs-coop[at]gov[dot]in).

Registration of New MSCS

4. Users are advised to submit the Registration application for new society within one month of new user signup.
5. For any assistance relating to registration procedure, please call 011-20909015 (Mon- Fri, 10 AM to 5 PM). The information on registration procedure may also be obtained at 'Information Desk' by visiting the office address during Mon-Fri between 12 PM to 1 PM.
6. For enquiring the status of submitted registration proposals, please email at [admin@crs-coop\[at\]gov\[dot\]in](mailto:admin@crs-coop[at]gov[dot]in) from the registered email id of the applicant society.

General deficiencies delaying registration of societies

- a. NOCs of concerned State RCS not obtained by the applicant society as required under section 22 of the Act in case of conversion proposals or under rule 3(1)(g) of MSCS Rules, 2002 in case of new registration of credit & multipurpose societies.
- b. Unsigned membership list submitted by the society or ID proofs of proposed members are not attached to the proposal.
- c. Bank certificate is opened in the name of the Chief Promoter instead of the society and sometimes shows a credit balance of zero.
- d. Name of the society includes terms like 'Bhartiya', 'Indian', 'India', or 'National', which is in contravention of rule 3(1)(h) of MSCS Rules, 2002.
- e. Provisions of the amended MSCS Act & Rules, 2002 are not fully incorporated in the proposed bye-laws.
- f. Society's key details mentioned in the proposal do not match the proposed bye-laws. For instance, authorized share capital, rate of dividend, minimum level of products or services, etc.
- g. Details of the interim board committee do not match the proposed composition of the board in the proposed bye-laws.
- h. The seal of the society is sometimes missing in the final application submitted by the society.

**User Signup for Registration of New Multi State Co-operative Society**

Registration Type\*

Select ▼

Applicant's Detail (Chief Promoter)

Name Applicant\* Address Line 1\* Address Line 2

State\* District\* Pincode\*

Select ▼ Select ▼

Email ID\* Mobile No\*

Verify Email and Mobile

SIGNUP

3. Fill in all mandatory fields in the registration form.
4. Enter your **Email ID** and **Mobile Number**.
5. Click on **“Verify Email and Mobile”**.

OTP Send to your aru\*\*\*\*\*@gmail.com and 7988\*\*\*\*\*

If OTP not received on Email, Enter Mobile OTP in Email OTP box

Email OTP\*

Mobile OTP\*

Verify Resend OTP

6. Enter the **Email OTP** received on your registered email ID.
7. Enter the **Mobile OTP** received on your registered mobile number.
8. Click on **Verify**.
9. After successful OTP verification, click on **Sign Up**.

## Society Details Submission

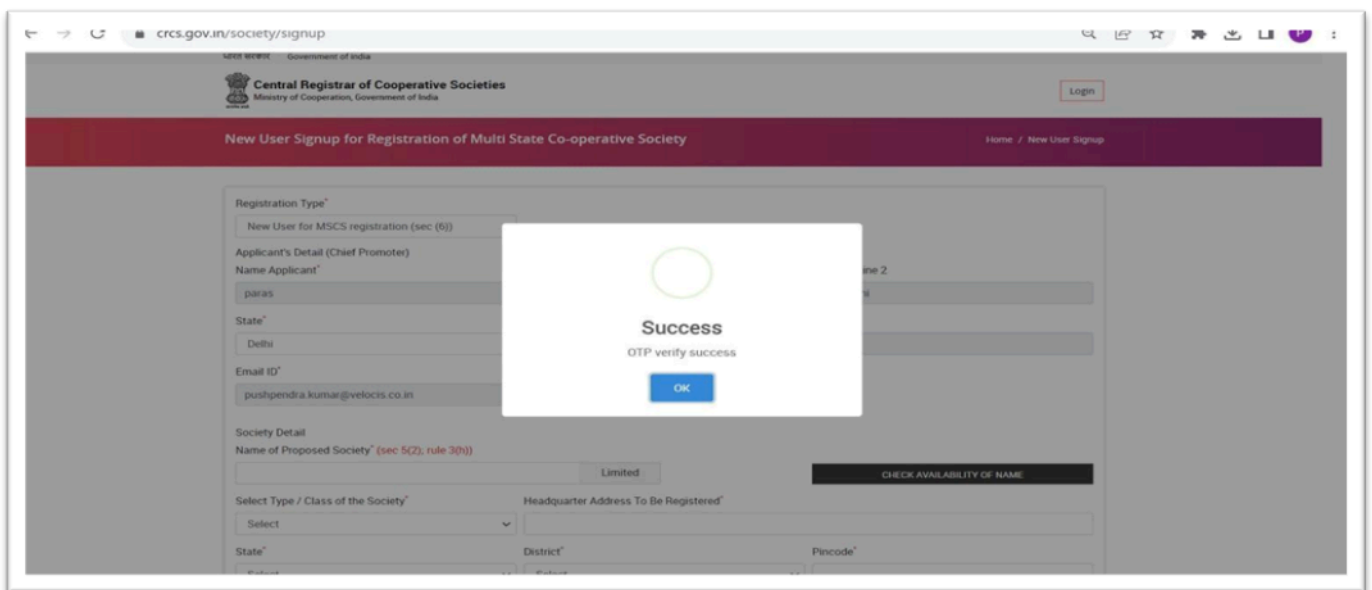
1. After successful sign-up, the **Society Details Form** will be displayed.
2. Enter the required society details, including:

- Name of the proposed society (Name availability can be checked)
- Type of society
- Sector of society
- Area of operation
- Headquarter
- State, District, and Pin Code

Upload the required documents.

1. Click on **Save** to submit the details.

**Note:** Login credentials will be sent to your registered Email ID. Please check the **Spam/Junk folder** if the email is not received in the inbox.



### 3. Login

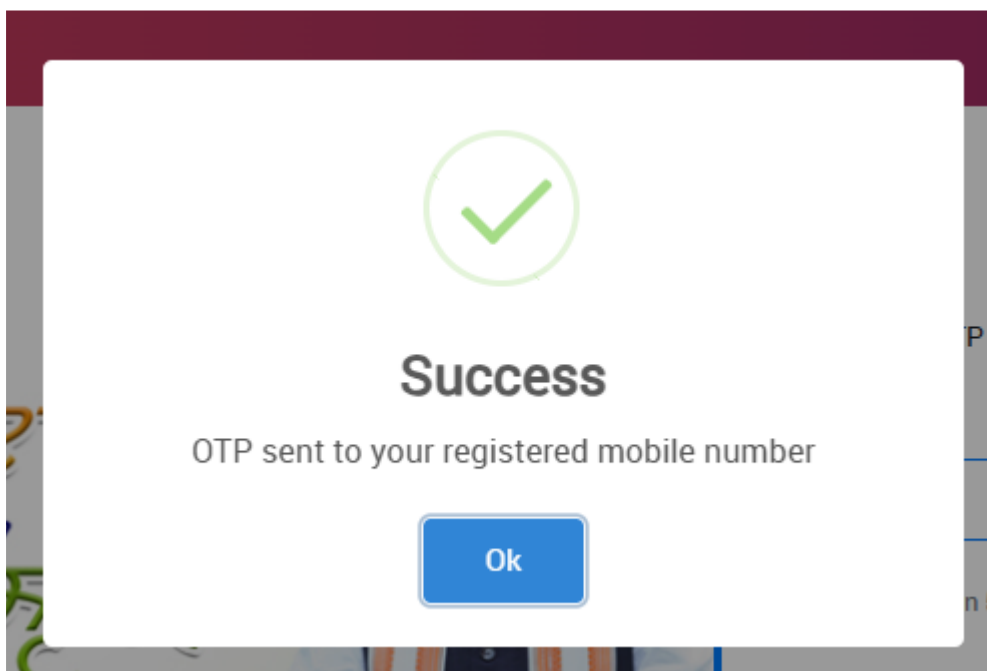
1. To access the CRCS Portal, open the following URL: (<https://crcs.gov.in>)
2. The Login page will appear.



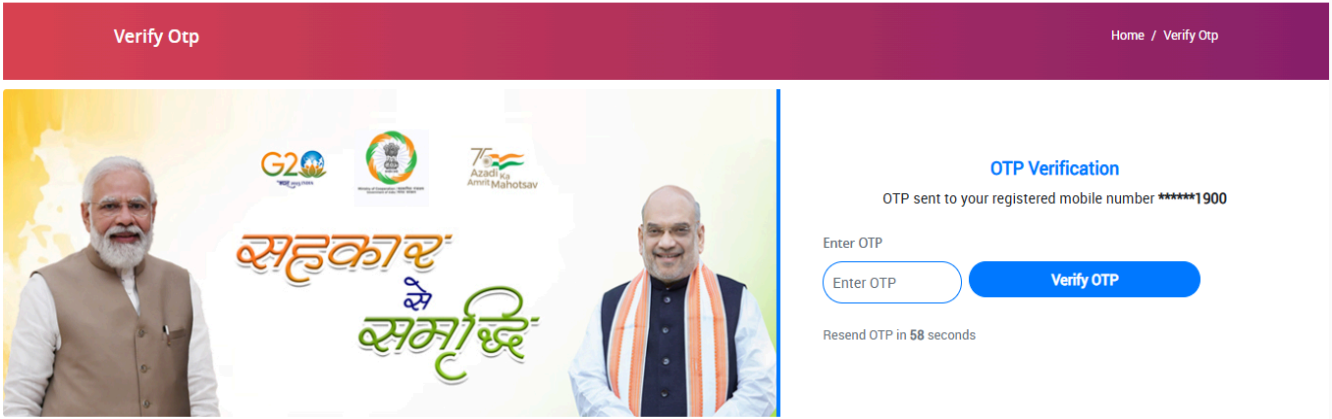
The image shows the user login interface. On the left is a banner with portraits of Prime Minister Narendra Modi and Union Minister Anurag Thakur, along with logos for G20 India 2023, the Government of India, and the 75th Azadi Ka Amrit Mahotsav. The banner features the Hindi text 'सहकार' (Sahakar) and 'समृद्धि' (Samriddhi). On the right is the 'User Login' form with the following fields and buttons:

- Username/Email ID:** A text input field with the placeholder 'Enter Email'.
- Password:** A text input field with the placeholder 'Enter password'.
- Captcha:** A captcha image showing the characters 'f-y8ch' and a text input field with the placeholder 'Enter captcha'.
- Forgot Password:** A button with a red border.
- LOGIN:** A blue button.

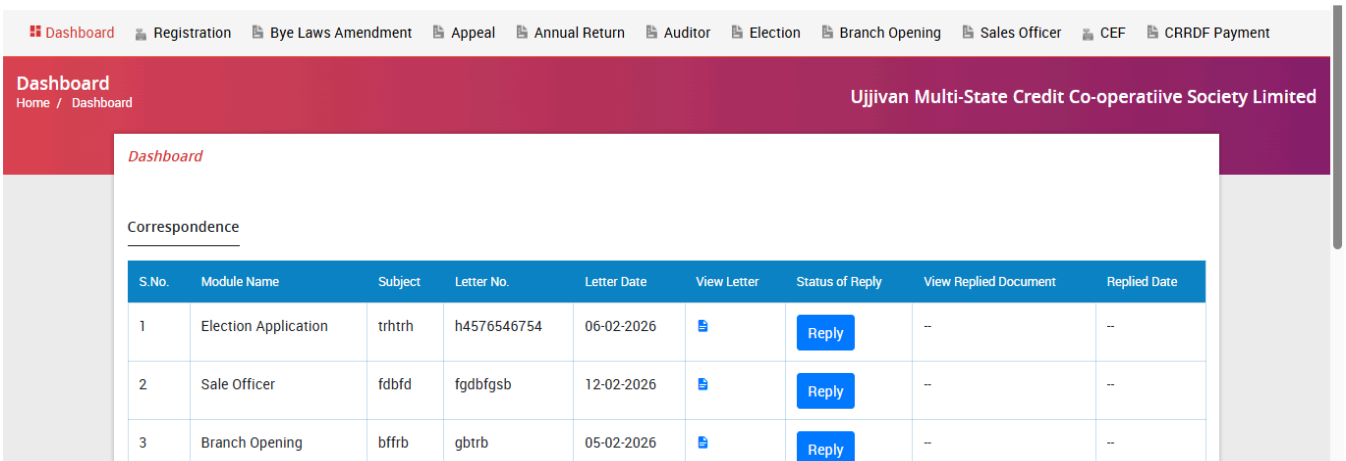
3. Enter your registered **Email ID** and **Password**.
2. Enter the **Captcha**.
3. Click on **Login**.
4. A one-time password (**OTP**) has been sent to your registered email ID.



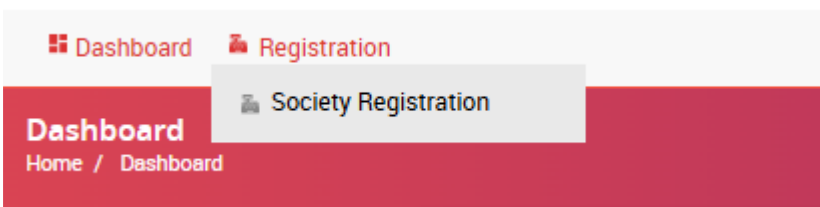
5. Click **OK**.



6. Enter the **OTP** received on the registered mobile number.
7. Click on “**Verify OTP**”.
8. The **Dashboard** will appear.



## 4. Society Registration Navigation



1. On the Dashboard, hover the mouse over the **Registration** menu.
2. Select **Society Registration**.
3. The **Society Details screen** will appear.



Why is it absolutely necessary for the society to be registered under MSCS Act 2002. (Minimum character: 500) ?

Paragraph B I

Upload Necessary Attachment (File Type: pdf only) (Max Size: 5MB)

No file chosen

Note: - Data can be modified till signed application is finally submitted.

1. Enter the details for “Why is it absolutely necessary for the society to be registered under MSCS Act 2002”.
2. Click on **Save** to proceed. The user will be redirected to the “Society Key Details” screen.

## Society Key Details

1. Enter all required key details.

Velocis System Pvt. Limited

*Society Key Details*

Resolution Date of Promoters Meeting	No. of Shares	Minimum No. of Shares for membership
<input type="text" value="18-09-2023"/>	<input type="text"/>	<input type="text"/>
Face Value of each share (Rs)	Authorized Share Capital (Rs)	Admission Fee For Ordinary Member (Rs)
<input type="text"/>	<input type="text" value="10000"/>	<input type="text"/>
Admission Fee For Nominal Member (Rs)	Rate of Payment of Dividend on paid-up share capital at a rate not exceeding (Percent)	Payment of ex gratia amount (Percent)
<input type="text"/>	<input type="text"/>	<input type="text"/>
No. of Board Directors	No. of co-opt directors	Minimum Level of Services or Products
<input type="text"/>	<input type="text"/>	<input type="text"/>

2. Fill fields.

**Society Key Details**

Resolution Date of Promoters Meeting	No. of Shares	Minimum No. of Shares for membership
18-09-2023	1	
Face Value of each share (Rs)	Authorized Share Capital (Rs)	Admission Fee For Ordinary Member (Rs)
6	10000	700
Admission Fee For Nominal Member (Rs)	Rate of Payment of Dividend on paid-up share capital at a rate not exceeding (Percent)	Payment of ex gratia amount (Percent)
5	6	6
No. of Board Directors	No. of co-opt directors	Minimum Level of Services or Products
1	2	1

**Save**

3. Click on **Save** to proceed. The user will be redirected to the “**Add Member**” screen.





















## Add Member

**Add Member**

State:  Type of Member (sec 6(2)):

**List of Members**

Show  entries Search:

Sr. No.	Name	Mobile No	State	District	Member Type	Action
1	KK	1112223330	Uttar Pradesh	Agra	Individual	 
2	JJ	1112223330	Uttar Pradesh	Agra	Individual	 
3	II	1112223330	Uttar Pradesh	Agra	Individual	 
4	II	1112223330	Uttar Pradesh	Agra	Individual	 
5	HH	2233445566	Uttar Pradesh	Agra	Individual	 
6	GG	2233445566	Uttar Pradesh	Agra	Individual	 
7	FF	2233445566	Uttar Pradesh	Agra	Individual	 
8	EE	2233445566	Uttar Pradesh	Agra	Individual	 
9	DD	2233445566	Uttar Pradesh	Agra	Individual	 
10	CC	111222333	Uttar Pradesh	Agra	Individual	 

Showing 1 to 10 of 30 entries Previous  2 3 Next

**Save**

1. Select **State**.
2. Select the **Type of Member**. Based on the selected member type, additional relevant fields will be displayed automatically.

**Add Member**

State: Delhi | Type of Member (sec 6(2)): Individual

Name of Member: | Mobile No.: | Email ID: |

Gender: Select | Category: Select | DOB: |

Nationality: India | Profession: Select | Address: |

District: Select | Pincode: | Amount subscribed to share capital (Rs): |

Type of Id: Select

Submit

3. Fill in all the required fields.

**Add Member**

State: Uttar Pradesh | Type of Member (sec 6(2)): Individual

Name of Member: Test a | Mobile No.: 6666767777 | Email ID: a@gmail.com

Gender: Male | Category: UR | DOB: 15-01-2001  
*Age should not be below than 18 year.*

Nationality: India | Profession: Govt. Job | Address: addree1

District: Aligarh | Pincode: 626236 | Amount subscribed to share capital (Rs): 20

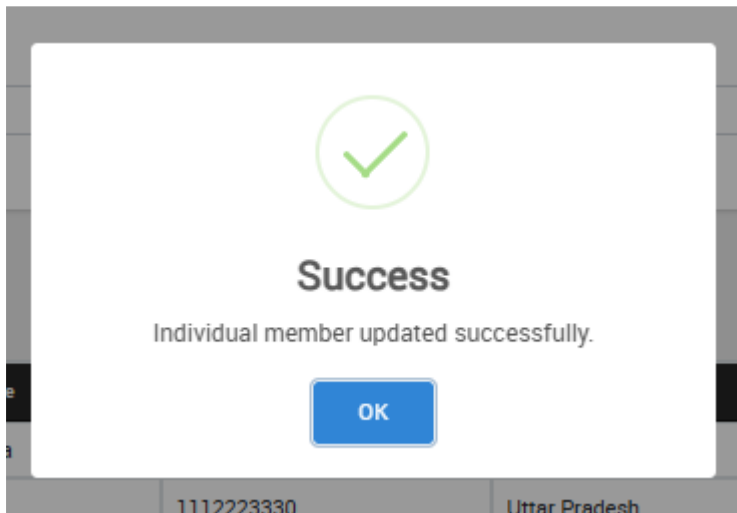
Type of Id: Aedhar Card | Id Number: 234512347890 | Upload Document (File Type: pdf only) (Max Size: 2MB)  
View Document | Re-upload

Submit

4. Click on the **Submit** button, and a success message will be displayed.
5. Members will be added and will appear in the “**List of Members**” section.
6. In the **Action** column, the following options are available:

- **Edit** - To modify member details
  - **Delete** - To remove a member
7. Click on the **Edit** icon corresponding to the member to update fields and click **Update**.

8. Update the required fields.
9. Click on **Update**, and a success message will be displayed.



10. Click on **Save** to proceed. The user will be redirected to the **Interim Management Committee** screen.

## Interim Management Committee

1. Fill in all mandatory fields on the form.
2. Click the **Submit** button.

**Interim Management Committee**

State:  District:  Member:

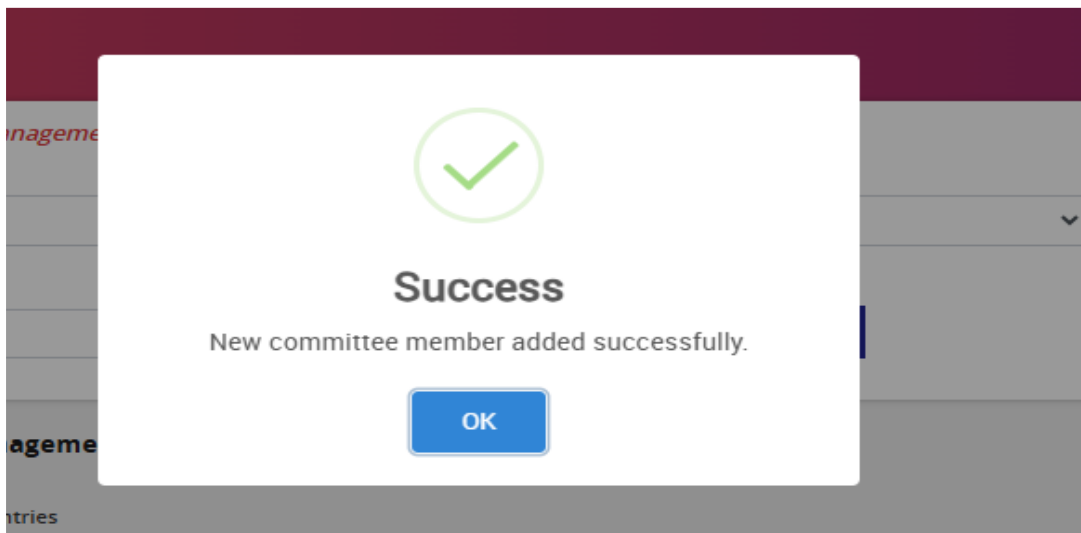
Designation:

**List of management committee**

Show  entries Search:

Sr No.	Name	Designation	Mobile	Gender	Category	Edit/Delete
1	FF	Promoter	2233445566	male	UR	
2	ee	Promoter	1122334455	male	UR	
3	dd	Promoter	1122334455	male	UR	
4	cc	Promoter	1122334455	male	UR	
5	bb	Promoter	8888888888	male	UR	
6	aa	Promoter	1111111111	male	UR	
7	tdsf	Chief Promoter	1234567896			

Showing 1 to 7 of 7 entries Previous  Next



3. A success message will be displayed, and the submitted record will appear in the listing.

**Interim Management Committee** Velocis System Pvt. Limited

Home / Interim Management Committee

**Society Registration (form 1 as per rule 3(1))**

- Society Details
- Why is Registration Necessary
- Society Key Details
- Add Members
- Interim Board Committee**
- Bank Certificate
- Viability Report
- Projected Balancesheet
- Projected Profit/Loss Statement
- Resolutions
- Bye Laws (sec 10)
- Section 7.1(b) Certificate
- Section 7.1(c) Certificate

*Interim Management Committee*

State

District

Member

Designation  Submit

---

**List of management committee**

Show  entries Search:

Sr No.	Name	Designation	Mobile	Gender	Category	Edit/Delete
1	BB	Promoter	111222333	male	UR	<a href="#">+</a>

4. To modify or remove a record, click the **Edit** or **Delete** icon in the **Actions** column.

**Designation**

**Management Committee Preview** ✕

State

District

Name

Mobile

Category

Designation  Delete

4	bb	Promoter	8888888888	male
---	----	----------	------------	------

**Society Registration (form 1 as per rule 9(1))**

- Society Details
- Why is Registration Necessary
- Society Key Details
- Add Members
- Interim Board Committee**
- Bank Certificate
- Viability Report
- Projected Balancesheet
- Projected Profit/Loss Statement
- Resolutions
- Bye Laws (sec 10)
- Section 7.1(b) Certificate
- Section 7.1(c) Certificate
- Section 7.1(d) Certificate
- Preview Application & Submit
- Additional information, if any

**Interim Management Committee**

State:  District:  Member:

Designation:

**List of management committee**

Show  entries Search:

Sr No.	Name	Designation	Mobile	Gender	Category	Edit/Delete
1	ee	Promoter	1122334455	male	UR	<input type="button" value="ⓘ"/>
2	dd	Promoter	1122334455	male	UR	<input type="button" value="ⓘ"/>
3	cc	Promoter	1122334455	male	UR	<input type="button" value="ⓘ"/>
4	bb	Promoter	8888888888	male	UR	<input type="button" value="ⓘ"/>
5	aa	Promoter	1111111111	male	UR	<input type="button" value="ⓘ"/>
6	tdsf	Chief Promoter	1234567896			<input type="button" value="ⓘ"/>

Showing 1 to 6 of 6 entries Previous  Next

5. Click the **Save** button to continue. The system will redirect the user to the **Co-opt Directors** screen.

## Co-opt Directors

1. Enter all the required details in the provided fields.

**Society Registration (form 1 as per rule 9(1))**

- Society Details
- Why is Registration Necessary
- Society Key Details
- Add Members
- Interim Board Committee
- Co-opt Directors**
- Bank Certificate
- Viability Report
- Projected Balancesheet
- Projected Profit/Loss Statement
- Resolutions
- Bye Laws (sec 10)
- Section 7.1(b) Certificate
- Section 7.1(c) Certificate
- Section 7.1(d) Certificate
- Preview Application & Submit
- Additional information, if any

**Co-opt Directors**

Name:  Address:

State:  District:  Pincode:

Mobile No.:  Email Id:  Gender:

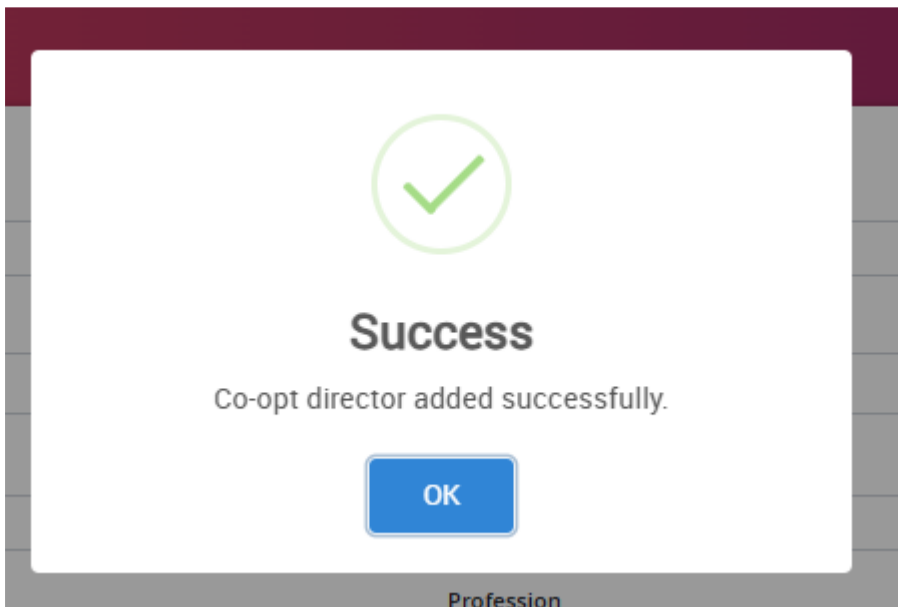
Category:  Profession:  Date of appointment:

**List of Co-opt Director**

Sr No.	Name	Mobile	Email	Gender	Category	Profession	Date of Appointment	Action
1	ref_sports_discipline	9808087381	fqqsdff@gmail.com	male	UR	fhh	21-03-2025	<input type="button" value="🗑"/>

2. Click the **Submit** button.

3. A success message will be displayed, and the submitted record will appear in the listing.



4. Click on the **OK** button to proceed.

**Society Registration (form 1 as per rule 3(1))**

- Society Details
- Why is Registration Necessary
- Society Key Details
- Add Members
- Interim Board Committee
- Bank Certificate
- Viability Report
- Projected Balancesheet
- Projected Profit/Loss Statement
- Resolutions
- Bye Laws (sec 10)
- Section 7.1(b) Certificate
- Section 7.1(c) Certificate
- Section 7.1(d) Certificate
- Preview Application & Submit
- Additional information, if any

**Co-opt Directors**



Name  Address

State  District  Pincode

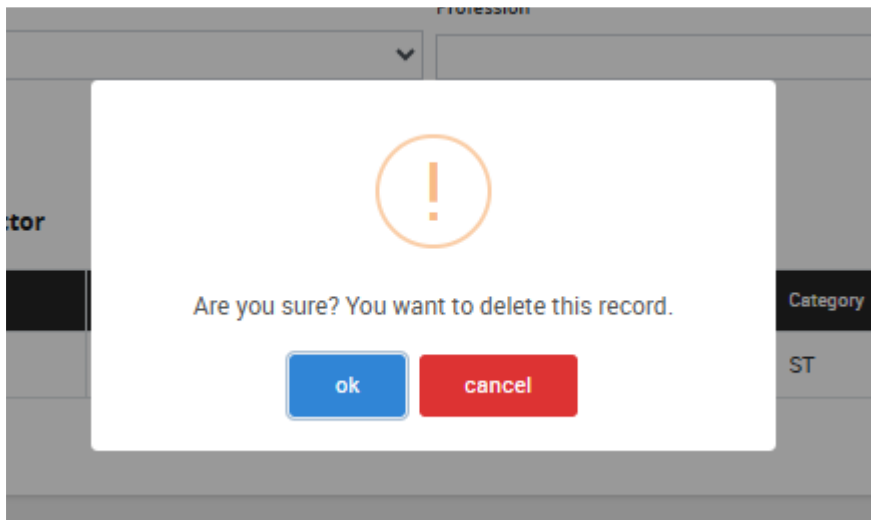
Mobile No.  Email Id  Gender

Category  Profession  Date of appointment

**List of Co-opt Director**

Sr No.	Name	Mobile	Email	Gender	Category	Profession	Date of Appointment	Action
1	ref_sports_discipline	9808087381	fqqsd@gmail.com	male	UR	fhh	21-03-2025	
2	vani	890870870	v@gmail.com	male	ST	hfghgfhg	16-01-2026	

5. To delete a record, click the **Delete** icon in the **Actions** column.



6. Click **OK** to process.
7. Click the **Save** button to proceed. The user will be redirected to **Bank Details**.

## Bank Details

1. Enter all the required bank details in the provided fields.
2. Click on **the Upload Bank Certificate** to upload the bank certificate document.
  - Only PDF files are allowed.
  - Maximum file size: 5 MB.
3. Verify all the entered details for correctness before proceeding.

**Society Registration (form 1 as per rule 3(1))**

- Society Details
- Why is Registration Necessary
- Society Key Details
- Add Members
- Interim Board Committee
- **Bank Certificate**
- Viability Report
- Projected Balancesheet
- Projected Profit/Loss Statement
- Resolutions
- Bye Laws (sec 10)
- Section 7.1(b) Certificate
- Section 7.1(c) Certificate
- Section 7.1(d) Certificate
- Preview Application & Submit
- Additional information, if any

**Bank Details**

Name of Society	Name of Account holder	Bank Name
<input type="text" value="Velocis System Pvt. Limited"/>	<input type="text" value="VelocisSystemPvt.Limited"/>	<input type="text" value="sbi"/>
Branch	State	District
<input type="text" value="Noida"/>	<input type="text" value="Lakshadweep"/>	<input type="text" value="Lakshadweep District"/>
Bank Address	Account Number	Credit Balance (Rs)
<input type="text" value="5435435435435"/>	<input type="text" value="45235235235"/>	<input type="text" value="100"/>
Credit Balance Date	Date of Certificate	
<input type="text" value="21-03-2025"/>	<input type="text" value="21-03-2025"/>	

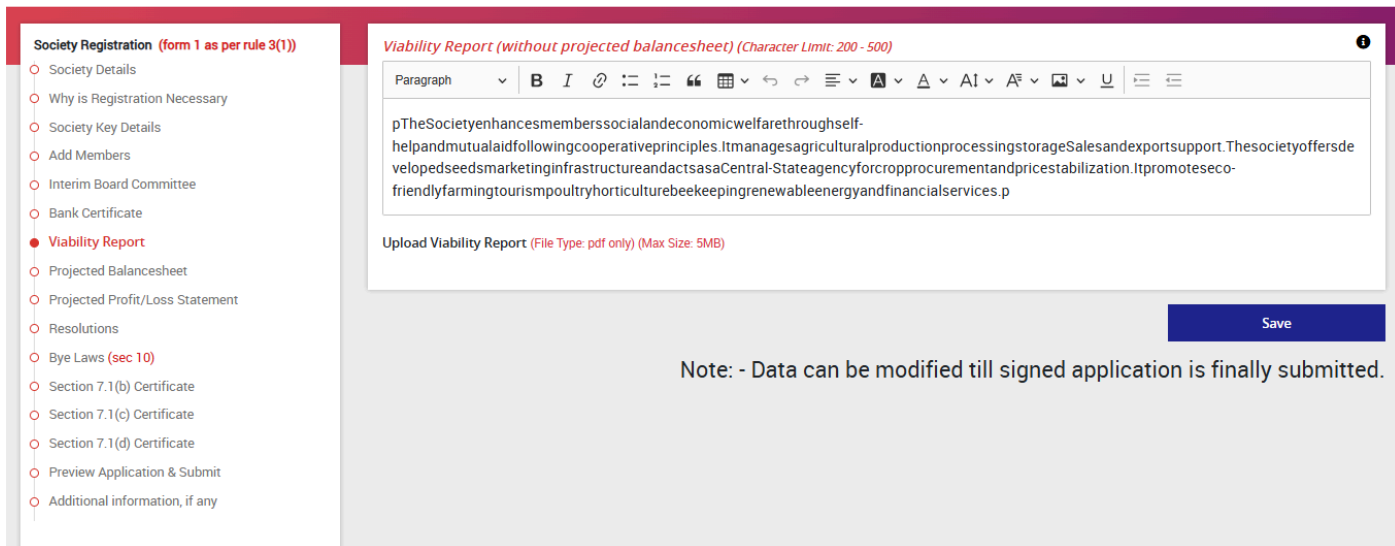
Upload Bank Certificate (File Type: pdf only) (Max Size: 5MB)

Note: - Data can be modified till signed application is finally submitted.

4. Click on the **Save** button to proceed.
5. A success message will be displayed upon successful saving of the details.
6. The user will be redirected to **the Viability Report**.

## Viability Report

1. Navigate to the **Viability Report** screen from the left-side menu.
2. Enter the required details in the text editor (character limit: 200–500).
3. Click on **Upload Viability Report** and upload the supporting document.
  - Only PDF files are allowed.
  - Maximum file size: 5 MB.
4. Verify all entered details for correctness.



**Society Registration (form 1 as per rule 3(1))**

- Society Details
- Why is Registration Necessary
- Society Key Details
- Add Members
- Interim Board Committee
- Bank Certificate
- **Viability Report**
- Projected Balancesheet
- Projected Profit/Loss Statement
- Resolutions
- Bye Laws (sec 10)
- Section 7.1(b) Certificate
- Section 7.1(c) Certificate
- Section 7.1(d) Certificate
- Preview Application & Submit
- Additional information, if any

**Viability Report (without projected balancesheet) (Character Limit: 200 - 500)**

Paragraph

pTheSocietyenhancesmemberssocialandeconomicwelfarethroughself-helpandmutualaidfollowingcooperativeprinciples.ItmanagesagriculturalproductionprocessingstorageSalesandexportsupport.TheSocietyoffersdevelopedseedsmarketinginfrastructureandactsasaCentral-Stateagencyforcropprocurementandpricestabilization.Itpromoteseco-friendlyfarmingtourismpoultryhorticulturebeekeepingrenewableenergyandfinancialservices.p

Upload Viability Report (File Type: pdf only) (Max Size: 5MB)

Save

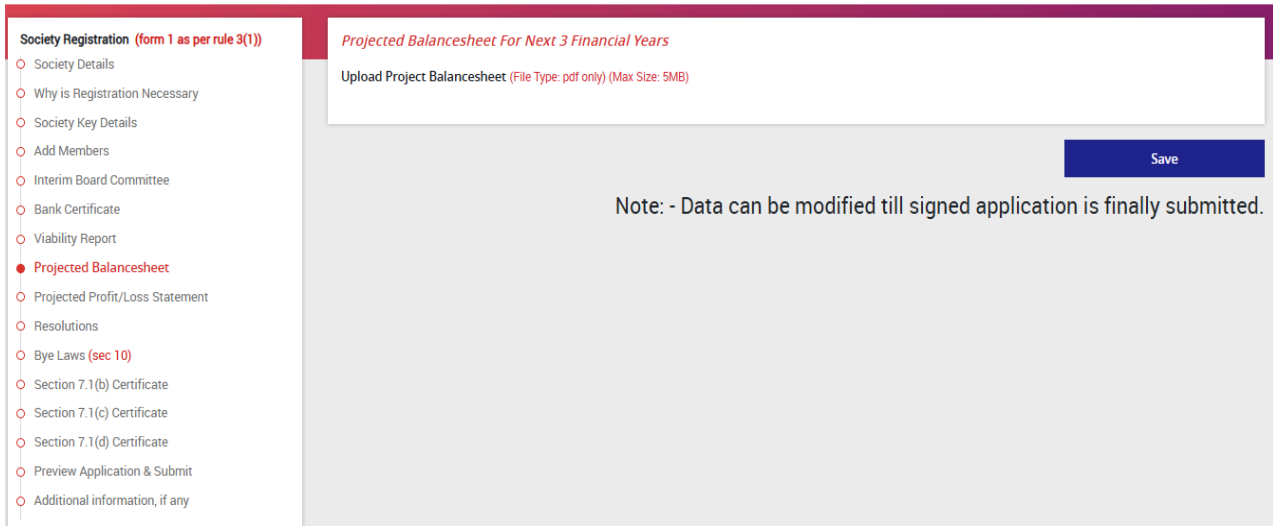
Note: - Data can be modified till signed application is finally submitted.

5. Click on the **Save** button to proceed.
6. The user will be redirected to the **Projected Balance Sheet**.

**Note:** Data can be modified until the signed application is finally submitted.

## Projected Balance Sheet

1. Navigate to the **Projected Balance Sheet** screen from the left-side menu.
2. Click on **Upload Projected Balance Sheet** for the next three financial years.
  - Only PDF files are allowed.
  - Maximum file size: 5 MB.
3. Verify the uploaded document for correctness.

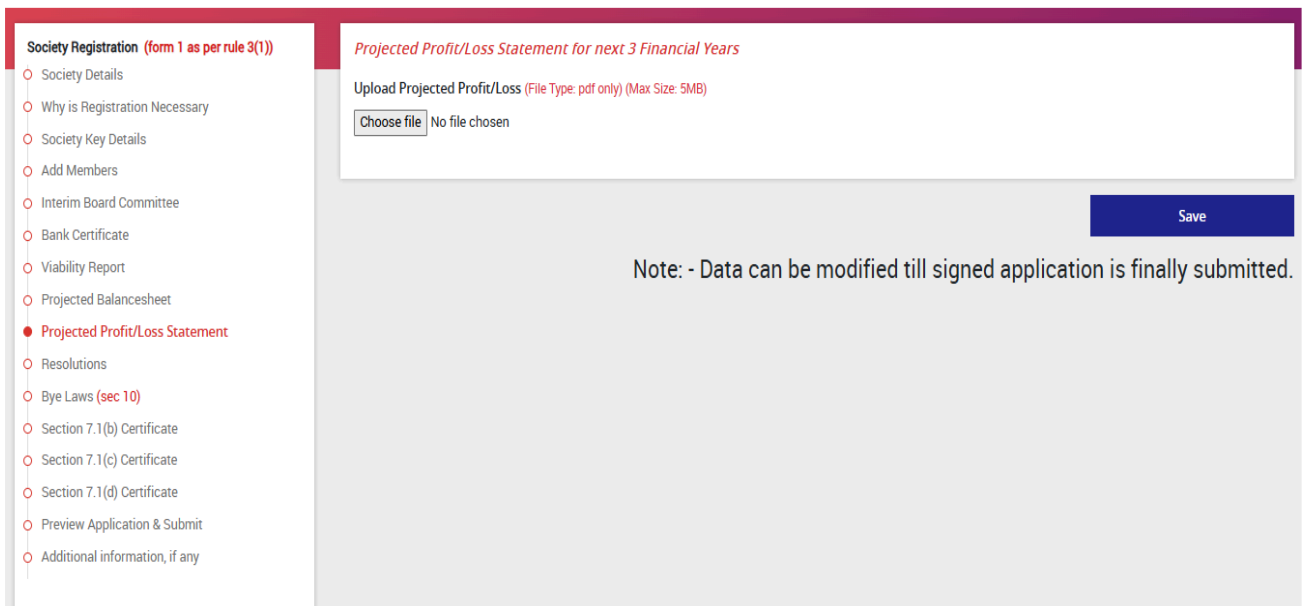


4. Click on the **Save** button to proceed.
5. A successful message will be displayed upon successful submission.
6. The user will be redirected to **Projected Profit/Loss Statement**.

**Note:** Data can be modified until the signed application is finally submitted.

## Projected Profit/Loss Statement

1. Navigate to the **Projected Profit/Loss Statement** screen from the left-side menu.
2. Click on **Upload Projected Profit/Loss** for the next three financial years.
  - Only PDF files are allowed.
  - Maximum file size: 5 MB.
3. Verify the uploaded document for correctness.



4. Click on the **Save** button to proceed.
5. The user will be redirected to **Resolution**.

**Note:** Data can be modified until the signed application is finally submitted.

## Society Resolutions

1. The Resolutions screen documents formal decisions regarding the society's name, operation area, and membership.
2. Review **Agenda Items** (Agenda 1 through Agenda 9). Click the plus (+) icon to view resolution text.
3. **Verify Agenda Details:** Ensure Society Name and Area of Operation are correct in "Resolution No. 2".
4. **Update Information if Necessary:** If details are incorrect, go back to Society Details/Key Details, update, and save again to refresh resolution text.

**Society Registration (form 1 as per rule 3(1))**

- Society Details
- Why is Registration Necessary
- Society Key Details
- Add Members
- Interim Board Committee
- Bank Certificate
- Viability Report
- Projected Balancesheet
- Projected Profit/Loss Statement
- Resolutions**
- Bye Laws (sec 10)
- Section 7.1(b) Certificate
- Section 7.1(c) Certificate
- Section 7.1(d) Certificate
- Preview Application & Submit
- Additional information, if any

Agenda 1

**PROPOSED**

**Agenda Issue No.1**  
To elect Chairmen of the meeting who will preside over today's meeting and also Chief Promoters Authorized officer of the Society.

**Resolution No.1**  
It was resolved that Mr. X was elected as Chief Promoter who will preside over today's meeting and shall also be the Chief Promoter Authorized officer of society who will...

Resolution Passed Unanimously

True Copy

Yours sincerely  
For Velocis System Pvt. Limited

**Society Registration (form 1 as per rule 3(1))**

- Society Details
- Why is Registration Necessary
- Society Key Details
- Add Members
- Interim Board Committee
- Bank Certificate
- Viability Report
- Projected Balancesheet
- Projected Profit/Loss Statement
- Resolutions**
- Bye Laws (sec 10)
- Section 7.1(b) Certificate
- Section 7.1(c) Certificate
- Section 7.1(d) Certificate
- Preview Application & Submit
- Additional information, if any

Agenda 1	+
Agenda 2	+
Agenda 3	+
Agenda 4	+
Agenda 5	+
Agenda 6	+
Agenda 7	+
Agenda 8	+
Agenda 9	+

**Save**

Note: - Data can be modified till signed application is finally submitted.

Note: In case of any changes in society details, society key details the user has to save again the resolution for reflecting the changes in the resolutions.

5. **Save Progress:** Once you have reviewed all agendas from 1 to 9 and confirmed the information is accurate, click the blue **Save** button at the bottom of the page.
6. **Data Modification:** You can continue to modify this data until the final signed application is submitted. If you change any core society details later, remember to revisit this screen to ensure the resolutions reflect those changes.

7. **Save Progress:** Click the blue **Save** button. The user will be redirected to **Section 7.1(b) Certificate**.

## Section 7.1(b) Certificate

1. Select **Section 7.1(b) Certificate** from the left-side menu.
2. **Verify Certificate Text:** Review the auto-generated certificate which confirms that the proposed society serves the interest of members in more than one state
3. **Check Signatory Details:** Ensure the Chief Promoter name and the Place (e.g., Uttar Pradesh) are correctly displayed.

The screenshot displays the 'Society Registration (Form 1 as per rule 3(1))' interface. On the left, a navigation menu lists various steps, with 'Section 7.1(b) Certificate' highlighted in red. The main content area shows a 'CERTIFICATE' section with the following text: 'This is to certify that the Proposed society namely Velocis System Pvt. Limited A-1, Pin.201301 (Uttar Pradesh) satisfies the basic criterion that its objects are to serve the interest of members in more than one state'. Below this, there are two fields: 'Signature' and 'Place : Uttar Pradesh'. Under the 'Signature' field, it reads 'Chief Promoter of the meeting (tdsf)' and '(Velocis System Pvt. Limited)'. A blue 'Save' button is located at the bottom right of the interface.

4. Click **Save** to proceed to **Section 7.1(c) Certificate**.

## Section 7.1(c) Certificate

1. Select **Section 7.1(c) Certificate** from the left-side menu.
2. **Verify Principles:** Review the text confirming the bye laws provide for the social and economic betterment of members through co-operative principles.
3. **Confirm Information:** Check that the Society Name and Address displayed in the certificate text are accurate.

**Society Registration (form 1 as per rule 3(1))**

- Society Details
- Why is Registration Necessary
- Society Key Details
- Add Members
- Interim Board Committee
- Bank Certificate
- Viability Report
- Projected Balancesheet
- Projected Profit/Loss Statement
- Resolutions
- Bye Laws (sec 10)
- **Section 7.1(c) Certificate**
- Section 7.1(b) Certificate
- Section 7.1(d) Certificate
- Preview Application & Submit
- Additional information, if any

## CERTIFICATE

This is to certify that the Proposed society namely Velocis System Pvt. Limited A-1, Pin.201301 (Uttar Pradesh) satisfies that its bye-laws provide for social and economic betterment of its members through self-help and mutual aid in accordance with the co-operative principles.

Signature \_\_\_\_\_ Place : Uttar Pradesh

Chief Promoter of the meeting (tdsf)  
(Velocis System Pvt. Limited)

[Save](#)

Note: - Data can be modified till signed application is finally submitted.

4. Click the **Save** button to complete this section.
5. The user will be redirected to the next screen that is **Section 7.1(d) Certificate**.

## Section 7.1(d) Certificate

1. **Navigate to Certificate:** Select Section 7.1(d) Certificate from the left-side menu.
2. **Verify Legal Compliance:** Review the certification confirming that the proposed bye laws are not contrary to the provisions of the Act and rules.
3. **Confirm Signatory:** Verify the Chief Promoter and Place details one last time.

**Society Registration (form 1 as per rule 3(1))**

- Society Details
- Why is Registration Necessary
- Society Key Details
- Add Members
- Interim Board Committee
- Bank Certificate
- Viability Report
- Projected Balancesheet
- Projected Profit/Loss Statement
- Resolutions
- Bye Laws (sec 10)
- Section 7.1(b) Certificate
- Section 7.1(c) Certificate
- **Section 7.1(d) Certificate**
- Preview Application & Submit
- Additional information, if any

## CERTIFICATE

This is to certify that the Proposed society namely Velocis System Pvt. Limited A-1, Pin.201301 (Uttar Pradesh) satisfies that the proposed bye-laws are not contrary to the provisions of this Act and the rules.

Signature \_\_\_\_\_ Place : Uttar Pradesh

Chief Promoter of the meeting (tdsf)  
(Velocis System Pvt. Limited)

[Save](#)

Note: - Data can be modified till signed application is finally submitted.

4. Click the **Save** button to complete the certification process.

**Note:** Information across all these sections can be modified until the final signed application is submitted. The user will be redirected to the next screen that is **Bye Laws**.

# Bye Laws

1. Navigate to **Bye Laws**: Select Bye Laws (sec. 10) from the left-side menu
2. **Expand Clauses**: Click the plus (+) icon next to any of the 62 clauses.

Society Registration (form 1 as per rule 3(1))	
<input type="radio"/> Society Details	
<input type="radio"/> Why is Registration Necessary	
<input type="radio"/> Society Key Details	
<input type="radio"/> Add Members	
<input type="radio"/> Interim Board Committee	
<input type="radio"/> Bank Certificate	
<input type="radio"/> Viability Report	
<input type="radio"/> Projected Balancesheet	
<input type="radio"/> Projected Profit/Loss Statement	
<input type="radio"/> Resolutions	
<input checked="" type="radio"/> Bye Laws (sec 10)	
<input type="radio"/> Section 7.1(b) Certificate	
<input type="radio"/> Section 7.1(c) Certificate	
<input type="radio"/> Section 7.1(d) Certificate	
<input type="radio"/> Preview Application & Submit	
<input type="radio"/> Additional information, if any	

Bye-Laws	
<input checked="" type="checkbox"/> 1 Name and area of operation	+
<input checked="" type="checkbox"/> 2 Definitions	+
<input checked="" type="checkbox"/> 3 Objects and functions	+
<input checked="" type="checkbox"/> 4 Membership	+
<input checked="" type="checkbox"/> 5 Nominal or Associate Member	+
<input checked="" type="checkbox"/> 6 Application for admission as a Member of the Multi-State Co-operative Society	+
<input checked="" type="checkbox"/> 7 Disposal of application for admission as a Member of the Multi-State Co-operative Society	+
<input checked="" type="checkbox"/> 8 Authorised share capital	+
<input checked="" type="checkbox"/> 9 Conversion of shares allotted to a Member into other denominations	+
<input checked="" type="checkbox"/> 10 Disqualification of membership	+
<input checked="" type="checkbox"/> 11 Cessation of membership	+

<input checked="" type="checkbox"/> 52 Minutes of proceedings of General Meetings and of Board and other meetings	+
<input checked="" type="checkbox"/> 53 Settlement of Disputes	+
<input checked="" type="checkbox"/> 54 Limitations	+
<input checked="" type="checkbox"/> 55 Miscellaneous	+
<input checked="" type="checkbox"/> 56 Service Rules	+
<input checked="" type="checkbox"/> 57 Contributory Provident Fund	+
<input checked="" type="checkbox"/> 58 Prudential norms for Thrift and Credit societies	+
<input checked="" type="checkbox"/> 59 Amendment to Bye-laws	+
<input checked="" type="checkbox"/> 60 Association of employees in management decision making process	+
<input checked="" type="checkbox"/> 61 Prohibition to hold office of Chairperson or President or Vice-Chairperson or Vice-President in certain cases	+
<input checked="" type="checkbox"/> 62 Holding of office in co-operative society	+

[Save](#)

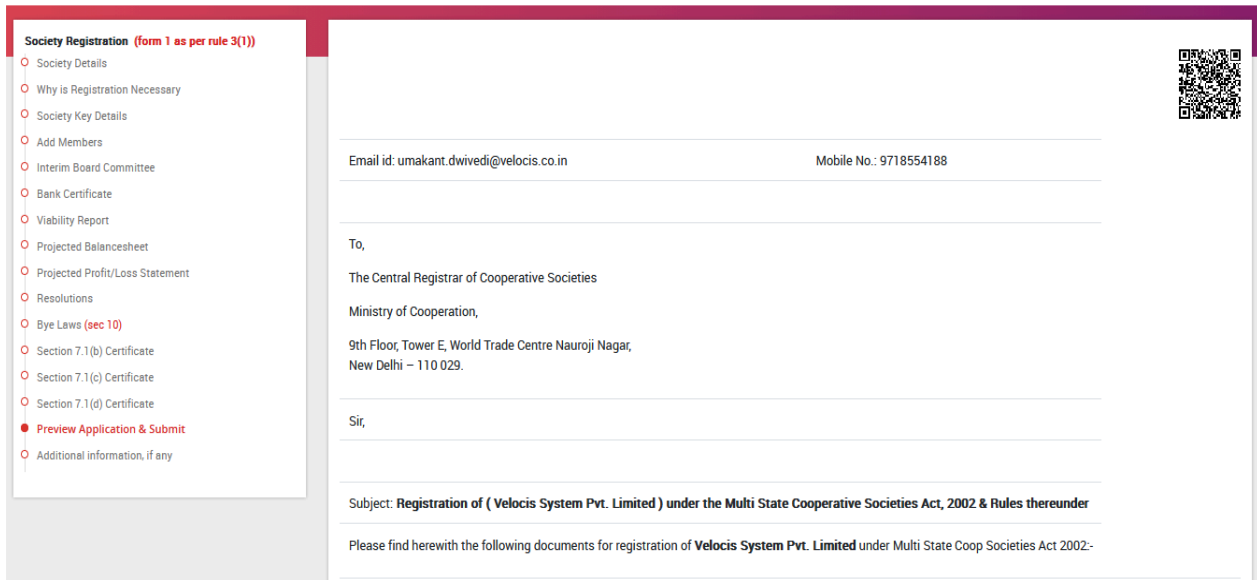
Note: - Data can be modified till signed application is finally submitted.

3. **Edit Text**: Use the rich text editor to modify details as needed.
4. **Finalize**: Click **Save**. The user will be redirected to the **Preview Application and Submit**.

1. **Note**: Data remains editable until the final signed application is submitted.  
The user will be redirected to the next screen that is **Preview Application and Submit**.

## Preview Application and Submit

Once you reach the Preview Page, follow these concise steps to complete your registration:



**Society Registration (form 1 as per rule 3(1))**

- Society Details
- Why is Registration Necessary
- Society Key Details
- Add Members
- Interim Board Committee
- Bank Certificate
- Viability Report
- Projected Balancesheet
- Projected Profit/Loss Statement
- Resolutions
- Bye Laws (sec 10)
- Section 7.1(b) Certificate
- Section 7.1(c) Certificate
- Section 7.1(d) Certificate
- Preview Application & Submit**
- Additional information, if any

QR Code

Email id: umakant.dwivedi@velocis.co.in      Mobile No.: 9718554188

To,

The Central Registrar of Cooperative Societies  
Ministry of Cooperation,  
9th Floor, Tower E, World Trade Centre Nauroji Nagar,  
New Delhi – 110 029.

Sir,

Subject: **Registration of ( Velocis System Pvt. Limited ) under the Multi State Cooperative Societies Act, 2002 & Rules thereunder**

Please find herewith the following documents for registration of **Velocis System Pvt. Limited** under Multi State Coop Societies Act 2002-

1. **Data Audit:** Carefully scroll through the entire preview to verify the Society Name, Area of Operation, and Bank Details. Ensure no fields are blank or contain typos.
2. **Member Validation:** Review the list of Promoter Members and Board of Directors to ensure all names and ID details match your uploaded documents.
3. **Document Check:** Click on the uploaded links (Bye laws, Resolutions, NOCs) to confirm the files are legible and correctly attached.
4. **Correction:** Click "Edit/Back" if needed.

**Note:** Data cannot be changed once the final submission is made.

lawsortheinstructionsissuedinthisregardinthemanagementdecisionmakingprocess.p

61 Prohibition to hold office of Chairperson or President or Vice-Chairperson or Vice-President in certain cases

p1 No member of the Board shall be eligible to be elected as Chairman or Vice-Chairman of the Society if he/she is a Minister in the Central or State Government  
br2 No member of the Board shall be eligible to be elected as Chairperson or President of the Society if he

62 Holding of office in co-operative society

p No person shall be eligible to hold at the same time office of the President or Chairperson or Vice-President or Vice-Chairperson on the Board of more than two Multi-State Co-operative Societies.p

Print application for Signing

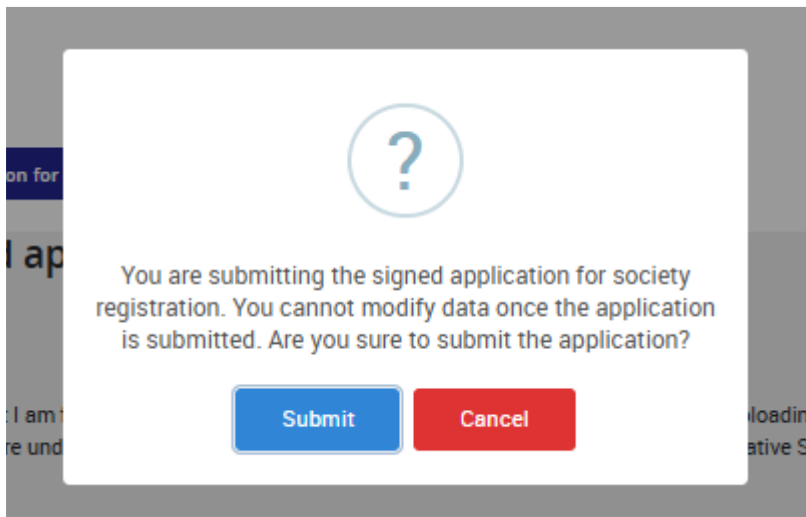
### Upload Signed application for society

No file selected.

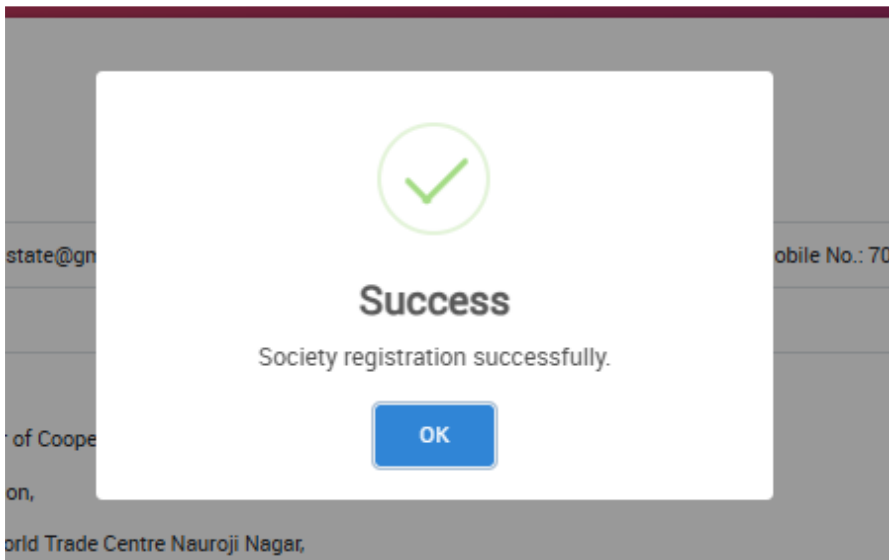
I hereby declare that I am filling the necessary details and providing accurate information while uploading the required documents in accordance with the Multi-State Cooperative Societies Act, 2002 and Rules made there under (MSCS Act & Rules, 2002) for the registration of a Multi-State Cooperative Society.

Final Submit

5. **Print for Signature:** Click the “**Print application for Signing**” button to generate a physical copy of your completed application.
6. **Sign Application:** Physically sign the printed application.
7. **Upload Document:** Scan and use “**Browse...**” under “**Upload Signed application for society**”.
8. **Accept Declaration:** Read the declaration statement regarding compliance with the Multi-State Cooperative Societies Act, 2002 and check the corresponding box to confirm accuracy.
9. **Final Submit:** Once the file is attached and the box is checked, click the “**Final Submit**” button to complete your registration request.




10. Click on the **Submit** Button.



11. Click on the **OK** Button.

**Society Registration (form 1 as per rule 3(1))**

- Society Details
- Why is Registration Necessary
- Society Key Details
- Add Members
- Interim Board Committee
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- Viability Report
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- Projected Profit/Loss Statement
- Resolutions
- Section 7.1(b) Certificate
- Section 7.1(c) Certificate
- Section 7.1(d) Certificate
- Bye Laws (sec 10)
- Preview Application & Submit**
- Additional information, if any



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Email id: Ujjivanmultistate@gmail.com Mobile No.: 7026421900

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To,

The Central Registrar of Cooperative Societies  
 Ministry of Cooperation,  
 9th Floor, Tower E, World Trade Centre Nauroji Nagar,  
 New Delhi – 110 029.

---

Sir,

---

Subject: **Registration of ( Ujjivan Multi-State Credit Co-operative Society Limited ) under the Multi State Cooperative Societies Act, 2002 & Rules thereunder**

---

Please find herewith the following documents for registration of **Ujjivan Multi-State Credit Co-operative Society Limited** under Multi State Coop Societies Act 2002:-

**69. ASSOCIATION OF EMPLOYEES IN THE MANAGEMENT DECISION MAKING PROCESS:**

The society devise such procedure through administrative instruments for the association of employees in the management decision.

---

61 Prohibition to hold office of Chairperson, or President or Vice- Chairperson or Vice-President in certain cases

---

**42. PROHIBITION TO HOLD OFFICE OF CHAIRMAN OR VICE-CHAIRMAN IN CERTAIN CASES:**

(As per Section 44 of MSCS,2002)

1. No member of the board shall be eligible to be elected as Chairman or vice – chairman of the Society if
  - i) He is a Minister in the Central or State Government.
2. No member of the board shall be eligible to be elected as Chairman of the Society if he has hold office during two consecutive terms whether full or part.
 

Provided that a member who has ceased to hold the office of the Chairman continuously for one full term shall be eligible for election to the office to the office as such.

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62 Holding of office in co-operative society

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**42.A) HOLDING OF OFFICE IN SOCIETY:**

(As per Section 46 of MSCS,2002)

Notwithstanding anything contained in this Act, no person shall be eligible to hold at the same time, office of a President or Chairperson or Vice-Chairperson on the Board of more than two Societies.

I hereby declare that I am filling the necessary details and providing accurate information while uploading the required documents in accordance with the Multi-State Cooperative Societies Act, 2002 and Rules made there under (MSCS Act & Rules, 2002) for the registration of a Multi-State Cooperative Society.

## 5. Additional Information

If the registrar requests additional information regarding your application, you must provide it within the specified timeline (usually 7 days).

1. **Navigation:** Navigate to **Home** → **Additional Information** from the left-hand menu.
2. **Enter Details:** Use the provided text editor (Character Limit: 50 – 5000) to provide the required information not included in the original application.

The screenshot shows the 'Additional Information' form. On the left is a navigation menu for 'Society Registration (form 1 as per rule 3(1))' with options like 'Society Details', 'Why is Registration Necessary', etc. The main area has a note: 'Here you can provide additional information which you could not provide in your original registration application, within 7 days of submission of your registration application.' Below this is a section '1.) Additional Information (Character Limit: 50 - 5000)' with a rich text editor. The editor contains the text 'bfghtqhttr' and a redaction line. Below the editor is a section '2.) Upload File, if any (File Type: pdf only) (Max Size: 5MB)' with a 'Choose file' button and the text 'No file chosen'. A 'Save' button is at the bottom right.

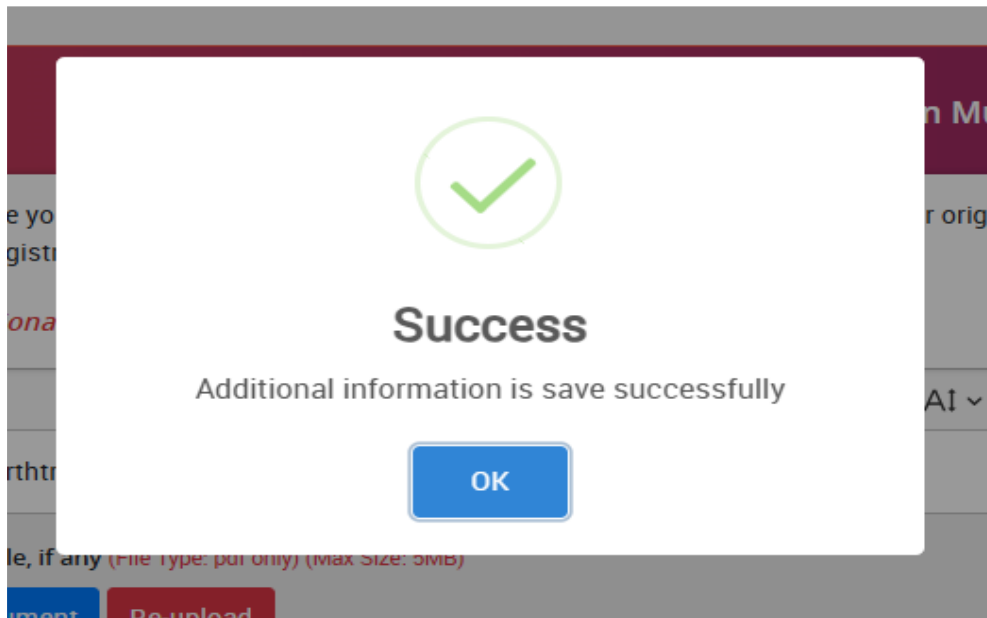
### 3. Upload Document:

- a. Click on **Choose File**.
- b. Select a file in **PDF format only**.
- c. Ensure the file size does not exceed **5 MB**.

This screenshot is similar to the previous one but shows the document upload step. The text 'bfghtqhttr' is now visible in the text editor. Below the editor, the '2.) Upload File, if any (File Type: pdf only) (Max Size: 5MB)' section now includes a 'View Document' button and a 'Re-upload' button. The 'Save' button remains at the bottom right.

### 4. Submit: Click the **Save** button.

- a. A success message "**Additional information is saved successfully**" will be displayed.

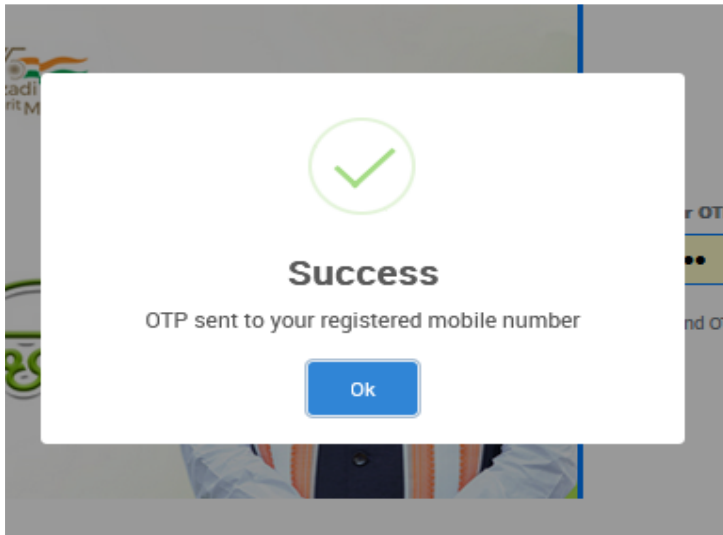


## 6. Bye Laws Amendment

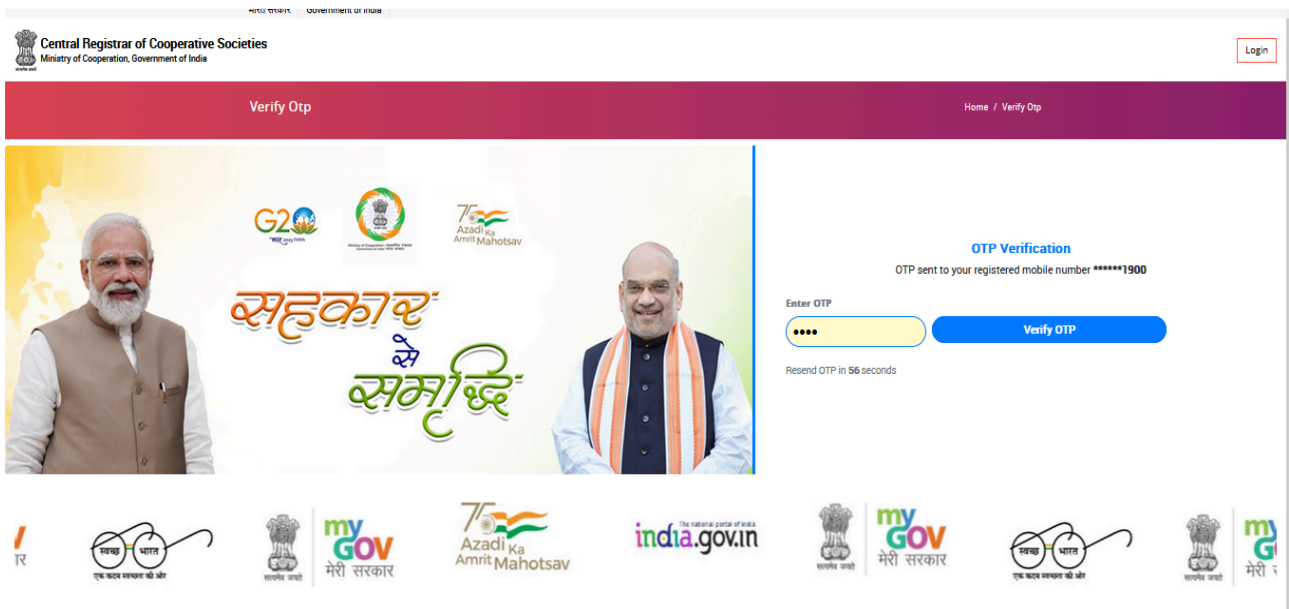
### Society User Steps

The screenshot shows the "User Login" page of the Central Registrar of Cooperative Societies website. The page header includes the Government of India logo and the text "Central Registrar of Cooperative Societies, Ministry of Cooperation, Government of India". A navigation bar contains "User Login" and "Home / User Login". The main content area features a banner with portraits of Prime Minister Narendra Modi and Union Minister Anurag Thakur, along with logos for G20 India 2023 and 75th Azadi Ka Amrit Mahotsav. The banner text reads "सहकार से समृद्धि". To the right of the banner is the "User Login" form, which includes fields for "Username/Email ID" (with a sub-field "Enter Email"), "Password" (with a sub-field "Enter password"), and a "Captcha" field (with a sub-field "Enter captcha" and a refresh icon). There is also a "Forgot Password" link and a blue "LOGIN" button.

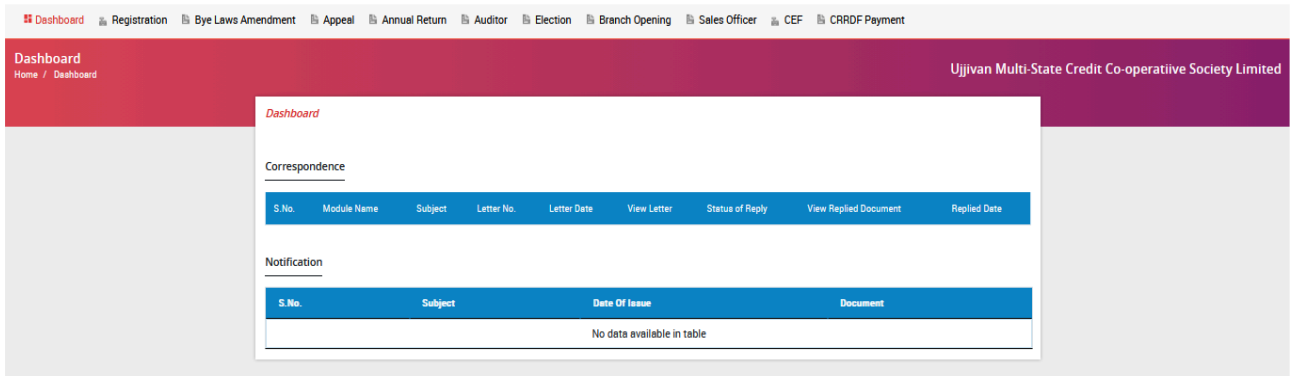
1. Enter **Valid** Credentials
2. Click on the **LOGIN** Button
3. **OTP** sends to the registered mobile number.



4. Click **OK**.



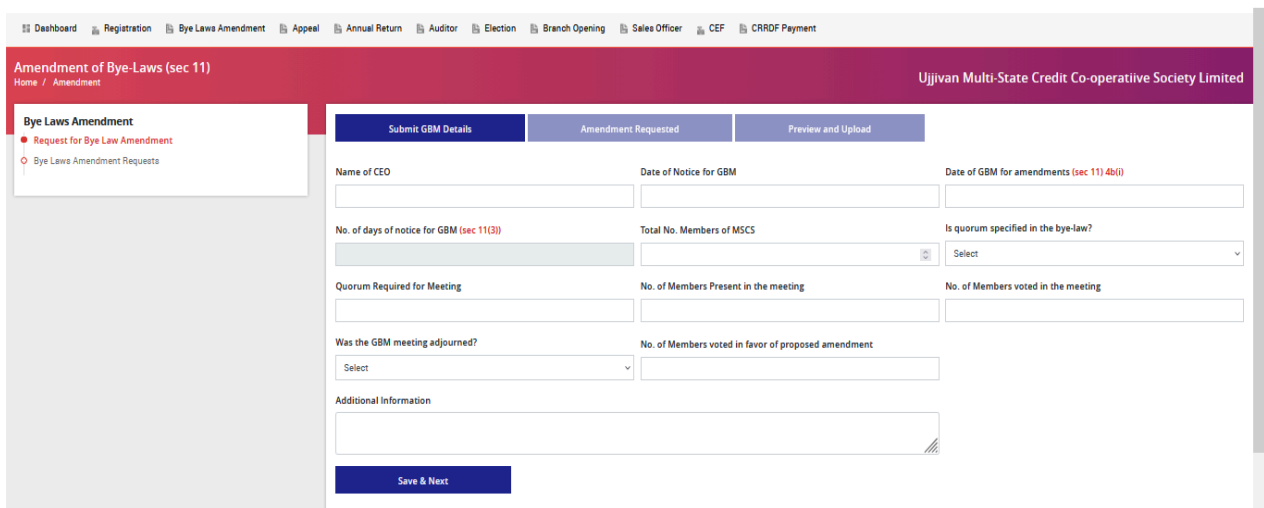
5. Enter received **OTP**
6. Click on the Verify **OTP Button**.
7. The **dashboard** will be displayed.



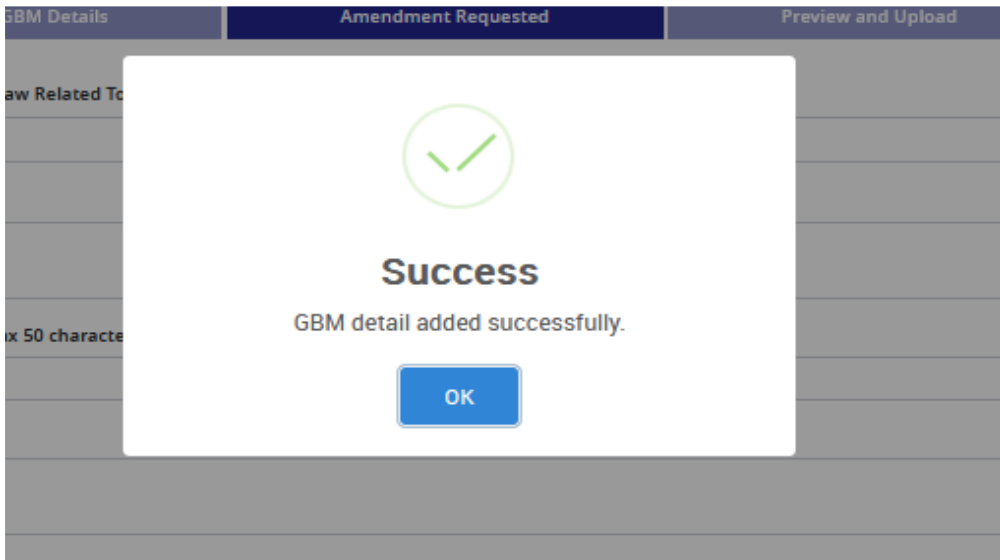
8. From the top menu, click **Bye Laws Amendment**.
9. Next screen will display

**Navigation Path:**

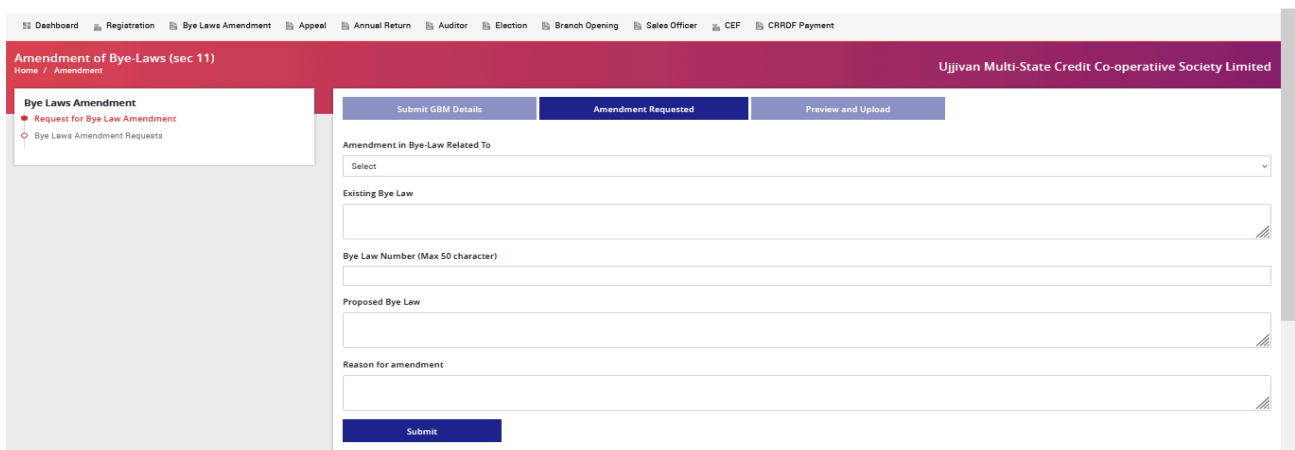
10. Go to **Bye Laws Amendment** → **Request for Bye Law Amendment**.
11. The application form will be displayed.



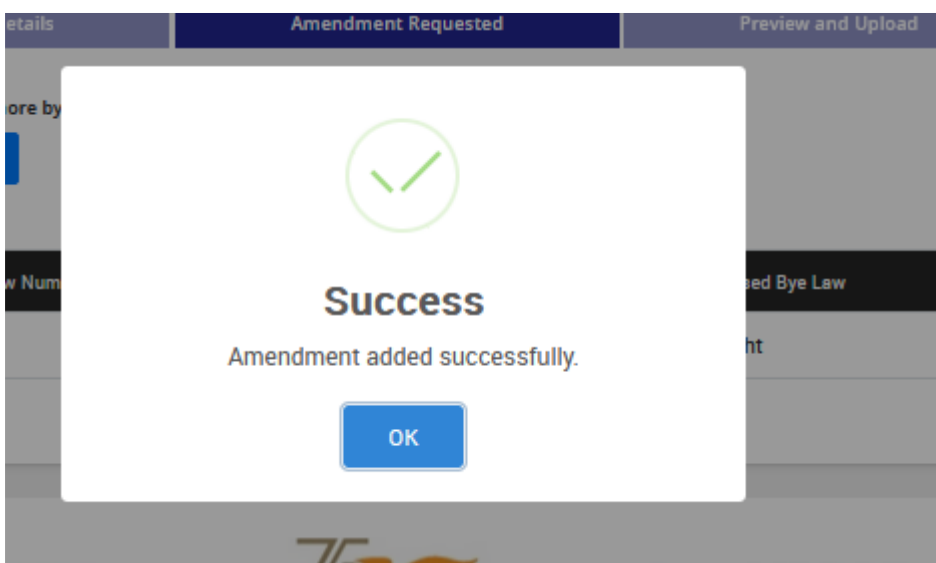
12. Enter the required **GBM details** in the **Submit GBM Details** tab.
13. Click on **Save & Next** to proceed.



14. The screen below will be displayed.



15. **Amendment Requested:** Enter details and click **Submit**.



16. The submitted record will be displayed in the listing.

Dashboard | Registration | Bye Laws Amendment | Appeal | Annual Return | Auditor | Election | Branch Opening | Sales Officer | CEF | CRROF Payment

Amendment of Bye-Laws (sec 11) Ujjivan Multi-State Credit Co-operative Society Limited

Home / Amendment

**Bye Laws Amendment**

- Request for Bye Law Amendment
- Bye Laws Amendment Requests

Submit GBM Details
Amendment Requested
Preview and Upload

Do you want to amend more bye-laws?

Add more bye-laws

S.No.	Bye Law Number	Existing Bye Law	Proposed Bye Law	Reason for amendment	Action
1	656	ytygjhyt	trhytrht	jtjhyt	ⓘ

Next & Preview

17. To add more: click **Add more bye laws**.

- Enter: Bye Law Number, Existing Bye Law, Proposed Bye Law, Reason.
- Verify the entered details displayed in the list.

**Amendment**

✕

**Bye Law Related To**

**Existing Bye Law**

**Bye Law Number**

**Proposed Bye Law**

**Reason for amendment**

Update
Delete

18. Click on **Update** to save the changes.

19. Click on **Delete** to remove the amendment record.

20. Click on the **Close (X)** button to exit the pop-up without saving any changes.

Dashboard | Registration | Bye Laws Amendment | Appeal | Annual Return | Auditor | Election | Branch Opening | Sales Officer | CEF | CRROF Payment

Amendment of Bye-Laws (sec 11) Ujivan Multi-State Credit Co-operative Society Limited

Home / Amendment

**Bye Laws Amendment**

- Request for Bye Law Amendment
- Bye Laws Amendment Requests

Submit GBM Details
Amendment Requested
Preview and Upload

Do you want to amend more bye-laws?

Add more bye-laws

S.No.	Bye Law Number	Existing Bye Law	Proposed Bye Law	Reason for amendment	Action
1	656	ytygjhyt	trhyttht	jjhyt	<a href="#">✎</a>

Next & Preview



## 21. Click Next & Preview.

Dashboard | Registration | Bye Laws Amendment | Appeal | Annual Return | Auditor | Election | Branch Opening | Sales Officer | CEF | CRROF Payment

Amendment of Bye-Laws (sec 11) Ujivan Multi-State Credit Co-operative Society Limited

Home / Amendment

**Bye Laws Amendment**

- Request for Bye Law Amendment
- Bye Laws Amendment Requests

Submit GBM Details
Amendment Requested
Preview and Upload

**GBM Detail**

Date of Notice for GBM	Date of GBM for amendments	No. of days of notice for GBM	Total No. Members of MSCS	Quorum Required for Meeting	No. of Members Present in the meeting
08-01-2026	01-01-2026	19274	21	4	8

**Amendment**

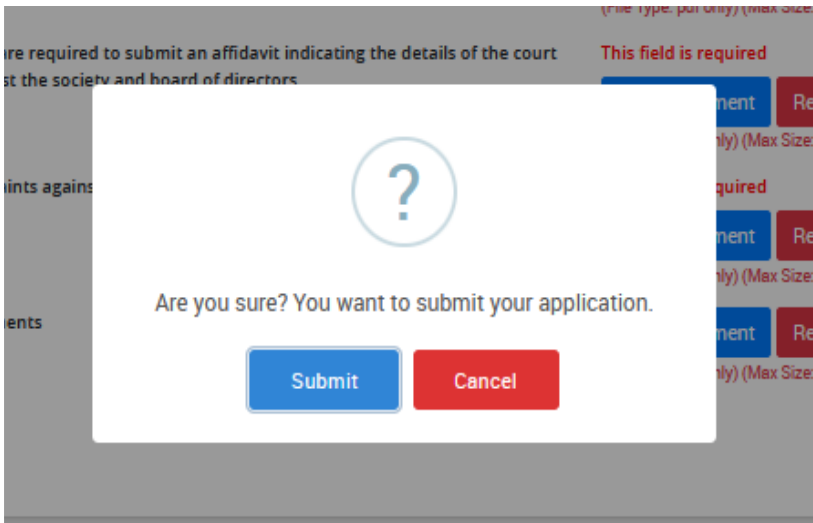
S.No.	Bye Law Number	Existing Bye Law	Proposed Bye Law	Reason for amendment
1	656	ytygjhyt	trhyttht	jjhyt

Print amendment for Signing

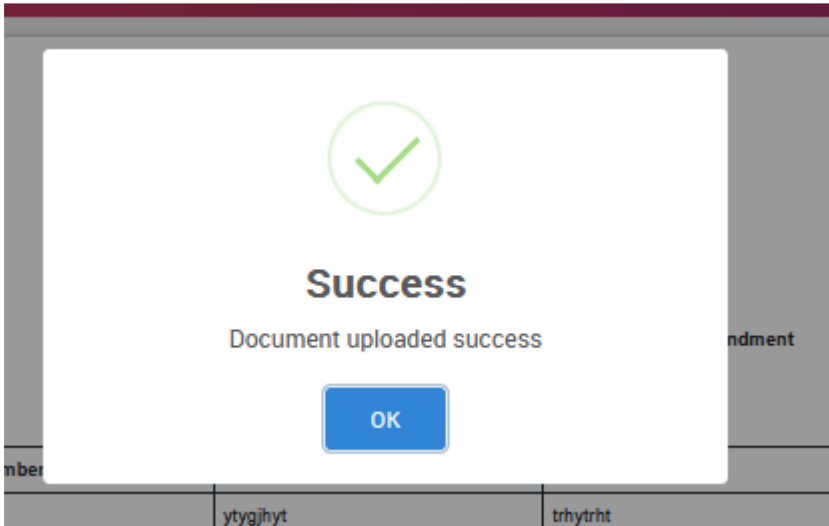
9. Report of Returning officer of last election held	<input type="button" value="Browse..."/> No file selected. <small>(File Type: pdf only) (Max Size: 5MB)</small>	<a href="#">i</a>
10. Copy of last annual return filed	<input type="button" value="Browse..."/> No file selected. <small>(File Type: pdf only) (Max Size: 5MB)</small>	<a href="#">i</a>
11. Full name, designation, and address, contact details (email id, phone no., and mobile no.) of an authorized signatory to be mentioned while attesting the documents of the society/bank	<input type="button" value="Browse..."/> No file selected. <small>(File Type: pdf only) (Max Size: 5MB)</small>	<a href="#">i</a>
12. Full name, designation, and address, contact details (email id, phone no., and mobile no.) of a person who presided the special general body and general body	<input type="button" value="Browse..."/> No file selected. <small>(File Type: pdf only) (Max Size: 5MB)</small>	<a href="#">i</a>
13. Full name, designation, and address, contact details (email id, phone no., and mobile no.) of the presiding authority to be mentioned clearly in the said certificate as required u/s 11(f) of MSCS Act 2002	<input type="button" value="Browse..."/> No file selected. <small>(File Type: pdf only) (Max Size: 5MB)</small>	<a href="#">i</a>
14. As per section 40 of MSCS Act 2002, if the amendment is passed in special general body meeting then a reason/proof of conducting such special general body meeting needs to be specified/enclosed	<input type="button" value="Browse..."/> No file selected. <small>(File Type: pdf only) (Max Size: 5MB)</small>	<a href="#">i</a>
15. Updated list of members (name & address) of multi-state cooperative societies/banks	<input type="button" value="Browse..."/> No file selected. <small>(File Type: excel only) (Max Size: 4MB)</small>	<a href="#">i</a> <input type="button" value="Download Template"/>
16. Copy of attendance sheet/register of members present at the time of general body meeting in which the proposed amendment was passed	<input type="button" value="Browse..."/> No file selected. <small>(File Type: pdf only) (Max Size: 5MB)</small>	<a href="#">i</a>
17. Societies/banks are required to submit an affidavit indicating the details of the court cases, FIRs against the society and board of directors	<input type="button" value="Browse..."/> No file selected. <small>(File Type: pdf only) (Max Size: 5MB)</small>	<a href="#">i</a>
18. Details of complaints against the societies/banks and present status of the same	<input type="button" value="Browse..."/> No file selected. <small>(File Type: pdf only) (Max Size: 5MB)</small>	<a href="#">i</a>
19. Any other documents	<input type="button" value="Browse..."/> No file selected. <small>(File Type: pdf only) (Max Size: 5MB)</small>	<a href="#">i</a>

22. Upload mandatory files.

23. Click **Submit & Preview**



24. Click on the **Submit** button to proceed.



25. Click on the **OK** button to continue.

26. The **Preview** will be displayed.

Amendment of Bye-Laws (sec 11) Ujivan Multi-State Credit Co-operative Society Limited  
Home / Amendment

Name of CEO	Dorian Franco	Date of GBM for amendments	01-01-2026
Date of Notice for GBM	08-01-2026	Total No. Members of MSCS	21
No. of days of notice for GBM	19274	Quorum Required for Meeting	4
Is quorum specified in the bye-law?	No	No. of Members voted in the meeting	5
No. of Members Present in the meeting	8	No. of Members voted in favor of proposed amendment	Officialia officia id
Was the GBM meeting adjourned?	Yes		
Additional Information	Paratur Quis aliqu		

S.No.	Bye Law Number	Existing Bye Law	Proposed Bye Law	Reason for amendment
1	856	tyygiht	trhytnt	jtjht

**Uploaded Documents**

- Copy of complete set of approved and certified existing Bye Laws [View Document](#)
- Copy of resolution passed by 2/3rd majority (sec 11(4a)) [View Document](#)

Full name, designation, and address, contact details (email id, phone no., and mobile no.) of the presiding authority  
13. to be mentioned clearly in the said certificate as required u/s 11(f) of MSCS Act 2002 [View Document](#)

As per section 40 of MSCS Act 2002, if the amendment is passed in special general body meeting then a reason/  
14. proof of conducting such special general body meeting needs to be specified/enclosed [View Document](#)

15. Updated list of members (name & address) of multi-state cooperative societies/banks [View Document](#)

Copy of attendance sheet/register of members present at the time of general body meeting in which the proposed  
16. amendment was passed [View Document](#)

Societies/banks are required to submit an affidavit indicating the details of the court cases, FIRs against the society  
17. and board of directors [View Document](#)

18. Details of complaints against the societies/banks and present status of the same [View Document](#)

19. Any other documents [View Document](#)

[Download Application for signing](#)

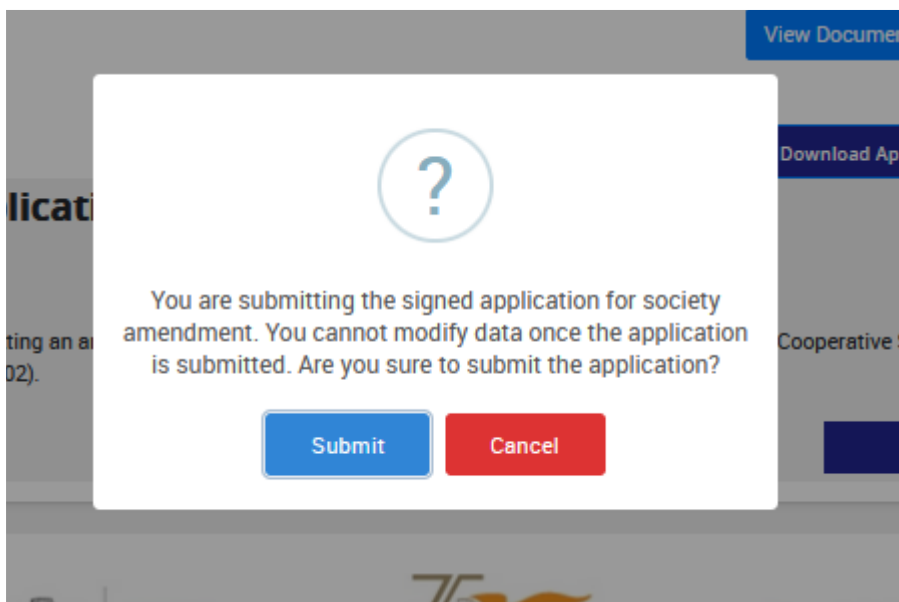
### Upload Signed application for amendment

No file selected.

I hereby declare that I am submitting an amendment request in accordance with the provisions of the Multi-State Cooperative Societies Act, 2002 and Rules made there under (MSCS Act, 2002).

[Final Submit](#)

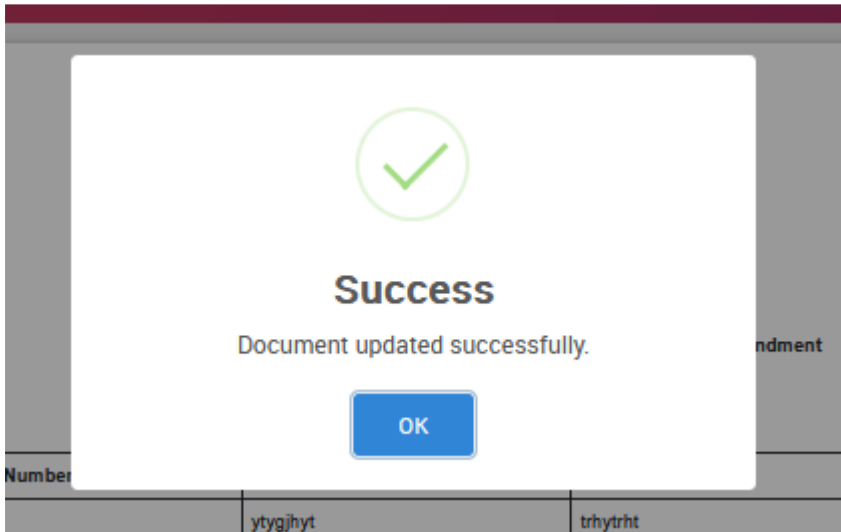
27. Upload signed application, tick declaration, and click **Final Submit**.



28. Review the **confirmation message** displayed on the screen.

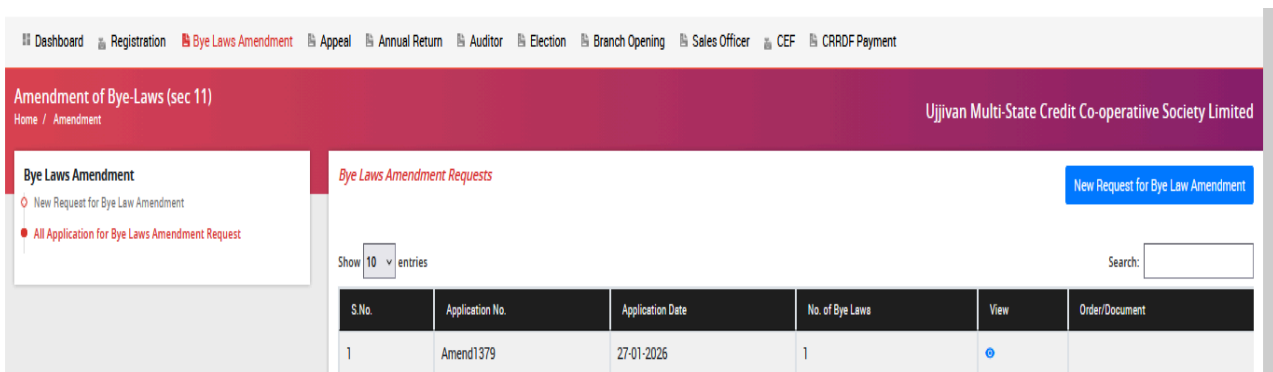
29. Click on **Submit** to confirm and submit the signed application.

30. Click on **Cancel** to go back and make changes before submission.



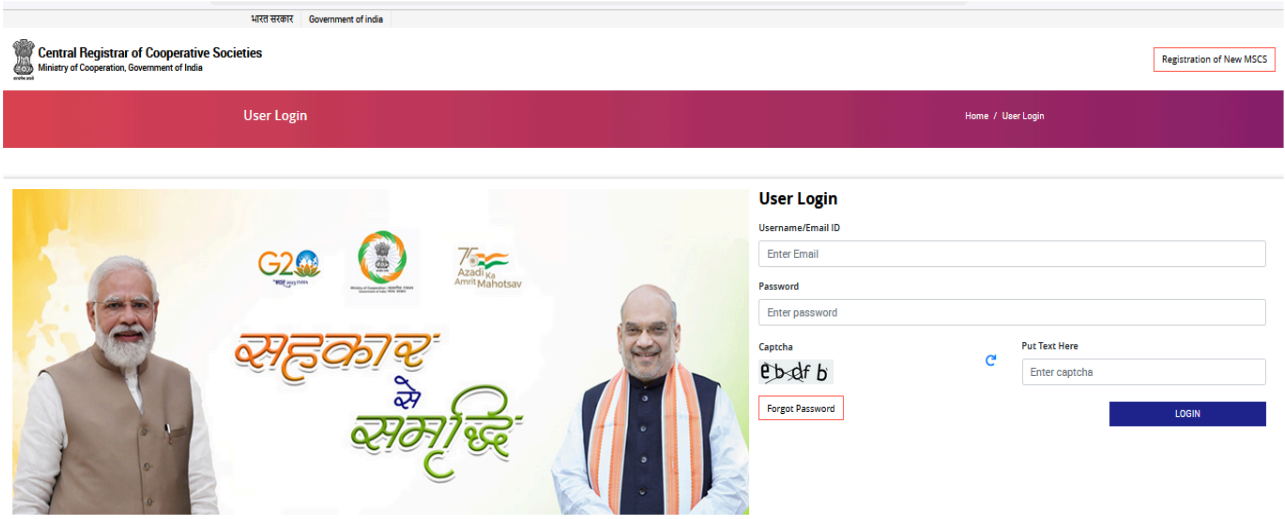
31. Click on the **OK** button to continue.

32. The submitted amendment will appear in the **amendment listing**.

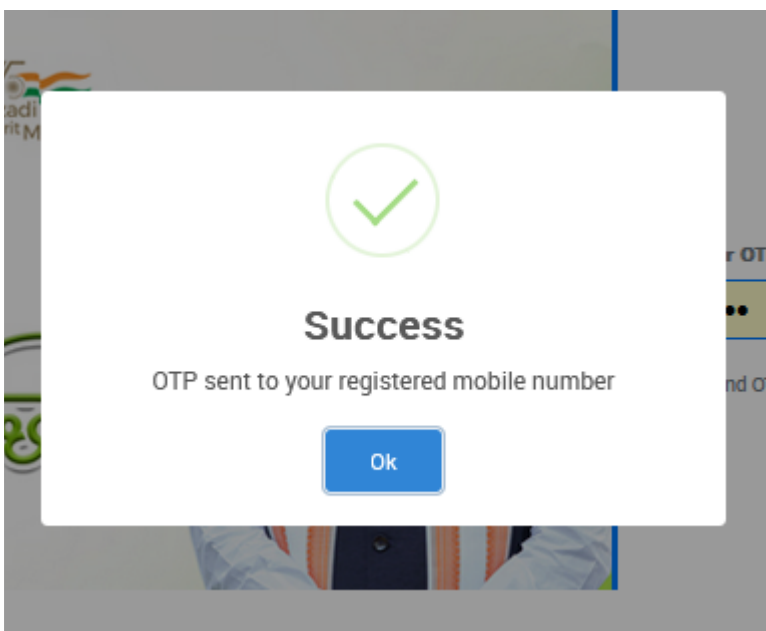


## 7. Appeal

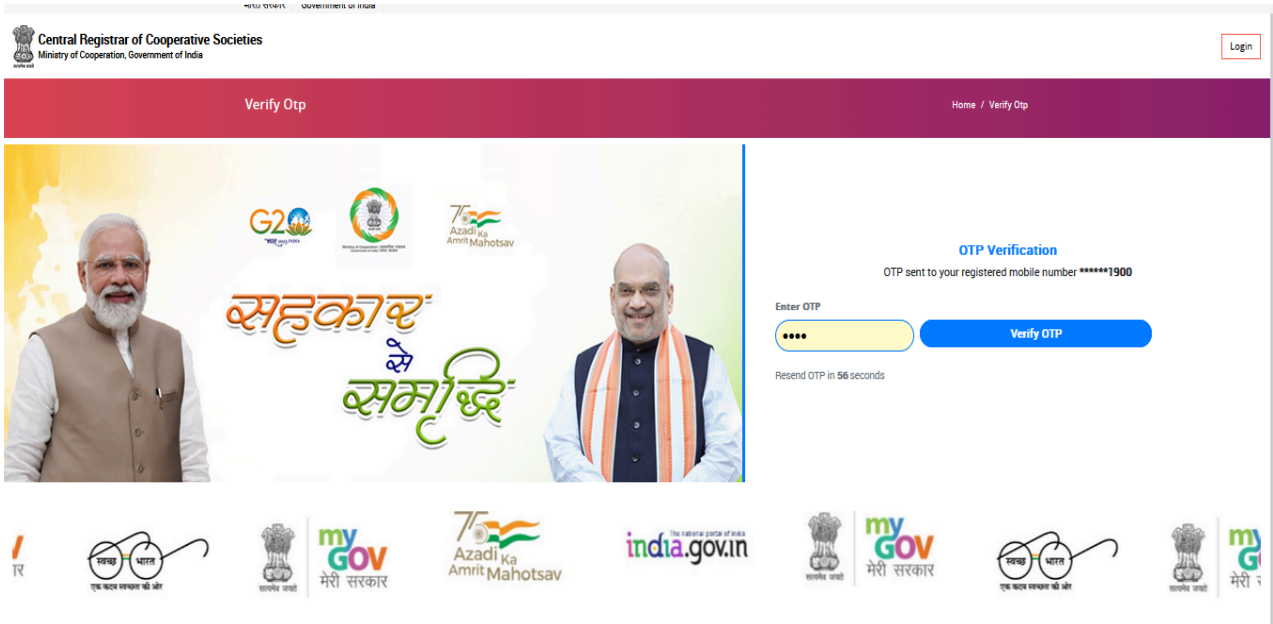
### Society User Steps



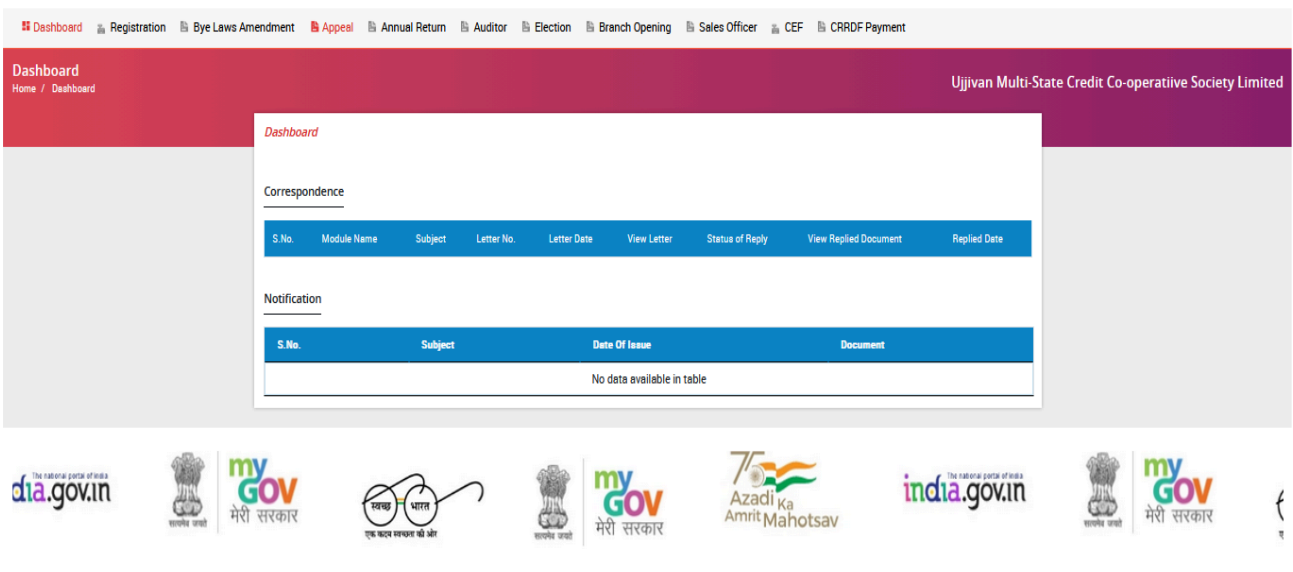
1. Enter **Valid** Credentials
2. Click on the **LOGIN** Button
3. **OTP** sent the registered mobile number.



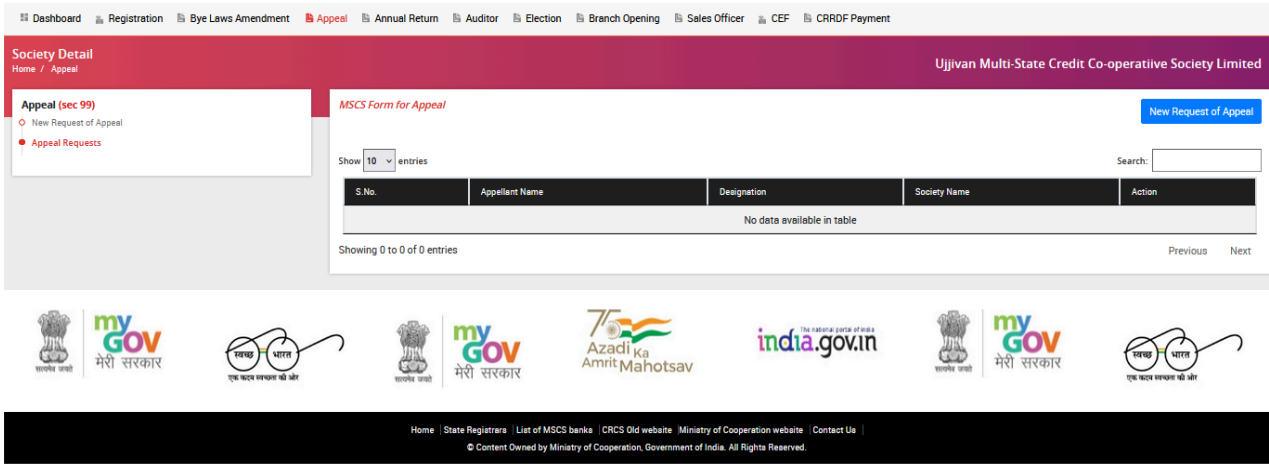
4. Click **OK**.



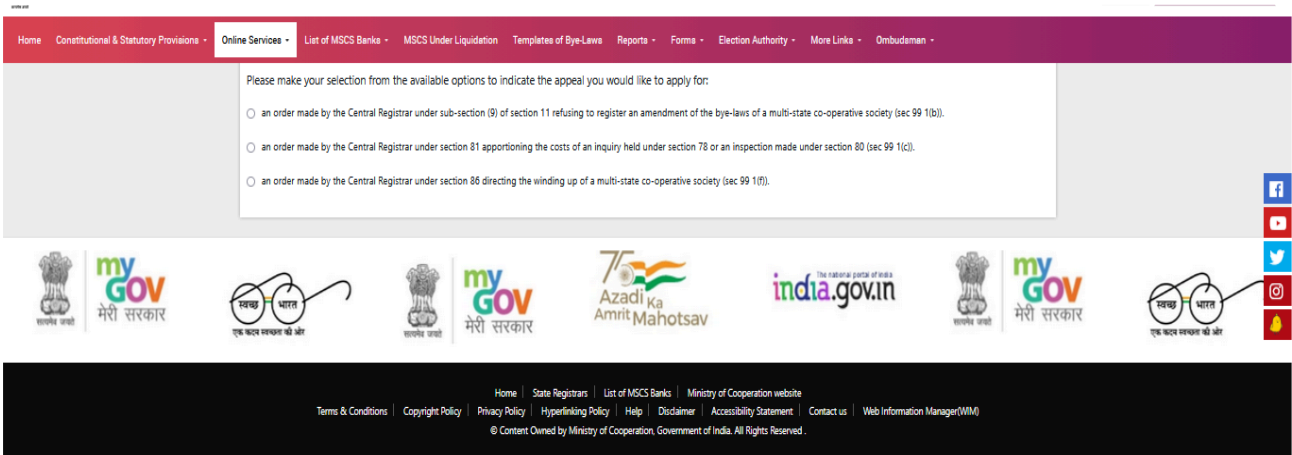
5. Enter received **OTP**
6. Click on the Verify **OTP Button**.
7. **The dashboard** will be displayed.



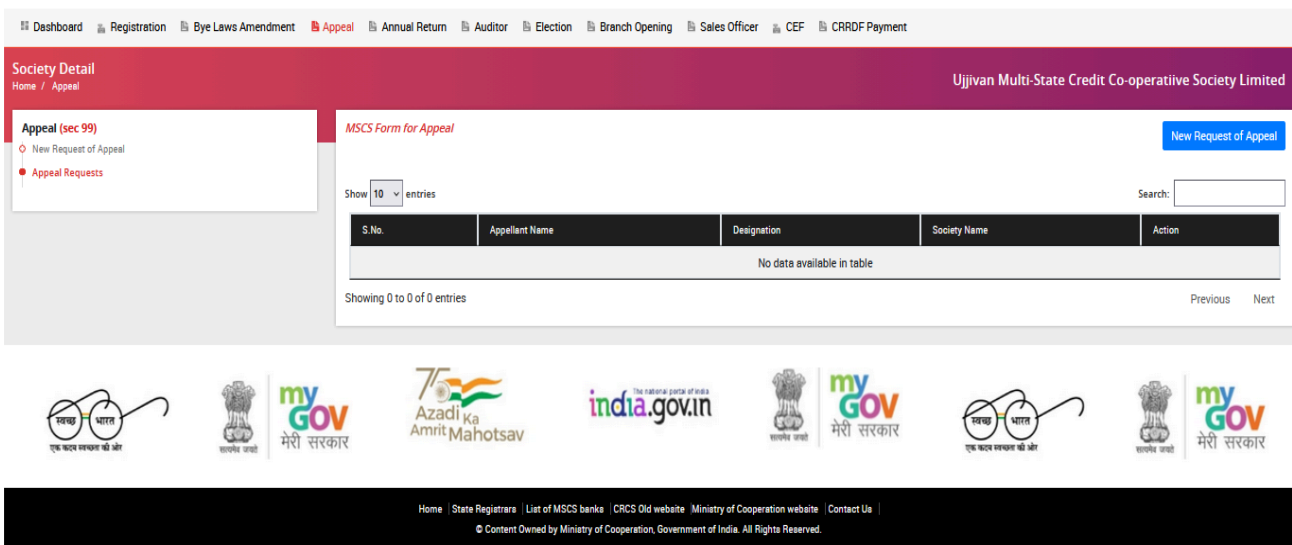
1. Navigate to the **Appeal** section.
2. Click on Appeal → Request of Appeal.



3. Select the radio button and click **Confirm**.
4. Go to **Appeal** → click on **New Request of Appeal**.



5. Select one **radio button** as required.
6. A **confirmation message** will appear on the screen.
7. Click on the **Confirm** button to proceed.



## Creating a New Request of Appeal

Internal ©

1. From the **Dashboard**, navigate to **appeal** → **New Request of Appeal**.
2. The **New Request for Appeal** screen will be displayed.

The screenshot shows the 'MSCS Form for Appeal' interface. The 'Appellant details' tab is active. The form contains the following fields:

- Name of appellant (rule 32.3(a)): [Empty text box]
- Designation: [Empty text box]
- Name of MSCS: Ujivan Multi-State Credit Co-operative Society Limited
- Address of MSCS: 1290 B, Manik Nagar, Ward 10
- 6. State: Karnataka
- 7. District: Belagavi
- Pincode: 591237
- Mobile No.: 7026421900
- Email Id: Ujivanmultistate@gmail.com

A blue 'Submit' button is located at the bottom right of the form.

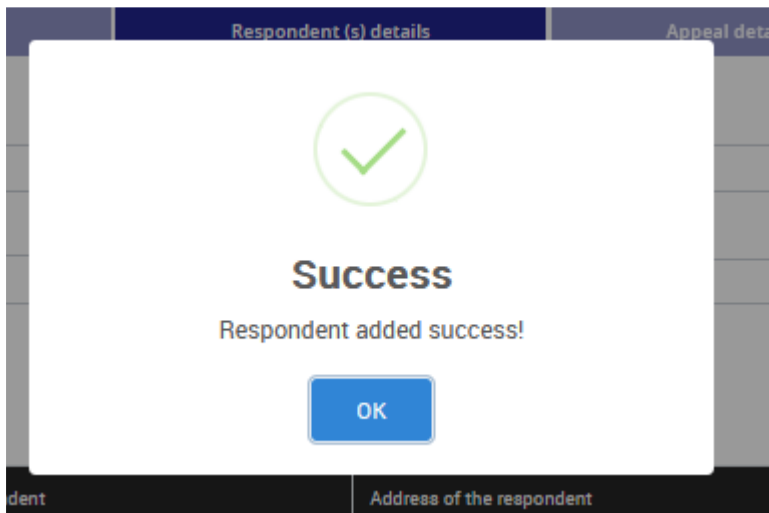
3. **Appellant Details:** Enter Name and Designation. Verify pre-filled MSCS info. Click **Submit**.

The screenshot shows the 'MSCS Form for Appeal' interface with the 'Respondent (s) details' tab active. The form contains the following fields:

- Name of the respondent: Central Registrar of Cooperative Societies
- Address of the respondent: Atal Akahay Urja Bhawan, Lodhi Road, CGO Complex, New Delhi-110002
- State: Delhi
- District: New Delhi
- Pincode: 110003

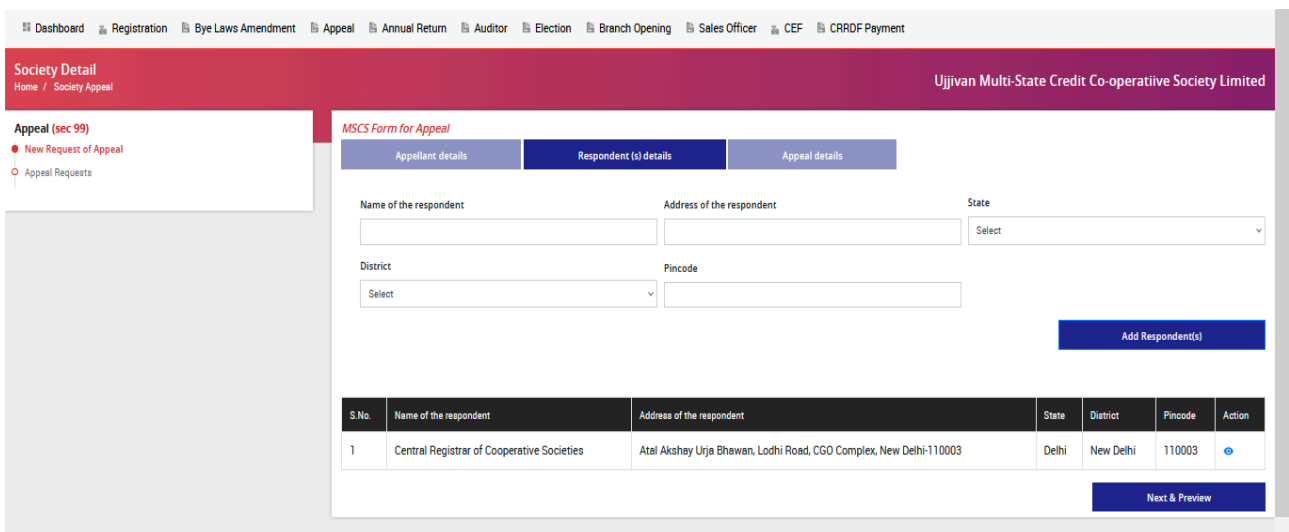
A blue 'Submit' button is located at the bottom right of the form. Below the form, there is a table header with columns: S.No., Name of the respondent, Address of the respondent, State, District, Pincode, and Action.

4. **Respondent Details:** Enter Name, Address, State, District, Pincode.
5. Click the **Submit** button to save the respondent's details.
6. A **successful message** will be displayed, confirming that the details have been saved successfully.



### Confirming Respondent Details

1. Click on the **OK** button to proceed.
2. **Verifying Respondent Details:**
  - Check the list below to ensure that the **added respondent details** are displayed.
  - Confirm that all information is correct and complete.



### Proceeding to Preview

1. Click on the **Next & Preview** button.
2. The **preview screen** of the entered information will be displayed.

7. **Respondent Details:** Enter Name, Address, State, District, Pincode. Click **Submit** then **OK**.

### Filling the Appeal Details

1. Verify the **“By whom the order appealed against was made”** field (auto-populated).
2. Enter the **Date of the order appealed against**.
3. In the **“Grounds of objection to the order appealed against”** field, provide the reasons for filing the appeal.
4. Enter the details in **“State the relief the appellant sought”**, clearly mentioning the relief requested.
5. If required, click **Download Template**, fill out the appeal document, and upload it using the **Upload Appeal** option.
6. Upload the **Certified copy of the order appealed from**.
7. Upload the **Affidavit supporting the memorandum of appeal**.
8. After verifying all entered details and uploaded documents, click the **Submit** button to proceed.

**Society Detail**  
Home / Society Appeal

**Appeal (sec 99)**  
○ New Request of Appeal  
● Appeal Requests

*MSCS Form for Appeal*

**Appellant Detail**

Name of appellant	Designation	Name of MSCS	Address of MSCS	State	District	Pincode	Mobile No.	Email Id
fghgtrgh	ghghfgh	Ujjivan Multi-State Credit Co-operative Society Limited	1290 B, Manik Nagar, Ward 10	Karnataka	Belagavi	591237	7026421900	Ujjivanmutistate@gmail.com

**Respondent (s) details**

S.No.	Name of the respondent	Address of the respondent	State	District	Pincode
1	Central Registrar of Cooperative Societies	Atal Akshay Urja Bhawan, Lodhi Road, CGO Complex, New Delhi-110003	Delhi	New Delhi	110003

**Appeal details**

State by whom the order appealed against was made (rule 32.3(b))  
CRCS

Date of order appealed against (rule 32.3(e))  
27 / 01 / 2026

Appeal applied against.  
an order made by the Central Registrar under sub-section (9) of section 11 refusing to register an amendment of the bye-laws of a multi-state co-operative society (sec 99 1(b))

Grounds of objection to the order appealed against (rule 32.3(c))

Grounds of objection to the order appealed against (rule 32.3(c))

li

State the relief the appellant sought for (rule 32.3(d))

kLj

Upload appeal (rule 32 (2)/32 (3))

[View Document](#) [Re-Upload](#)

Upload certified copy of order appealed from (rule 32.2)

[View Document](#) [Re-Upload](#)

Upload affidavit supporting memorandum of appeal (rule 32.3(f))

[View Document](#) [Re-Upload](#)

[Download application for appeal](#)

**Upload print application for appeal**

No file selected.

I hereby declare that I am filling the necessary details and providing accurate information while uploading the required documents in accordance with the Multi-State Cooperative Societies Act, 2002 and Rules made there under (MSCS Act & Rules, 2002) for the registration of a Multi-State Cooperative Society.

[Submit](#)

## Submitting the Application

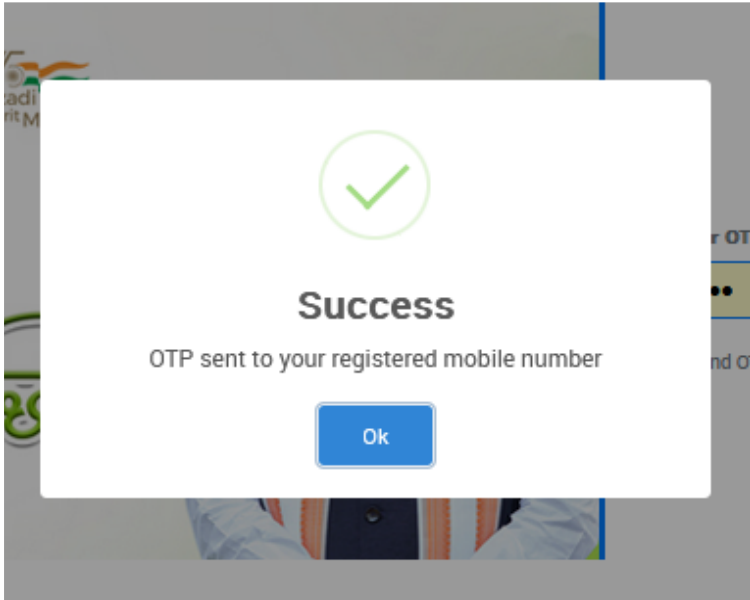
1. Upload the required file(s) in the respective **upload fields**.
2. Click the **Submit** button to submit the application.
3. After successful submission, the **submitted record** will be displayed in the listing section.

1. Click the **Edit** icon to modify an existing appeal request (if permitted).
2. Click the **Delete** icon to remove an appeal request (if applicable).

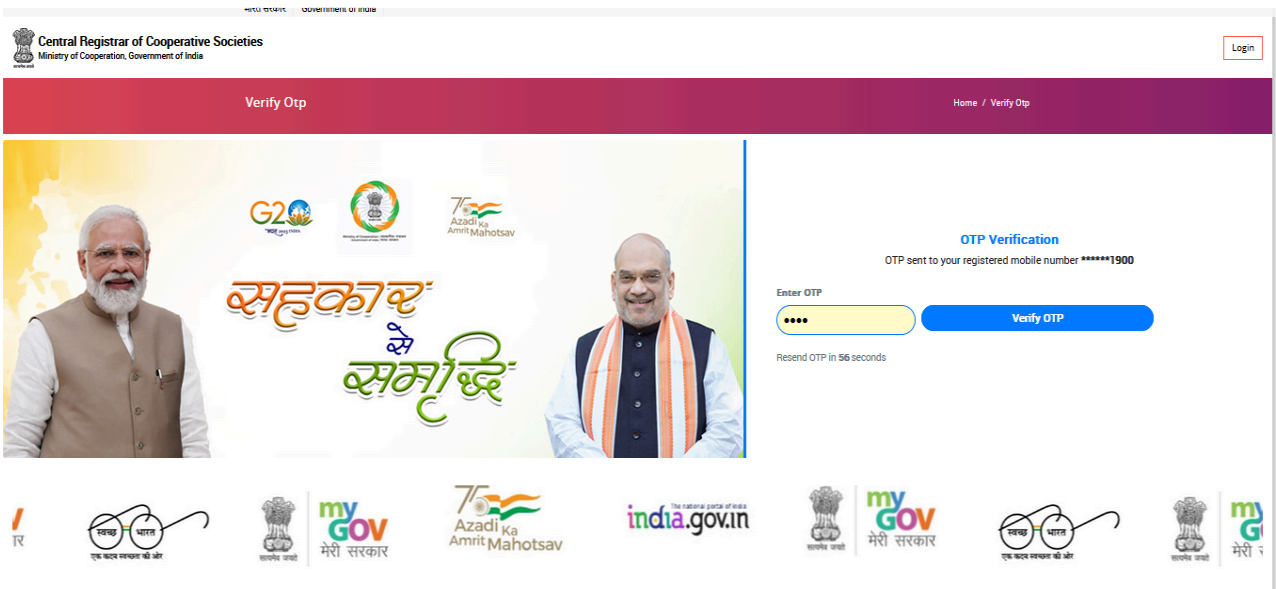
## 8. Annual Return

### Society User Steps

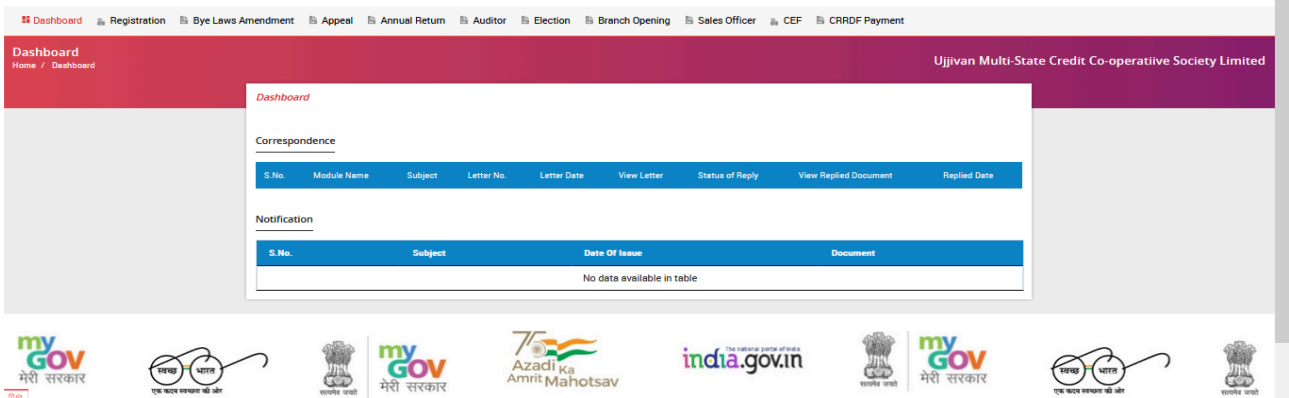
1. Enter **Valid** Credentials
2. Click on the **LOGIN** Button
3. **OTP** sent the registered mobile number.



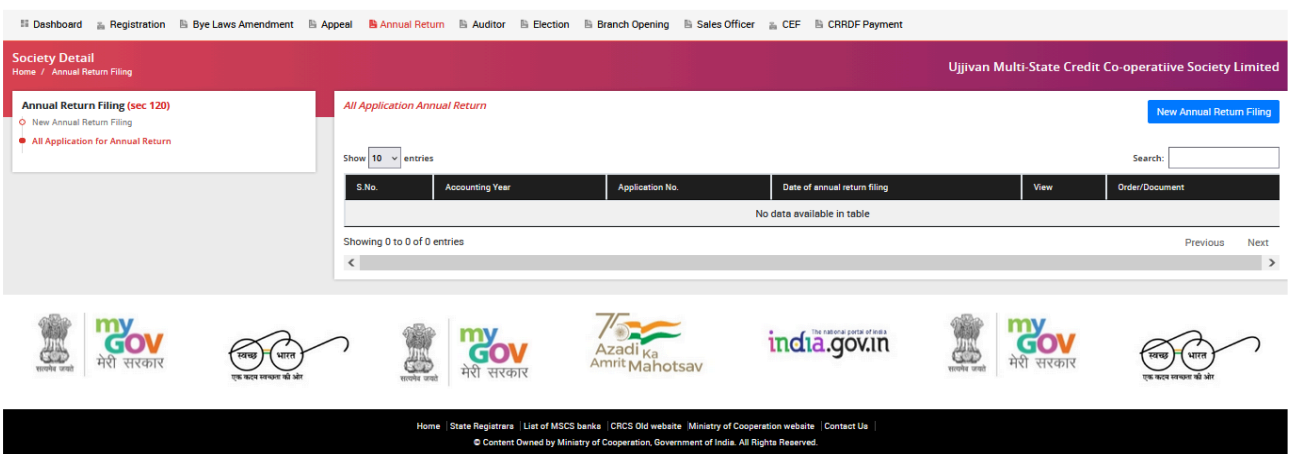
4. Click **OK**.



5. Enter received **OTP**
6. Click on the Verify **OTP Button**.
7. **The dashboard** will be displayed.



## 8. Navigate to the Annual Return section.



## Creating a New Annual Return Request

1. Click on **New Annual Return Request**.
2. The **New Annual Return Request** screen will be displayed.

The form for creating a new annual return request is displayed. It includes a sidebar with 'Annual Return' and options for 'New Annual Return Filing' (selected) and 'All Application for Annual Return'. The main form fields are as follows:

- 1. Accounting Year: 2024-2025
- 2. Date of Annual GBM: 29-01-2026
- 3. Date of Annual Report Publication: 21-01-2026
- 4. Due date of General Body Election: 30-01-2026
- 5. Total No. of Directors: 55
- 6. Total No. of Women Director: 44
- 7. Total SC/ST Directors: 66
- 8. Total Co-opted Directors: 55
- 9. Number of members:
  - A. Number of regular members: 66
  - B. Number of nominal/associate members: 66
  - Total members: 132
- 10a. Authorized Share Capital (in Rs):
- 10b. Total Paid-Up Share Capital (in Rs):
- 11. Outstanding loans (in Rs):

## Upload Documents

A. Annual return of activities\* (sec 120(a))

View document

Re-upload

B. Audited statement of accounts along with auditor's report thereon and compliance report of the society\* (sec 120(b))

View document

Re-upload

C. Plan for surplus disposal as approved by the general body\* (sec 120(c))

View document

Re-upload

D. List of amendments to the bye-laws of the multi-state cooperative societies\* (sec 120(d))

View document

Re-upload

E. Declaration regarding date of holding general body meeting and conduct of elections where due (next due date for holding the election to the Board of Directors (BoD)\* (sec 120(e))

View document

Re-upload

F. The total number of nominal members of the societies as on last date of financial year:\*

View document

Re-upload

G. List of existing BoD specifying the date on which such Board was elected:\*

View document

Re-upload

H. Any other documents (sec 120(f))

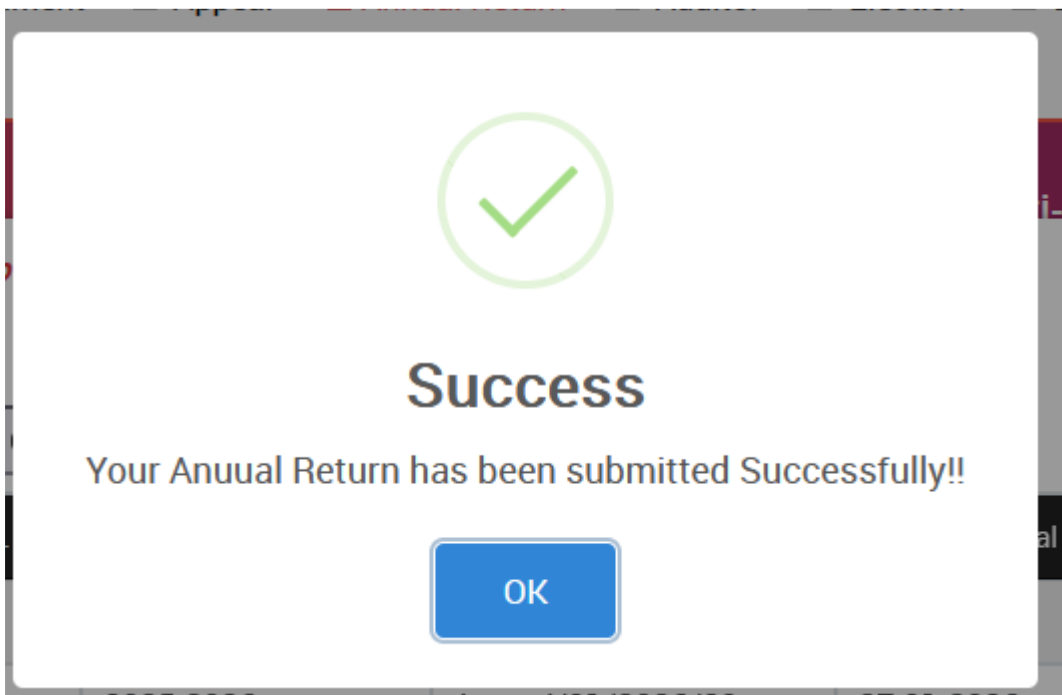
View document

Re-upload

Submit

## Submitting the Form

1. Click on the **Submit** button to complete the process.
2. A confirmation or success message will be displayed.



Dashboard Registration Bye Laws Amendment Appeal **Annual Return** Auditor Election Branch Opening Sales Officer CEF  
CRRDF Payment

Society Detail Ujjivan Multi-State Credit Co-operative Society Limited

**Annual Return Filing (sec 120)**

- New Annual Return Filing
- All Application for Annual Return

**All Application Annual Return** New Annual Return Filing

Show  entries Search:

S.No.	Accounting Year	Application No.	Date of annual return filing	View	Order/Document
1	2024-2025	Annual/01/2026/30	29-01-2026	<a href="#">View</a>	
2	2025-2026	Annual/01/2026/29	27-01-2026	<a href="#">View</a>	

Showing 1 to 2 of 2 entries Previous  Next


## 9. Auditor Module

### Society User Steps

भारत सरकार Government of India

Central Registrar of Cooperative Societies  
Ministry of Cooperation, Government of India Registration of New MSCS

User Login
Home / User Login



**User Login**

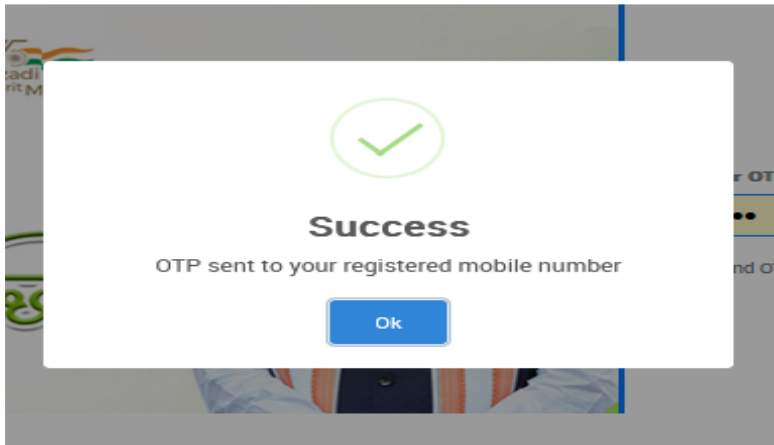
Username/Email ID

Password

Captcha  
 Put Text Here

[Forgot Password](#) LOGIN

1. Enter **Valid** Credentials
2. Click on the **LOGIN** Button
3. **OTP** sent the registered mobile number.



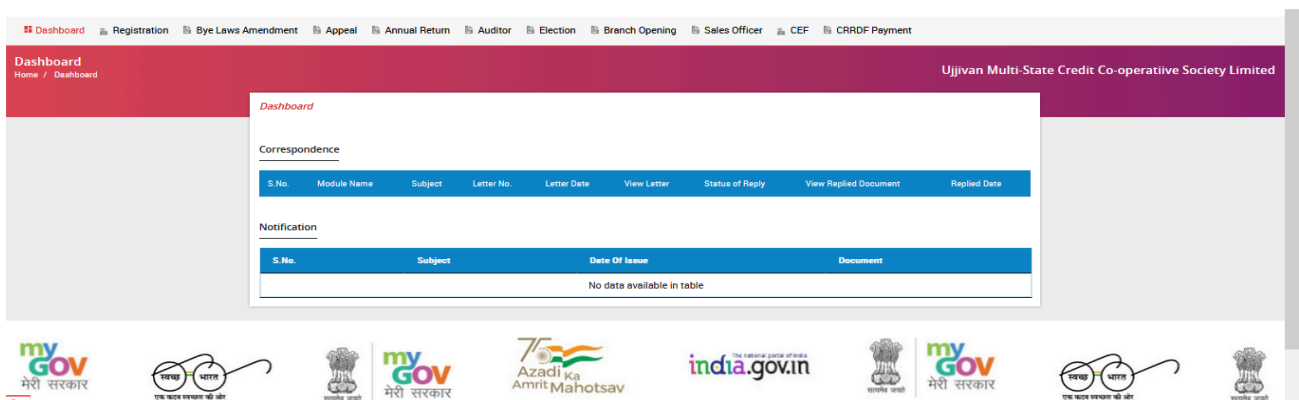
4. Click **OK**.



5. Enter received **OTP**

6. Click on the Verify **OTP Button**.

7. **The dashboard** will be displayed.



## Auditor Module

1. Click on **Auditor** from the top menu.
2. The **Auditor** screen will be displayed.

The screenshot displays the Auditor Module interface. At the top, there is a navigation bar with various menu items: Dashboard, Registration, Bye Laws Amendment, Appeal, Annual Return, Auditor (highlighted), Election, Branch Opening, Sales Officer, CEF, and CRRDF Payment. Below the navigation bar, the main header reads 'Auditor'. On the left side, there is a sidebar menu with 'Appointment of Auditor' and two sub-items: 'New Appointment of Auditor' and 'All Application for Appointment of Auditor' (which is selected). The main content area is titled 'All Appointed Auditor' and features a 'New Appointment of Auditor' button. Below the title, there is a 'Show 10 entries' dropdown and a search box. A table with columns 'S.No.', 'Financial Year', 'Application No.', 'Application Date', 'Name of Auditor', 'View', and 'Order /Document' is present, but it contains no data. Below the table, it says 'Showing 0 to 0 of 0 entries' and has 'Previous' and 'Next' navigation buttons.

## New Appointment of Auditor

1. Click on **New Appointment of Auditor**.
2. The **Auditor Appointment** form will be displayed.

The screenshot shows the 'New Appointment of Auditor' form. The top navigation bar is the same as in the previous screenshot. The main header reads 'Audit Filing' and 'Ujjivan Multi-State Credit Co-operative Society Limited'. On the left sidebar, 'Appointment of Auditor' is selected, with sub-items 'New Appointment of Auditor' (selected) and 'Appointed Auditor'. The main form area has two sections: '1. Appointment of Auditor for Financial Year \*' with a 'Select' dropdown menu, and '2. Deposits (Rs.) of previous financial year (Rs.)' with a text input field. A 'Continue' button is located to the right of the input field.

## Appointment of Auditor – Financial Details

1. Select the **Financial Year** for the **Appointment of Auditor** from the drop-down list.
2. Enter the **Deposits (₹)** of the **previous financial year**.
  - If the deposit amount is **more than ₹1 crore**, **two auditors** will be displayed for selection.
  - If the deposit amount is **₹1 crore or less**, **one auditor** will be displayed.
3. Click the **Continue** button.
4. The **next screen** for further processing will be displayed.

**Audit Filing** Ujjivan Multi-State Credit Co-operative Society Limited

**Appointment of Auditor**

**New Appointment of Auditor**

Appointed Auditor

1. Appointment of Auditor for Financial Year \* 2. Deposits (Rs.) of previous financial year (Rs.)

2024-2025 34654650088 **Continue**

3. Are auditors appointed from the panel of auditors for FY 2023-24 before the notification dated 3<sup>rd</sup> oct 2024 issued by the office of CRCS? Select

---

**Statutory Auditor**

3a. Name of Statutory Auditor Appointed Please Select Auditor

3b. Whether the appointed auditor or his **relative i** (relative as defined in section 41 of MSCS (Amendment) Act, 2023 have interest or business relationship (other than auditing) or hold shares or have outstanding loan or is in any kind of employment relationship in the society or its subsidiary? Please Select

5. Amount per annum to be paid to Auditor as fees (Rs.)

6. Upload acceptance of Auditor **Browse...** No file selected.

---

**Concurrent Auditor**

7a. Name of Statutory Auditor Appointed Please Select Auditor

7b. Whether the appointed auditor or his **relative i** (relative as defined in section 41 of MSCS (Amendment) Act, 2023 have interest or business relationship (other than auditing) or hold shares or have outstanding loan or is in any kind of employment relationship in the society or its subsidiary? Please Select

8. Date of appointment of Auditor

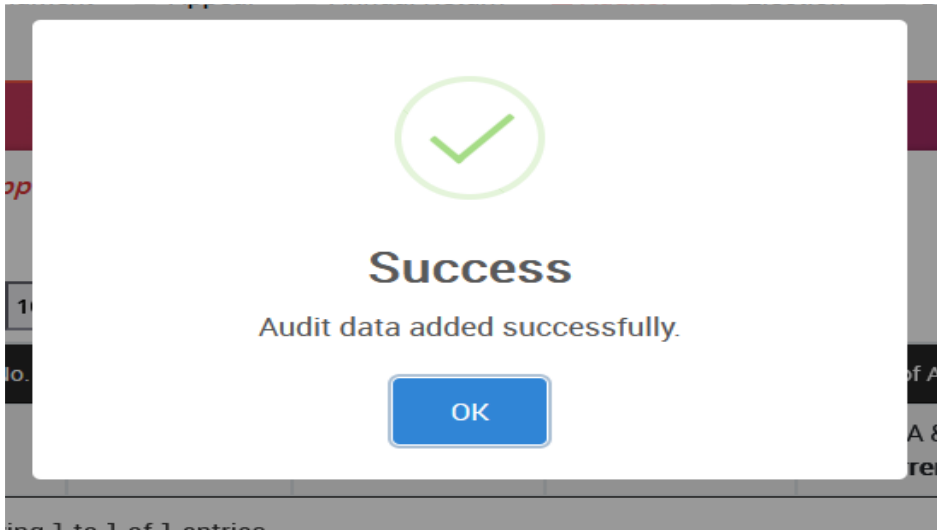
9. Amount per annum to be paid to Auditor as fees (Rs.)

10. Upload acceptance of Auditor **Browse...** No file selected.

**Submit Query**

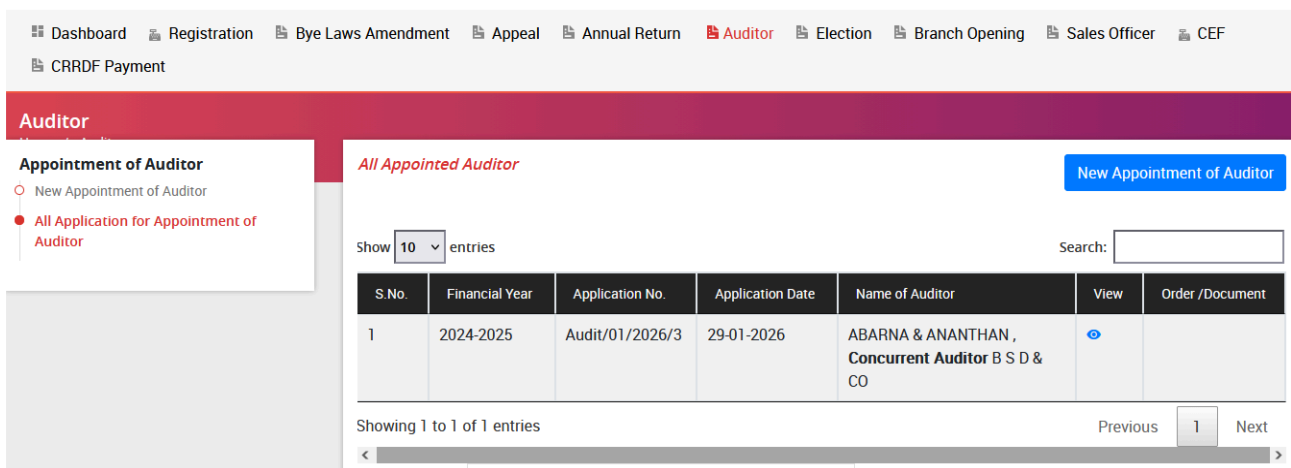
### Submitting Auditor Details

1. Fill in **all mandatory fields** in the form.
2. Click on the **Submit Query** button.
3. A **“Data saved successfully”** message will be displayed, confirming the submission



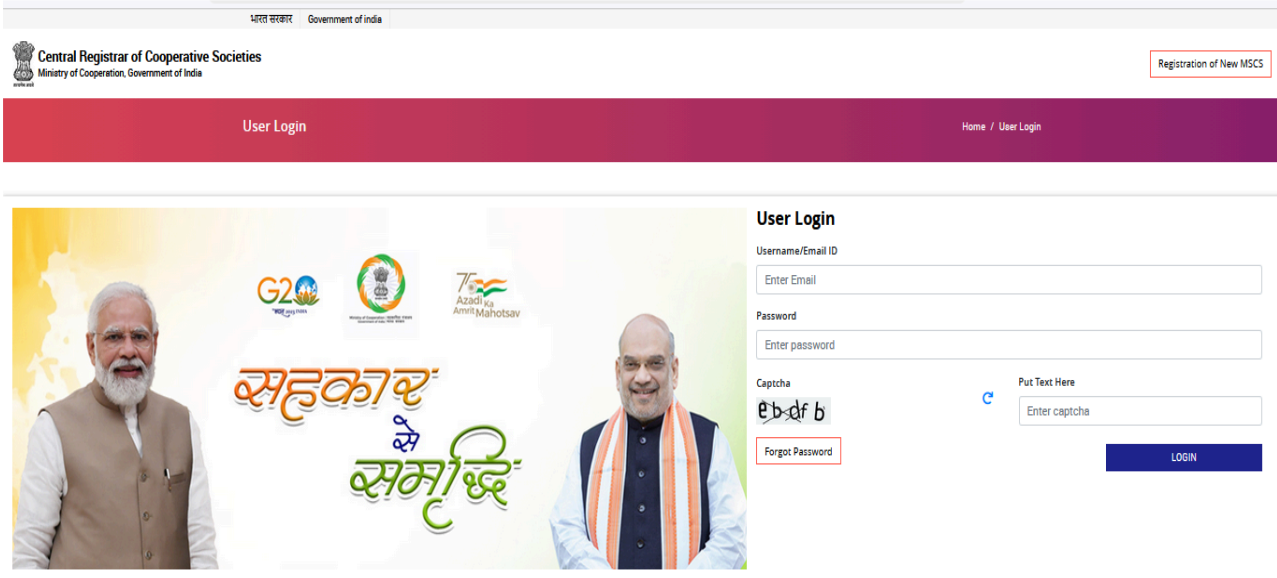
### Confirming Submission

1. Click on the **OK** button to proceed.
2. The **submitted data** will be displayed in the listing section.

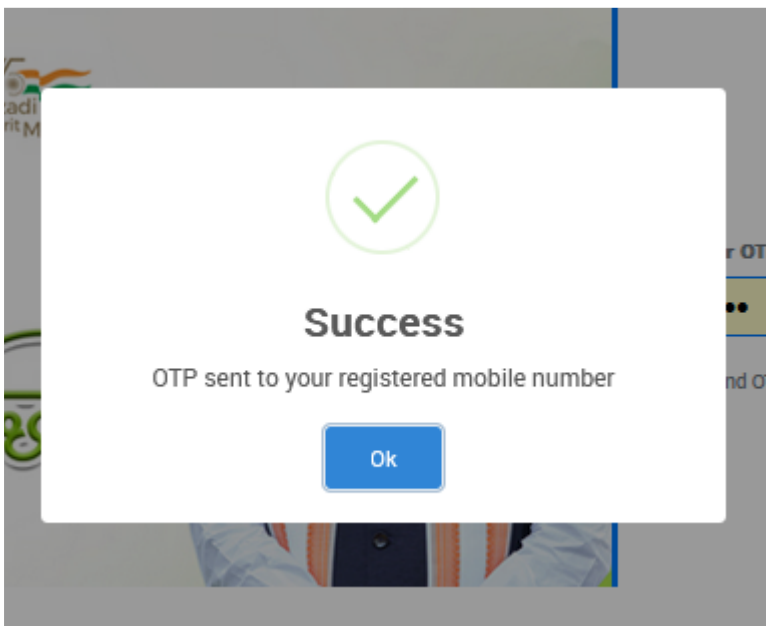


## 10. Election Module

### Society User Steps



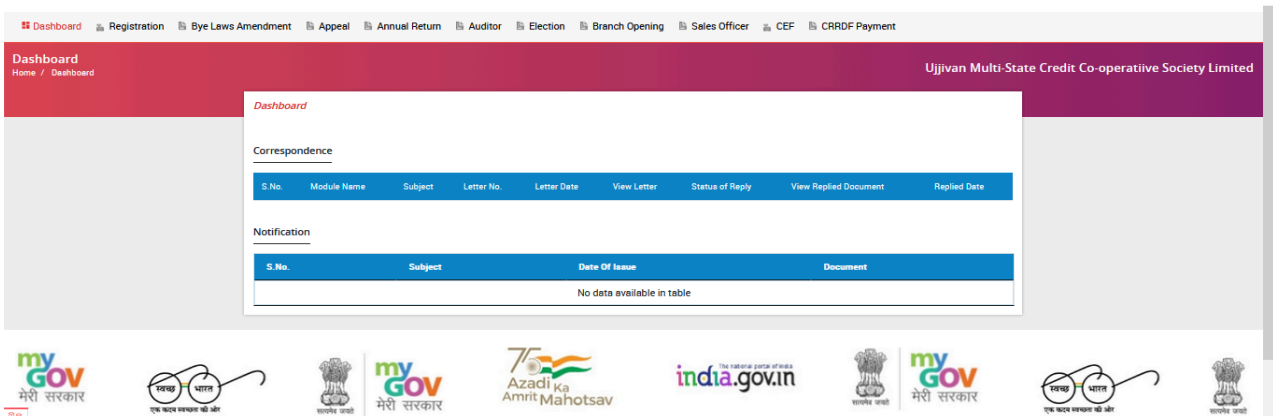
8. Enter **Valid** Credentials
9. Click on the **LOGIN** Button
10. **OTP** sent the registered mobile number.



11. Click **OK**.

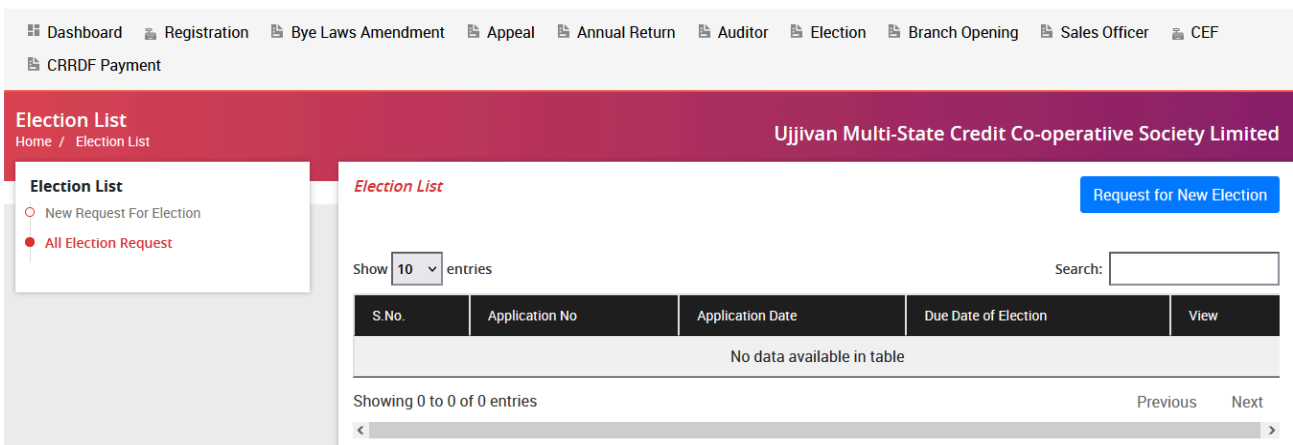


12. Enter received **OTP**
13. Click on the **Verify OTP Button**.
14. **The dashboard** will be displayed.



## Accessing Election Module

1. Click on **Election** from the top menu.
2. The **Election listing** screen will be displayed.



## Requesting a New Election

1. Click on **Request for New Election**.
2. The **New Election Request Form** will be displayed.

Dashboard Registration Bye Laws Amendment Appeal Annual Return Auditor Election Branch Opening Sales Officer CEF  
CRRDF Payment

**Election New** Ujjivan Multi-State Credit Co-operative Society Limited

**Election**

- New Request for Election
- All Election Request

**Election Details**

**Name of MSCS :** Ujjivan Multi-State Credit Co-operative Society Limited **MSCS Registration No. :** MSCS/CR// **MSCS Registration Date :** 21 Jan 2026

[Download Draft Election Request Form](#)  
**NOTE :** Election Request Can be Submitted only 9 months Before the Due Date of Election

1.Reason of Proposed Election

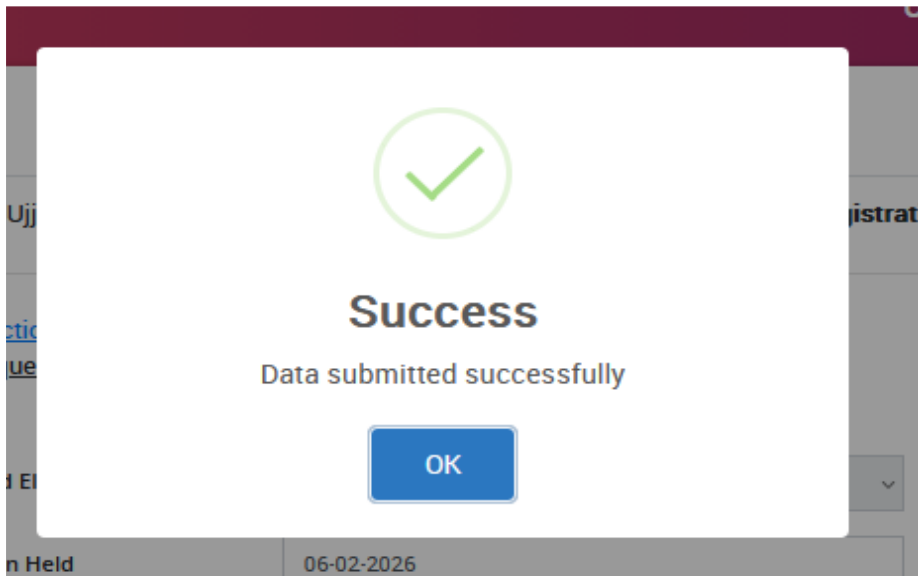
2.Date of Last Election Held

Fill in all **mandatory fields** in the form.

12. Upload Signed Election Request Application  No file selected.
13. Upload Previous Schedules of Election of Members of Board of Directors and Office Bearers including all Proceedings of Election  No file selected.
14. Upload Latest Bye-Laws  No file selected.
15. Upload FACT Sheet  No file selected.

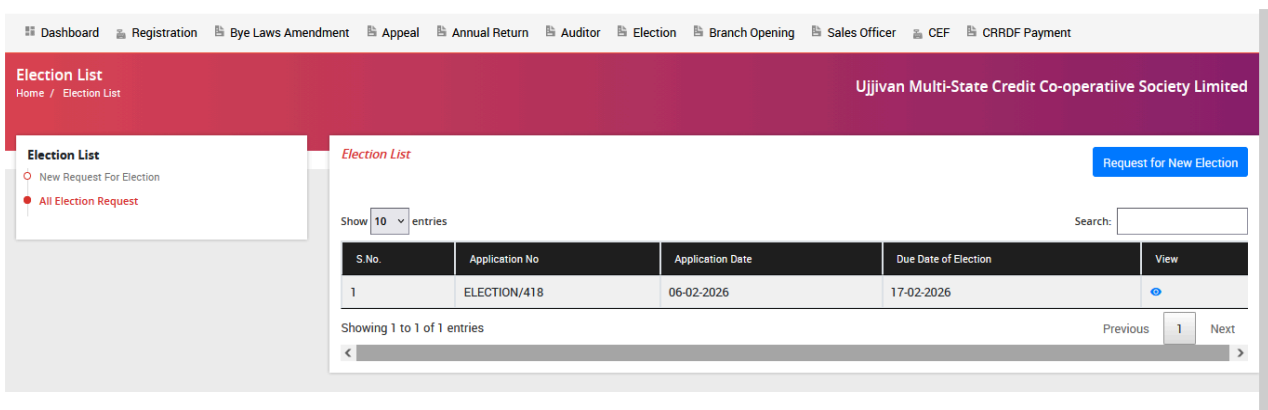
## Submitting the Election Request

1. Upload all **mandatory files** in the respective fields.
2. Click on the **Submit** button to submit the request.



### Confirming Submission

1. Click on the **OK** button.
2. The submitted record will be displayed in the **listing** section.



## 11. Branch Opening Module

### Society User Steps



### User Login

Username/Email ID

Enter Email

Password

Enter password

Captcha

4V.Y4b

Put Text Here

Enter captcha

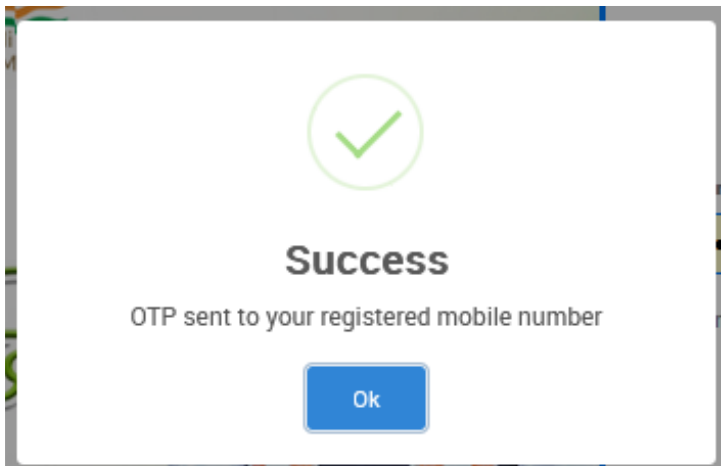
Forgot Password

LOGIN

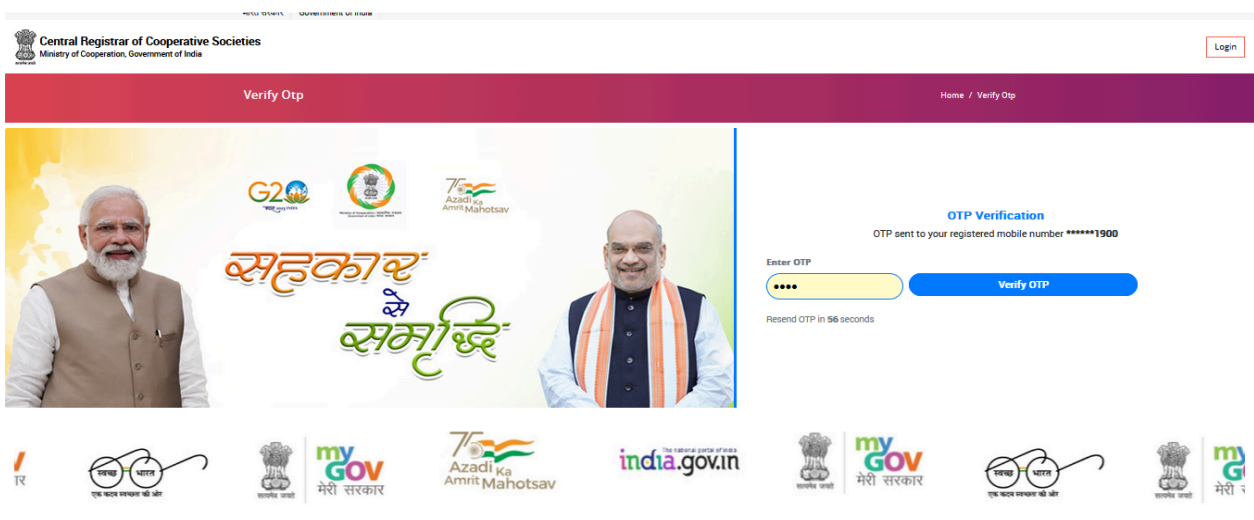
15. Enter **Valid** Credentials

16. Click on the **LOGIN** Button

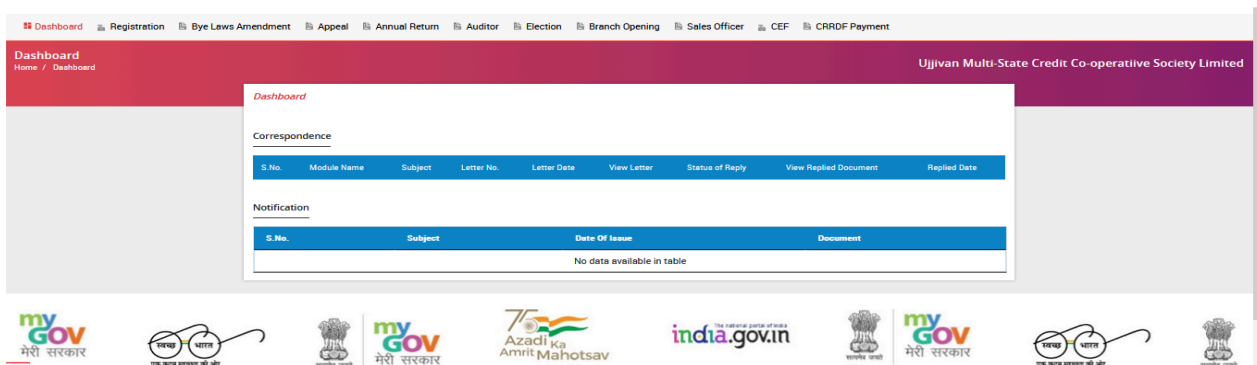
17. **OTP** sent the registered mobile number.



18. Click **OK**.

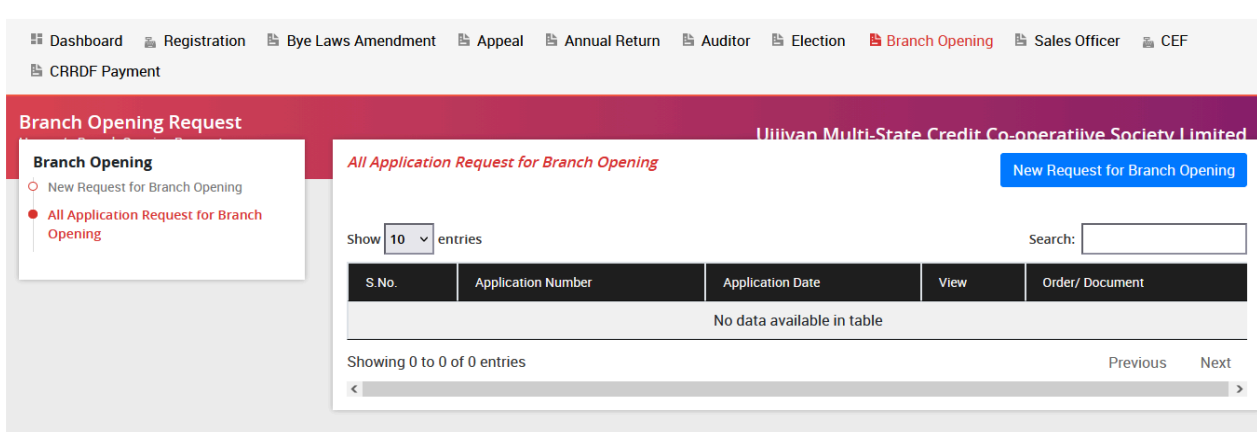


19. Enter received **OTP**
20. Click on the Verify **OTP Button**.
21. The **dashboard** will be displayed.



## Branch Opening Module

1. Click on the **Branch Opening** module from the top menu.
2. The **Branch Opening listing** screen will be displayed.



## Creating a New Branch Opening Request

1. Click on **New Request for Branch Opening**.
2. The **Branch Opening Request Form** will be displayed.

Dashboard Registration Bye Laws Amendment Appeal Annual Return Auditor Election Branch Opening Sales Officer CEF CRDF Payment

**Branch Opening Request**  
Home / Branch Opening Request

Ujjivan Multi-State Credit Co-operative Society Limited

**Branch Opening**

- New Request for Branch Opening
- Branch Opening Requests

**Branch Opening**

1. No. of Existing Branches

2. No. of New Branches to be opened

3. Details of branch to be opened

Branch Name	Branch Address	Branch City	Branch State	Branch District	Add More
<input type="text"/>	<input type="text"/>	<input type="text"/>	Select	Select	<input type="button" value="Add"/>

**Upload Documents** [Branch Opening Circular](#)

1. Reason for necessity of opening the new branches of the society  No file selected.

## Filling the Branch Opening Form

1. Fill in all **mandatory fields** in the form.
2. Ensure that all required information is entered correctly before proceeding.

13. A certificate from the RCS of the state/UT where the Head office of the society is situated that the society is not accepting deposit from persons other than voting members  No file selected.

14. A certificate from the Auditor concerned regarding compliance of CRAR norms.  No file selected.

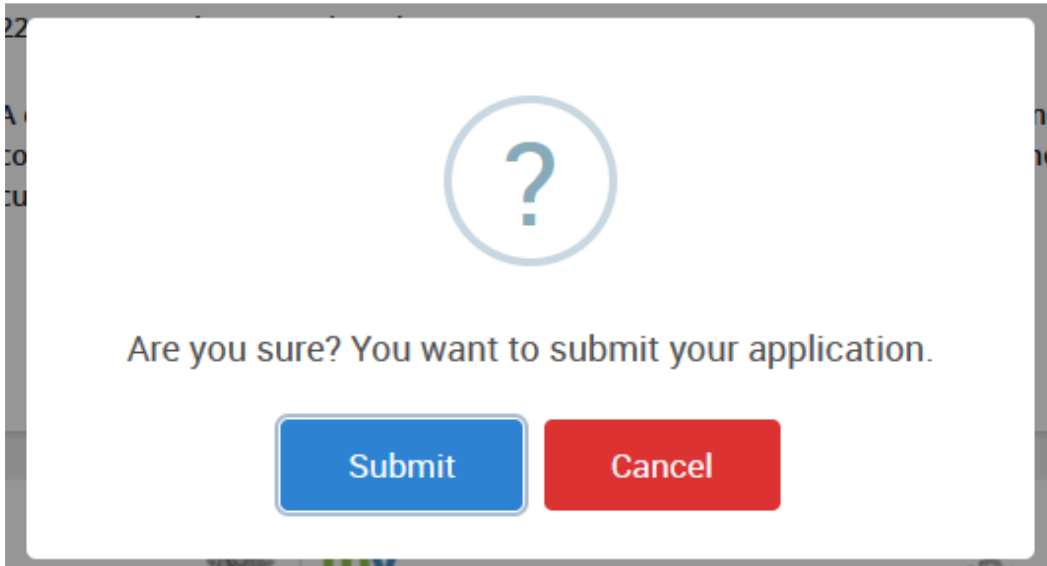
15. A certificate from the Auditor concerned regarding Gross NPA and Net NPA (Gross NPA of Society should be less than 7% and Net NPA should be less than 3% as per the audited results).  No file selected.

16. A certificate from the Auditor concerned regarding net profit (net profit should be positive as per the audited result in each of the last three accounting years).  No file selected.

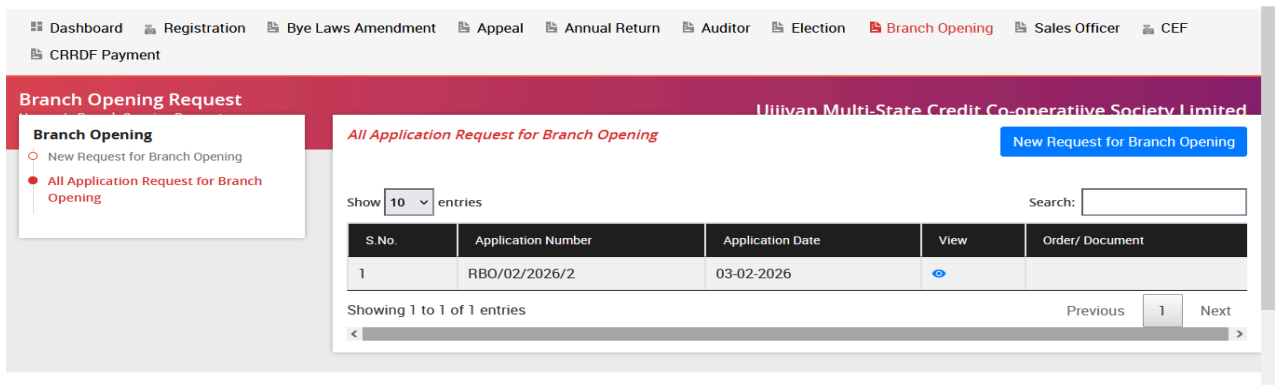
17. A certificate from the Auditor concerned to the effect that Society is consistently maintaining liquidity buffer as per the stipulation in the guidelines/Order dated 22.01.2024, without any default  No file selected.

18. A certificate from the Auditor concerned to the effect that Society has strong internal control system in place and adhere to appropriate KYC processes and established customer grievance redressal mechanism among others.  No file selected.

3. Upload all **mandatory files** in the respective fields.
4. Click on the **Submit** button.
5. A **confirmation message** will be displayed. Click **Submit** to confirm or **cancel** to cancel.



6. Click on the **Submit** button.
7. The submitted request will be displayed on the **listing page**.



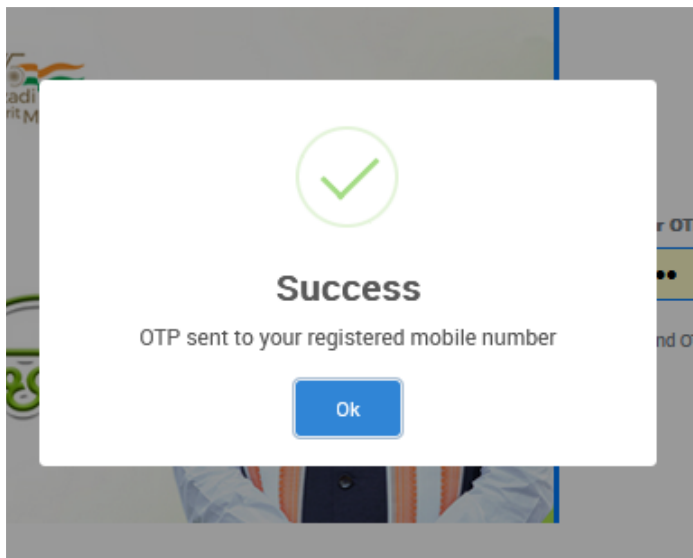
## 12. Sales Officer Module

### Society User Steps



The image shows the user login interface. On the left is a banner with portraits of Prime Minister Narendra Modi and Deputy Prime Minister Anurag Singh Shastri, along with logos for G20 India 2023, the Government of India, and the 75th Anniversary (Azadi Ka Amrit Mahotsav). The text 'सहकार से समृद्धि' (Sahakar Se Samriddhi) is written in Hindi. On the right is the 'User Login' form with the following fields: 'Username/Email ID' (with a sub-label 'Enter Email'), 'Password' (with a sub-label 'Enter password'), 'Captcha' (with a sub-label 'Put Text Here' and a refresh icon), and 'Enter captcha'. There are also 'Forgot Password' and 'LOGIN' buttons.

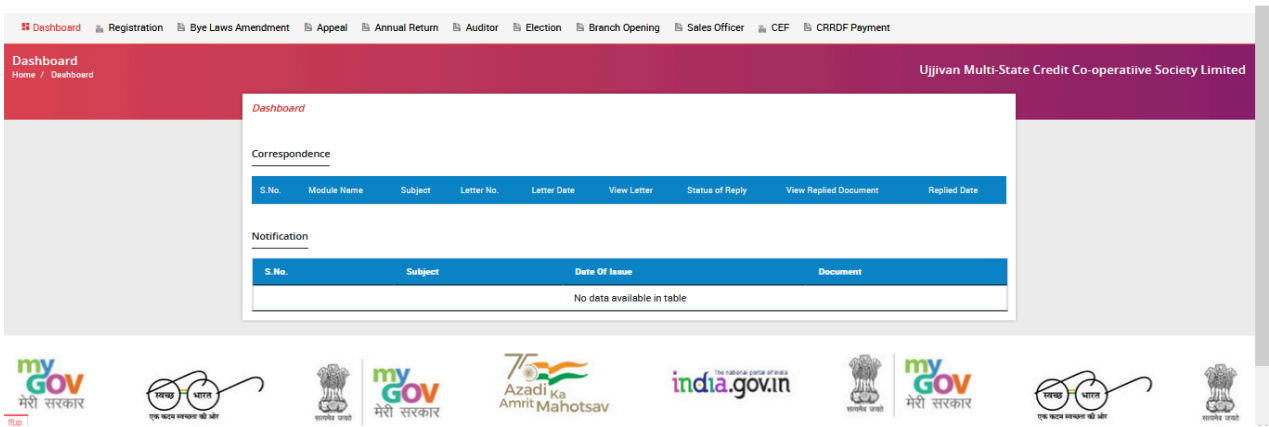
1. Enter **Valid** Credentials
2. Click on the **LOGIN** Button
3. **OTP** sent the registered mobile number.



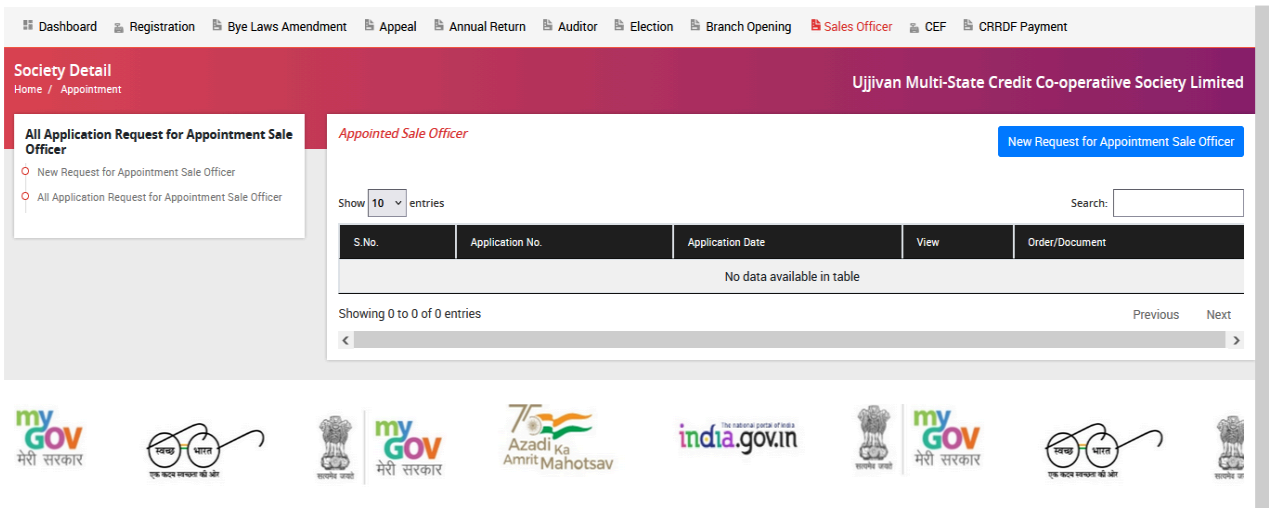
4. Click **OK**.



5. Enter received **OTP**
6. Click on the **Verify OTP Button**.
7. **The dashboard** will be displayed.



8. Click on the **Sales Officer** option.
9. The **Sales Officer form** will be displayed on the screen.



## Creating a New Request for Appointment of Sales Officer

1. Click on **New Request for Appointment of Sales Officer**.
2. The **Appointment of Sales Officer** form will be displayed on the screen.

The screenshot shows a web application interface for 'Ujjivan Multi-State Credit Co-operative Society Limited'. The main heading is 'Society Detail' with a breadcrumb 'Home / Appointment'. A sidebar on the left contains a menu for 'Appointment of Sales Officer' with two items: 'New Request for Appointment Sale Officer' (selected) and 'All Application Request for Appointment Sale Officer'. The main content area is titled 'New Appointment of Sale Officer Letter Format'. It features a section '1. Details Of Officer' with a table for data entry:

Name of Officer	Officer Designation in Society	Area	Number Of Cases
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

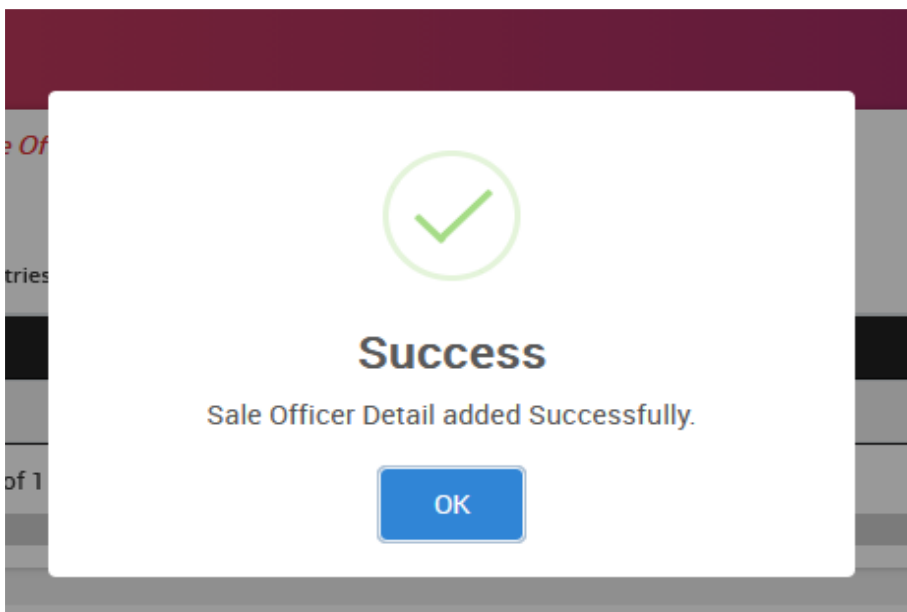
Below the table is an 'Add' button. Underneath is an 'Upload Documents' section with three rows, each containing a 'Browse...' button and the text 'No file selected':

- 2. Copy Of Resolution \*
- 3. Signed Request on letterhead \*
- 4. Copy of last order issued by this office for appointment of sale officer

A 'Submit' button is located at the bottom of the form.

## Submitting the Appointment of Sales Officer Request

1. Fill in all **mandatory fields** in the form.
2. Click the **Submit** button.
3. A **success message** will be displayed, confirming that the request has been submitted successfully.



4. Click the **OK** button.
5. The submitted request will be displayed in the **listing section**.

Dashboard Registration Bye Laws Amendment Appeal Annual Return Auditor Election Branch Opening Sales Officer CEF CRDRF Payment

**Society Detail** Home / Appointment Ujjivan Multi-State Credit Co-operative Society Limited

**All Application Request for Appointment Sale Officer**

- New Request for Appointment Sale Officer
- All Application Request for Appointment Sale Officer

**Appointed Sale Officer** [New Request for Appointment Sale Officer](#)

Show 10 entries Search:

S.No.	Application No.	Application Date	View	Order/Document
1	Appoint/02/2026/2	2026-02-05 12:32:00	<a href="#">View</a>	

Showing 1 to 1 of 1 entries Previous 1 Next

## 13. CEF Module

### Society User Steps (Financial Assistance)

Central Registrar of Cooperative Societies Ministry of Cooperation, Government of India [Registration of New MSCS](#)

**User Login** Home / User Login

**User Login**

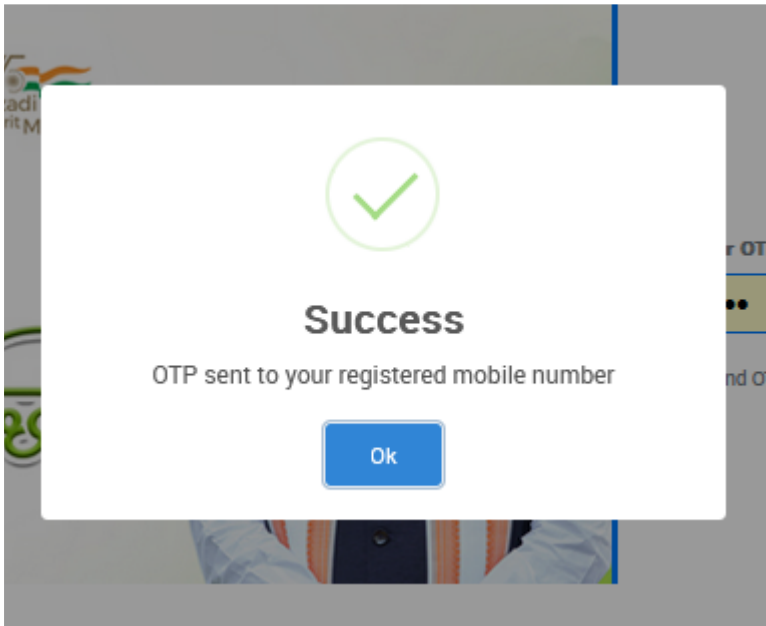
Username/Email ID

Password

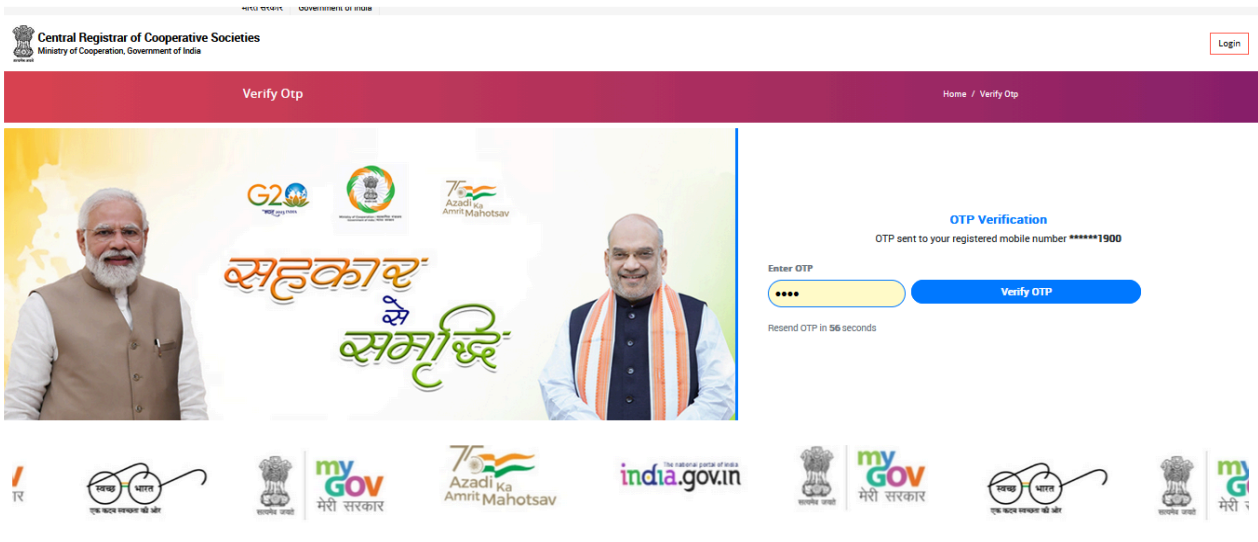
Captcha  
 Put Text Here

[Forgot Password](#) [LOGIN](#)

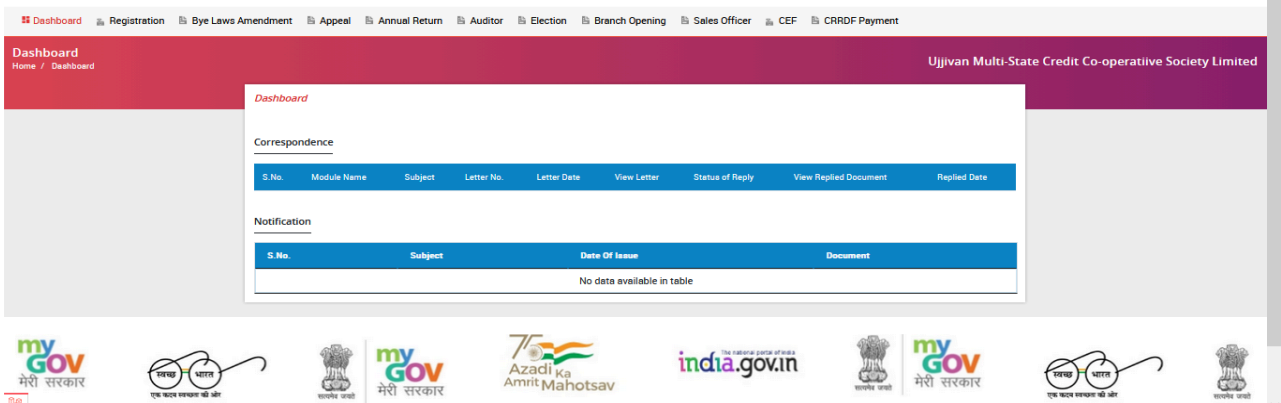
1. Enter **Valid** Credentials
2. Click on the **LOGIN** Button
1. **OTP** sent the registered mobile number.



2. Click **OK**.

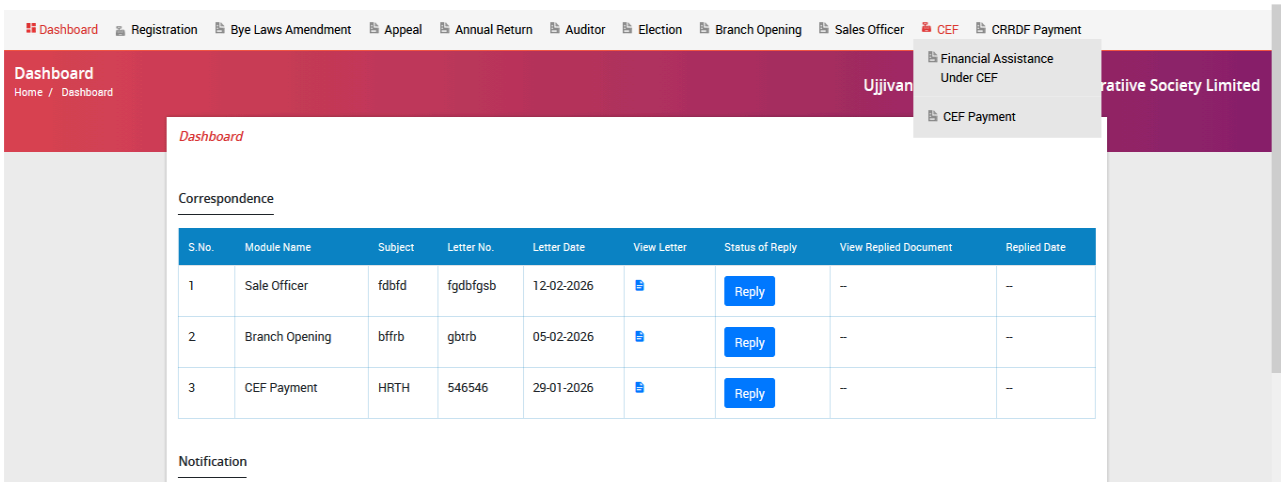


3. Enter received **OTP**
4. Click on the Verify **OTP Button**.
5. **The dashboard** will be displayed.



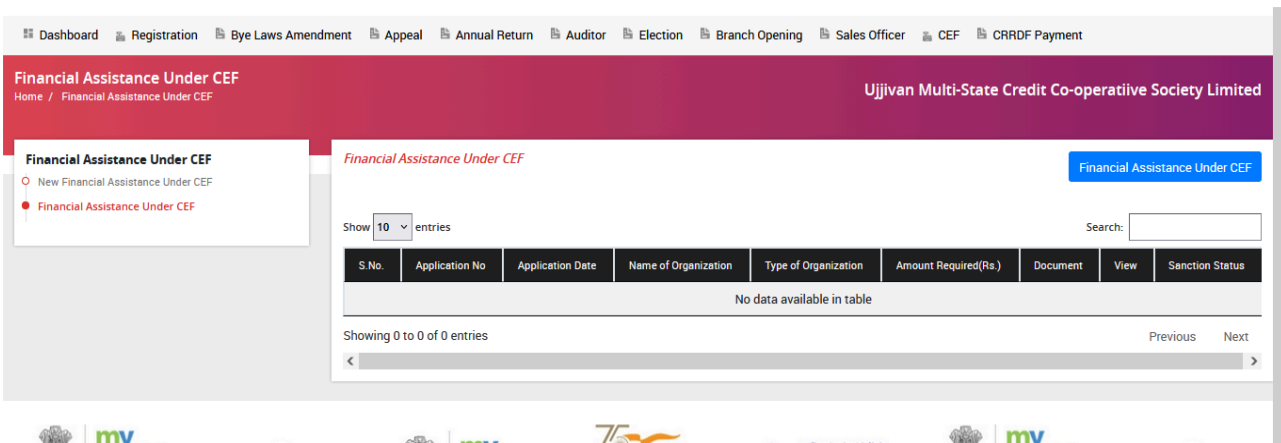
## Accessing CEF Module (Financial Assistance)

1. Click on the **CEF** option from the menu.
2. The **CEF** screen will be displayed.



## Accessing Financial Assistance under CEF

1. Click on **Financial Assistance** under the **CEF** module.
2. The **Financial Assistance** screen will be displayed.



## Accessing Financial Assistance under CEF

1. Click on **Financial Assistance** under the **CEF** module.
2. The **Financial Assistance** screen will be displayed.

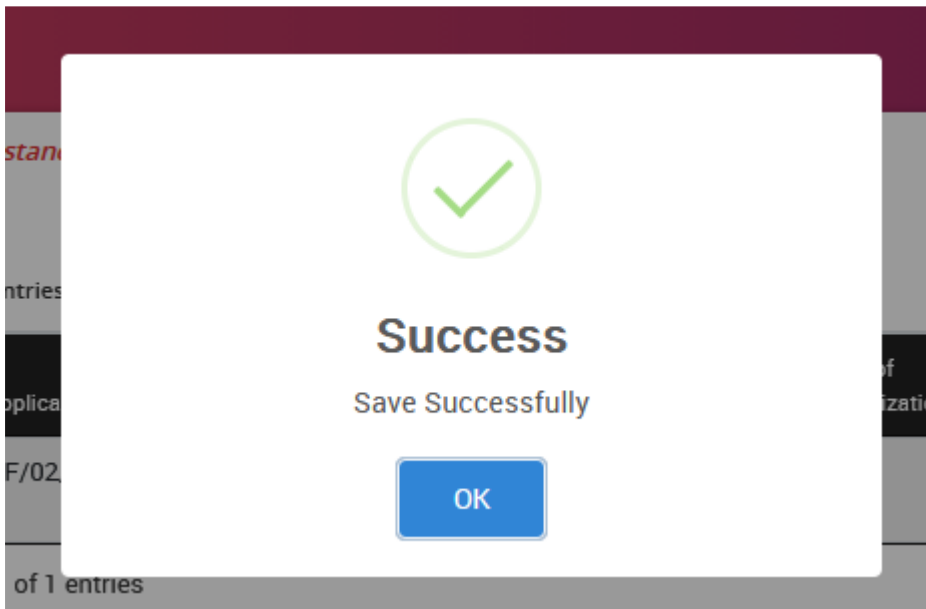
The screenshot shows the 'Financial Assistance Under CEF' application form for Ujjivan Multi-State Credit Co-operative Society Limited. The form is titled 'APPLICATION FOR FINANCIAL ASSISTANCE UNDER CEF' and contains the following fields:

- 1. Organisation:** Ujjivan Multi-State Credit Co-operative Society Limited
- 2. Type Of Organisation:** MSCS
- 3. Name Of Contact Person:** Mr. Nilesh Anand Khot
- 4. Designation Of Contact Person:** Chairperson
- 5. Office Address:** 1290 B, Manik Nagar, Ward 10
- 6. State:** Karnataka
- 7. District:** Belagavi
- 8. Pin Code:** 591237
- 9. Contact Details:**
  - A) Email:** Ujjivanmultistate@gmail.com
  - B) Mobile Number:** 7026421900
  - C) Other Phone Number:** (empty)
- 12. Planned Schedule of Programme/ Activity :**
  - From :** dd / mm / yyyy
  - To :** dd / mm / yyyy
- 13. Purpose of the Programme/ Activity (Summary) ( Not more than 100 words)** (empty text area)
- 14. Please upload detailed signed application with details of proposed programme / activities, outcomes, participation, duration, component wise cost break up.** (Browse... No file selected.)
- 15. Amount Required (Rs)** (empty text input)
- 16. Bank Details for Transfer of Funds :**
  - Account Holder Name:** (empty)
  - Account Number:** (empty)
  - Name of Bank:** (empty)
  - Branch:** (empty)
  - IFSC Code:** (empty)

A blue **Submit** button is located at the bottom of the form.

## Submitting Financial Assistance Request

1. Fill in all **required fields** in the form.
2. Click on the **Submit** button.
3. A **successful message** will be displayed, confirming that the request has been submitted successfully.



## Confirming Submission

1. Click on the **OK** button.
2. The submitted record will be displayed in the **listing**.

भारत सरकार Government of India

**CENTRAL REGISTRAR OF COOPERATIVE SOCIETIES**  
Ministry of Cooperation, Govt. of India

Mr. Nilesh Anand Khot

Dashboard Registration Bye Laws Amendment Appeal Annual Return Auditor Election Branch Opening Sales Officer CEF CRRDF Payment

**Financial Assistance Under CEF** Ujjivan Multi-State Credit Co-operative Society Limited

Home / Financial Assistance Under CEF

**Financial Assistance Under CEF**

- New Financial Assistance Under CEF
- Financial Assistance Under CEF**

**Financial Assistance Under CEF**

Show 10 entries Search:

S.No.	Application No	Application Date	Name of Organization	Type of Organization	Amount Required(Rs.)	Document	View	Sanction Status
1	CEF/02/2026/1	2026-02-05	Ujjivan Multi-State Credit Co-operative Society Limited	MSCS	6567	<a href="#">View Document</a>	<a href="#">View</a>	Not Issued

Showing 1 to 1 of 1 entries Previous 1 Next

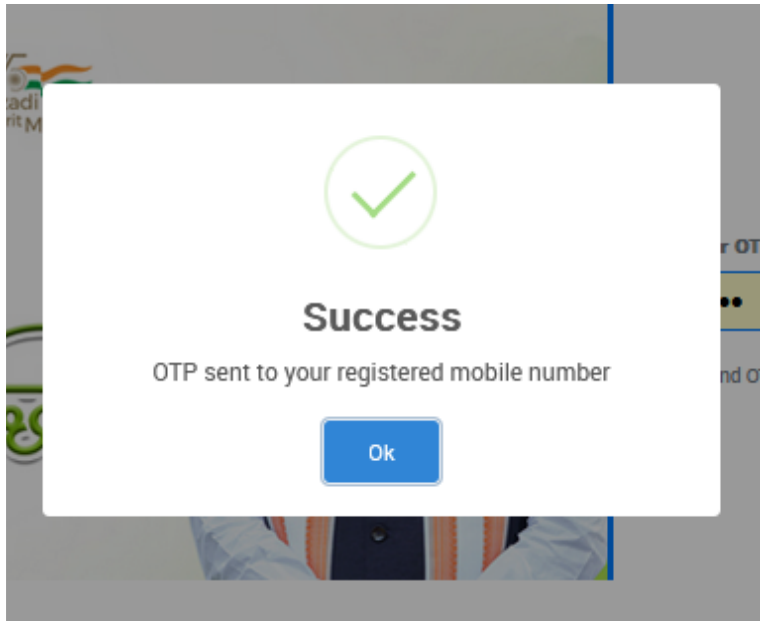
## 14. CRRDF Module

### Society User Steps



The image shows a user login page. On the left, there is a banner featuring portraits of Prime Minister Narendra Modi and Deputy Prime Minister Anurag Singh Shastri, along with logos for G20 India 2023, the Central Registrar of Cooperative Societies, and the 75th Azadi Ka Amrit Mahotsav. The banner text reads 'सहकार से समाधि' (Sahakar Se Samadhi). On the right, the 'User Login' form includes fields for 'Username/Email ID' (with a placeholder 'Enter Email'), 'Password' (with a placeholder 'Enter password'), and a 'Captcha' field (with a placeholder 'Put Text Here' and a refresh icon). Below the captcha is a 'Forgot Password' link. A blue 'LOGIN' button is located at the bottom right of the form.

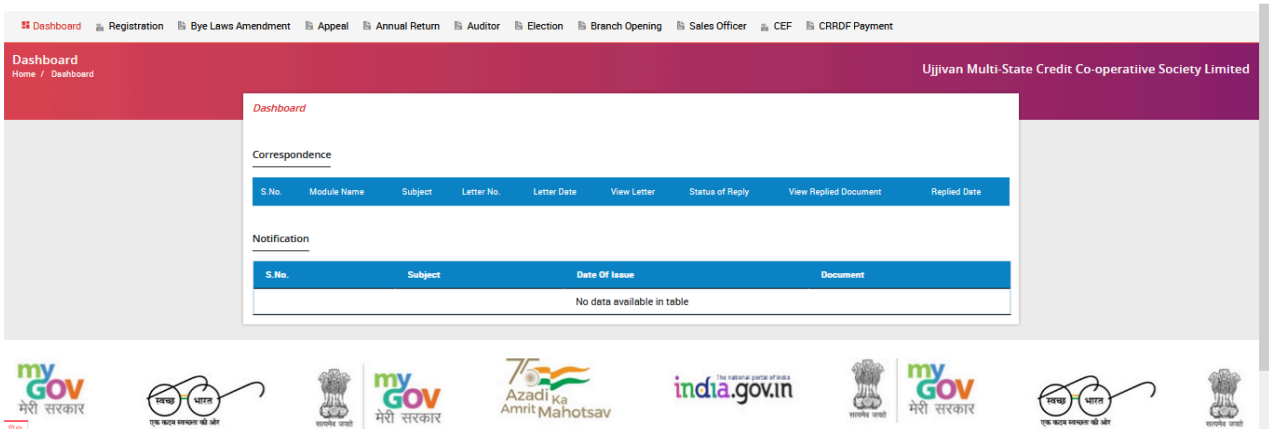
1. Enter **Valid** Credentials
2. Click on the **LOGIN** Button
1. **OTP** sent the registered mobile number.



2. Click **OK**.

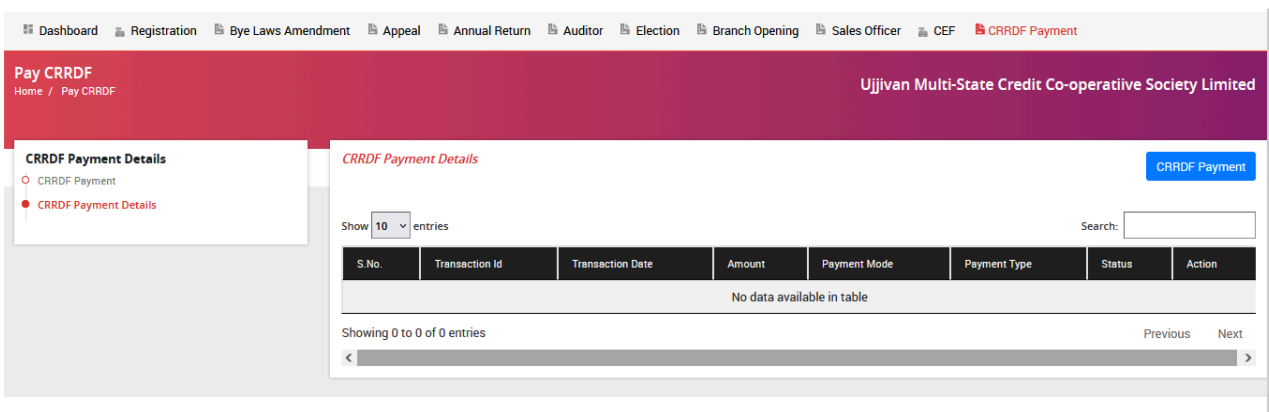


3. Enter received **OTP**
4. Click on the Verify **OTP Button**.
5. **The dashboard** will be displayed.



## Accessing CRRDF Module

1. Click on **CRRDF** from the menu.
2. The **CRRDF screen** will be displayed.



## Accessing CRRDF Payment

1. Click on the **CRRDF Payment** button.
2. The **CRRDF Payment screen** will be displayed.

The screenshot shows the 'Pay CRRDF' screen for Ujjivan Multi-State Credit Co-operative Society Limited. The navigation menu includes Dashboard, Registration, Bye Laws Amendment, Appeal, Annual Return, Auditor, Election, Branch Opening, Sales Officer, CEF, and CRRDF Payment. The left sidebar has 'CRRDF Payment' selected, with sub-options 'CRRDF Payment' and 'CRRDF Payment Details'. The main content area has two tabs: 'CRRDF Details' (active) and 'Preview and Pay'. The form fields are: 'Accounting Year\*' (dropdown menu), 'Net Profit (Rs.)\*' (text input), and 'Whether Contribution already made to CRRDF\*' (dropdown menu). A 'Save & Next' button is located below the form. The footer contains logos for India.gov.in, myGov, and the 75th Azadi Ka Amrit Mahotsav.

## Filling and Proceeding with CRRDF Payment

1. Fill in all **required fields** in the form.
2. Click on the **Save and Next** button.
3. The **next screen** will be displayed.

The screenshot shows the 'Preview and Pay' tab of the CRRDF Payment screen. The form fields are now filled: 'Accounting Year\*' is set to '2025-2026', 'Net Profit (Rs.)\*' is '324', and 'Whether Contribution already made to CRRDF\*' is 'No'. A new field 'Amount transferred to CRRDF (Rs.)\*' is present with the value '34434'. A 'Pay Now' button is located below the form. The footer contains logos for India.gov.in, myGov, and the 75th Azadi Ka Amrit Mahotsav.

## Making CRRDF Payment

1. Click on the **Pay Now** button.
2. The **payment gateway** or **payment confirmation screen** will be displayed.